

San Mateo Union High School District Minutes

Regular Meeting

September 12, 2019 7:00 PM

San Mateo Union High School District Office

650 N. Delaware Street

San Mateo, CA 94401

District Office Conference Room 129

CLOSED SESSION - 6:00 PM

District Office Conference Room 204

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Land called the Closed Session to order at 5:35 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Clerk Griffin, Vice-President Friedman and President Land.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code
Section 54957

- D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957
- D.3. [] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9
- D.4. [] Conference with Legal Counsel-Potential Litigation pursuant to Government Code Section 54956.9(d)(1)
- D.5. [] Liability Claims pursuant to Government Code Section 54957
- D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6
- D.7. [] Conference with Real Property Negotiator-pursuant to Government Code Section 54956
- D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957
- D.9. [] Confidential Student Discipline
- D.10. [*] Confidential Student Matters

E. OPEN SESSION

Minutes:

President Land called the Open Session to order at 7:00 p.m.

President Land stated there was nothing to report from Closed Session.

F. ROLL CALL

Minutes:

In attendance, Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk Robert Griffin, Vice-President Marc Friedman and President Greg Land and Student Board Members Kaitlyn Duong and Shelby Cherkas.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Student Board Members Shelby Cherkas and Kaitlyn Duong.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Kathleen Kane, Capuchino Parent- addressed the board on the dis-enrollment letter that her daughter received at school. She asked the board to look into the process for dis-enrolling students and to make the necessary changes to this letter. She is concerned about this process for families who have unstable housing who may have English as a second language or who maybe undocumented. This experience would be devastating to these families.

Donna Colson, Former Parent and Mayor of Burlingame addressed the board stating she had the same experience years ago of receiving the dis-enrollment letter. She asked the board to look at the Board Policy and make the changes to accommodate the particular situations given the

economic environment that we are living in the Bay Area. She addressed the board as the Mayor of Burlingame and recognized and acknowledged the terrible events that have happened at Burlingame High School. She, the Mayor of Millbrae and the Mayor of San Bruno are working on an initiative called "Your City Stands Up Against Hate." There is a week that all cities in the Bay Area will celebrate inclusive nature and standing up against hate crimes. It will be November 17th to the November 23rd. The three Mayors would like to work with Mills, Capuchino and Burlingame High, the students and engage the communities to participate.

Trustee Dwyer appreciated the opportunity to attend the meeting with the Rabbi and the Anti-Defamation League and she was looking forward additional meetings.

Trustee Hanley stated he was very concerned about the event at Burlingame High School. He is hopeful in the success in finding out who did this and bringing them to justice.

Clerk Griffin stated he agreed with his fellow Board Members in catching the perpetrator who did this hate crime. On a lighter note he attended football games.

Vice-President Friedman stated to the comments from the previous speakers that the District should not take steps to remove a student from any school unless they are 99.9% certain that the student does not live in the district boundaries. Once the District has allowed a student into our school and has gone through the registration process the District should not remove them unless they can say they have investigated this thoroughly and have determined that the student lives in another district. He has asked to suspend the practices but it is the Superintendents decision.

President Land stated the district is preventing students from being in our school because of rules and regulations and improper letters that are forcing the issue. He is asking the Superintendents and staff to look at the Board Policy and processes.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

J. CONSENT AGENDA

Minutes:

The Board upon the motion of Clerk Griffin, and seconded by Trustee Dwyer, moved to approve the consent agenda pulling item J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders with a vote of 4 to 0 with Vice-President Friedman abstaining.

The Board upon the motion of Trustee Dwyer, and seconded by Vice-President Friedman, moved to approve item J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders pulling the Fusion Contract from the contracts list with a vote of 5 to 0.

J.1. Approval of Specific Board Policies - May 2019 Updates - Part Two

J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.3. Approve the Minutes from the August 8 and August 22, 2019 Regular Board Meeting

J.4. Adoption of Resolution Establishing the 2019-20 Gann Limit

J.5. Approval of Field Trip for Burlingame High School Yearbook Publications class to Participate in JEA Spring National Journalism Convention in Nashville, TN.

J.6. Approval of Field Trip for Burlingame High School Yearbook Journalism class to Participate in JEA Spring National Journalism Convention in Nashville, TN.

J.7. Acceptance of the "We Can Work" Grant Agreement from the Federal Workforce Innovation and Opportunities Act

J.8. Acceptance of Gifts to the District

J.9. Confirmation of Bills and Salaries for August 2019

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported in regards to the Burlingame High incident. He thanked the staff at Burlingame High School, the Burlingame Police Department, Mr. Scatena and other people involved who have been working hard on this. He stated the district is counting on the Burlingame Police to come through on this case. Cabinet members have been spending a lot of time at the schools visiting all non-permanent teachers. He had a chance to meet with the student board members for lunch and they discussed their responsibilities and commitment to being on the board.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Kaitlyn Duong reported students are taking part in an environmental walk out next Friday. When they met with the Superintendent they discussed the Dress Code poster and sharing this information on the Dress Code with Leadership and the students at Aragon.

Student Board Member Shelby Cherkas reported football season has started and there is a widely positive response to the new equity initiatives that allows students free admission to football games. More students have attended the games with a wider diversity of students attending. She spoke on the recent incident at Burlingame High School and stated students have expressed their concerns about the root of the problem and she is glad to hear about the cities initiative.

K.3. Report of the District Teachers' Association Representative

Minutes:

Craig Childress, District Teachers' Association Representative, reported on the Tentative Agreement and the membership of SMUHSDTA voted almost unanimously on the tentative agreement. He expressed his

appreciation to the district and the board for their support of the agreement.

K.4. Report of the San Mateo Adult School Teachers Association

Minutes:
no report

L. SPECIAL REPORTS AND APPEARANCES

L.1. Review and Approve Schematic Design Drawings, Budget and Schedule for the Mills High School and Capuchino High School Athletic Complexes and Authorize Carducci and Associates to Proceed with the Design Development Phase

Minutes:

Deputy Superintendent Elizabeth McManus, Bill Fee, Jin Kim and K.C. Farrell from Carducci Associates and Todd Lee from Greystone West reviewed the schematic design drawings, budget and schedule for the Mills High School and Capuchino High School Athletic Complexes.

Motion Passed: The Administration is requesting the Board of Trustees approve schematic design drawings, budget and schedule for the Capuchino High School and Mills High School athletic complexes and authorize Carducci and Associates to proceed with the Design Development phase. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

L.2. Summer School Update

Minutes:

Principal Ron Campana and Director of Curriculum and Instruction Brian Simmons provided the board the Summer School Update.

The Board of Trustees directed Ron and Brian to come back to the board in February. The Board would like to see the outcomes for the students that went through the accelerated Geometry program and how well they are doing in Algebra 2 versus the students that went through the more traditional Geometry program. The Board would like to see the courses that students who are taking for credit recovery such as Algebra and English? What is the breakdown of the Latino Male/Female population? Look into sharing the facilities for summer school instead of offering summer school at San Mateo.

L.3. Equity Vision Review and District Work

Minutes:

Assistant Superintendent Julia Kempkey presented the Equity Vision for review and discussion. The board asked to have the equity vision shortened, eliminate the list of groups and state something that says full participation of groups and include the statement "all students" this would refer to all students. The Equity Vision will be brought

back to the Board in February.

M. CONSTRUCTION

N. DIVISION OF HUMAN RESOURCES

N.1. Approve the Job Description for the New Stipend Position of College, Career and Financial Aid Advising Liaison

Motion Passed: Approve the job description for the new stipend position of College, Career & Financial Aid Advising Liaison with a grant funded \$1,000/year stipend, to be paid in two increments of \$500/semester, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.2. Approve the Job Description for the New Stipend Position of College Fair Coordinator

Motion Passed: Approve the job description for the new stipend position of College Fair Coordinator with a stipend paid through the general fund of \$4,500, to be paid at the end of the Fall semester, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.3. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.4. Adoption of Resolution for Teachers Assigned Outside Their Authorized Certificated Field

Motion Passed: Adopt the attached resolution authorizing assignment of certificated personnel to teach outside their authorized teaching fields for 2019-2020. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.5. Approval of Request for Waiver Submission

Motion Passed: Approve the Request for Waiver Submission, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.6. Approval for Incentives for Eco-Commuting

Motion Passed: Approve an eco-commuting incentive of \$150 for employees, for an estimated total of up to \$100,000, to encourage and acknowledge employees who find alternatives to commuting alone in a car to work. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.7. Approve the Revised Request to Pay Game Support Staff Fees Form

Motion Passed: Approve the revised Request to Pay Game Support Staff Fees form, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.8. Public Hearing for the San Mateo Union High School District's Teachers Association's 2019-2020 Salary Schedule and Tentative Agreement

Minutes:

President Landed opened the Public Hearing for the San Mateo Union High School District's Teachers Association's 2019-2020 Salary Schedule and Tentative Agreement at 9:27 p.m.

President Landed closed the Public Hearing for the San Mateo Union High School District's Teachers Association's 2019-2020 Salary Schedule and Tentative Agreement at 9:27 p.m.

N.9. Approve the San Mateo Union High School District's Teachers Association's 2019-2020 Tentative Agreement

Motion Passed: Approve the San Mateo Union High School District's Teachers Association's 2019-2020 Tentative Agreement, as contained in

the attachment. Passed with a motion by Robert Griffin and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.10. Approval of the San Mateo Union High School District's Teachers Association's 2019-2020 Certificated Salary Schedule

Motion Passed: Approve the San Mateo Union High School District's Teachers Association's 2019-2020 Certificated Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.11. Public Hearing for the San Mateo Union High School District's Confidential Employees 2019-2020 Salary Schedule

Minutes:

President Land opened the Public Hearing for the San Mateo Union High School District's Confidential Employees 2019-2020 Salary Schedule at 9:28 p.m.

President Land closed the Public Hearing for the San Mateo Union High School District's Confidential Employees 2019-2020 Salary Schedule at 9:28 p.m.

N.12. Approval of the San Mateo Union High School District's Confidential Employees' 2019-2020 Salary Schedule

Motion Passed: Approve the San Mateo Union High School District's Confidential Employees' 2019-2020 Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.13. Public Hearing for the San Mateo Union High School District's Non-Represented Administrators and Classified Management 2019-2020 Salary Schedule

Minutes:

President Land opened the Public Hearing for the San Mateo Union High School District's Non-Represented Administrators and Classified Management 2019-2020 Salary Schedule at 9:29 p.m.

President Land closed the Public Hearing for the San Mateo Union High

School District's Non-Represented Administrators and Classified Management 2019-2020 Salary Schedule at 9:29 p.m.

N.14. Approval of the Non-Represented Administrators and Classified Management's Contracts for the 2019-2020 School Year

Motion Passed: Approve the Non-Represented Administrators and Classified Management's contracts for the 2019-2020 school year. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.15. Approval of the 2019-2020 Miscellaneous Salary Schedule

Motion Passed: Approve the 2019-2020 Miscellaneous Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.16. Approval of the Superintendent's Contract for the 2019-2020 School Year

Motion Passed: Approve the Superintendent's Contract for the 2019-2020 school year, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. DIVISION OF INSTRUCTIONAL SERVICES

O.1. Public Hearing for the Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials

Minutes:

President Land opened the Public Hearing for the Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials at 8:55 p.m.

President Land closed the Public Hearing for the Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials at 8:55 p.m.

O.2. Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials

Motion Passed: Adopt and approve the resolution for certification of textbooks and instructional materials, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Absent Robert Griffin
Yes Peter Hanley
Yes Greg Land

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

Q.1. Accept the Unaudited Actuals for 2018-2019 Fiscal Year and Ending Balance Designations for 2019-2020 Fiscal Year

Motion Passed: Accept the unaudited actuals for the 2018-2019 fiscal year and budget component designations for the 2019-2020 fiscal year, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

Q.2. Refinancing Measure M General Obligations Bonds

Minutes:

Chet Wang, Keygent Advisor, presented to the Board the information for Refinancing the Measure M General Obligations Bonds. The Board of Trustees upon the motion of Vice-President Friedman, and seconded by Trustee Dwyer, moved to approve the timeline with a vote of 5 to 0.

R. BOARD OPERATIONS

R.1. Approval to Increase the Board of Trustees Stipend

Motion Passed: Approve increase of Board of Trustee's Stipend by 5 percent, retroactive from 7/1/19. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

R.2. Review, Discuss and Approve the Specific Administrative Regulation - AR 3514 & E 3514 - Environmental Safety

Motion Passed: Review, discuss and approve the specific Administrative Regulation - AR 3514 & E 3514 - Environmental Safety, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman

Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 9:41 p.m.

[REDACTED]

Board President

[REDACTED]

Board Clerk