

San Mateo Union High School District Minutes

Regular Meeting

November 14, 2019 6:30 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 129

San Mateo, CA 94401

and

O Hotel

819 Flower Street

Los Angeles, CA 90017

CLOSED SESSION - 5:00 PM

District Office Conference Room 204

Attendance Taken at 6:45 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Land called the Closed Session to order at 5:03 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Vice-President Friedman and President Land. Clerk Griffin was present by phone.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All

proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [*] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d)(1)-one (1) case

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [] Conference with Real Property Negotiator-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [] Confidential Student Matters

E. OPEN SESSION

Minutes:

President Land called Open Session to order at 6:40 p.m.

President Land called for a moment of silence for the victims of the shooting at Santa Clarita High School in Southern California.

President Land reported there was nothing to report from Closed Session.

F. ROLL CALL

Minutes:

In attendance, Trustee Linda Lees Dwyer, Trustee Peter Hanley, Vice-President Marc Friedman and President Greg Land. Clerk Robert Griffin was present by phone at 7:15 p.m.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Student Board Member Shelby Cherkas.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Trustee Dwyer reported she attended the plays Matilda, Mama Mia and Chicago. She will be attending the plays Noises Off, Young Frankenstein and She Kills Monsters.

Trustee Hanley reported he had just come back from a trip in Manitoba where he saw polar bears.

Vice-President Friedman reported a few weeks ago he attended the San Mateo football game. He was impressed that the bleachers were full with students. He attended the Battle of the Strip luncheon with Dr. Skelly. He enjoyed this event. He also attended the San Mateo County School Boards Association Equity training along with other board members and he went to see the play Chicago. He gave an update on the correspondence from the health care district that he received about free health screening. He suggested maybe having a joint activity and he will reach out to them.

Clerk Griffin reported he attended the equity meeting. He also saw the play Chicago and he attended the San Mateo High School football game.

President Land reported he attended the Equity meeting and the EdSurge conference. He went to the Little Big Game at San Mateo High School. He got to see the Burlingame and San Mateo High School Principals in action.

H.1. Recognition of the National Merit Semifinalists

Minutes:

The Board of Trustees, Principals, Assistant Principals and Administration recognized the students who are the 2019 National Merit Semifinalists. They were presented with a certificate. President Land called for recess at 7:00 p.m. to take a picture of the semifinalists and to have cake.

President Land called the Open Session back to order at 7:15 p.m.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

I.1. Letter from the California Department of Education for the Request for Allowance of Attendance Due to Emergency Conditions (Fiscal Year 2018-2019), Form J-13A.

Minutes:

President Land recognized the receipt of Letter from the California Department of Education for the Request for Allowance of Attendance Due to Emergency Conditions (Fiscal Year 2018-2019), Form J-13A.

J. CONSENT AGENDA

Minutes:

The Board upon the motion of Vice-President Friedman, and seconded by Trustee Hanley, moved to approve the consent agenda. President Land, Vice-President Friedman, Clerk Griffin, Trustee Hanley and Trustee Dwyer voting yes.

J.1. Approval of Field Trip for Burlingame High School to Participate in Sojourn to the Past

J.2. Approve the Specific Board Policies and Administrative Regulations - July 2019 Updates - Part One

J.3. Approval of Student Transfers to the Adult School

J.4. Approve the Minutes from the October 24, 2019 Regular Board Meeting

J.5. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.6. Acceptance of Gifts to the District

J.7. Declaration of and Authorization to Dispose of Surplus Property

J.8. Confirmation of Bills and Salaries for October 2019

J.9. Approval of First Amendment to Design-Build Contract for New Continuation High School/Alternative High School Modular Building Project, authorizing Enviroplex, Inc. ("Enviroplex") to procure materials, and upon District's issuance of Notice to Proceed with Phase II, to perform the remaining Phase II construction services ("First Amendment").

J.10. Approval of Design Services Proposal with Guidepost Solutions, LLC for Low Voltage Security Design Consulting Services on the District Video Surveillance System Project.

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported they had their first Crestmoor Kick Off meeting. In attendance were legal, property management and PR advisers, along with Ms. McManus, Board Member Linda Lees Dwyer and Laura Chalkley. He reported Hillsdale, Burlingame and Aragon Girls Volleyball teams have made it to the quarterfinals. He attended the Battle of the Strip luncheon and the Burlingame Rotary luncheon with Mr. Friedman. He also spent time with Supervisor Canapa who represents the northern part of the district.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Kaitlyn Duong reported one of the standing core values with many of our schools is the principal of inclusivity, school connectivity and trying to bond all of the students on campus. At Aragon they are planning a lip dub event, where they will be producing a video and show casing many different student groups, as well as teachers. Students dub into poplar throwback pop culture songs and current media hits.

Student Board Member Shelby Cherkas reported there is a big focus at all of the schools for community service events. San Mateo High School has their big can food drive event coming up and Aragon has their toy drive and friend giving week the week before Thanksgiving.

K.3. Report of the District Teachers' Association Representative

Minutes:
no report

K.4. Report of the San Mateo Adult School Teachers Association

Minutes:

A representative of the San Mateo Adult School Teachers Associations reported the San Mateo Adult School Green Team is teaming up with the San Mateo County Office of Sustainability to provide information and framework to bring to our schools. The Green Team is creating the Green Steps Classroom program modeled after the State of California Green Star program. She reported the Adult School is getting ready for the end of the year Thanksgiving celebration with their students. The Adult School will also be collecting warm coats for donations.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Approval of Resolution No. 19-20-07: Resolution of the Board of Trustees of the San Mateo Union High School District Ordering an Election, and Establishing Specifications of the Election Order

Minutes:

Public Comment:

Fred Baer addressed the board.

Motion Passed: Recommendation that the Board approve Resolution No. 19-20-07 authorizing a bond election for March 3, 2020. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

M. CONSTRUCTION

M.1. Permission to Utilize Sole-Source Procurement Method for the District Office Parking Lot Solar Array Project

Motion Passed: It is recommended that the Board of Trustees approve negotiating with Cupertino Electric, Inc. for Design-Build Services for the District Office Parking Lot Solar Array Project, with costs to be charged to Fund 21 Redevelopment Funds. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum Passed with a motion by Marc Friedman and a second by Linda

Lees Dwyer.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. DIVISION OF INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Consideration of Delegate Assembly Representative

Minutes:

There were no nominations for the Delegate Assembly Representative.

**R.2. Review and Discuss the Specific Revised Board Policy BP 4312.11
- Work Year for Administrative and Supervisory Positions**

Minutes:

The board approved bringing back to the December 12th board agenda under Board Operations the Revised Board Policy BP 4312.11 - Work Year for Administrative and Supervisory Positions with the change to read "the Superintendent may on special occasion approve."

**R.3. Review and Discuss the Specific Board Policy and Administrative
Regulation BP-AR 5111.1 - District Residency**

Minutes:

The board approved bringing back the December 12 board agenda the Board Policy and Administrative Regulation BP-AR 5111.1 - District Residency and add after the sentence "must reside in district boundaries if it is shared with one parent living in the district satisfies the residency requirement."

**R.4. Review and Discuss the Specific Revised Administrative
Regulation - AR 6145.2 - Athletic Competition**

Minutes:

The board approved bringing back to the December 12 board agenda under the consent agenda the Revised Administrative Regulation - AR 6145.2 - Athletic Competition.

S. REQUESTED BOARD ITEM

Minutes:

The board requested information on EL Staffing and how the district is handling the staffing. Superintendent Skelly will provide the information in his weekly report to the board.

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 8:30 p.m.

[Redacted signature]

Board President

[Redacted signature]

Board Clerk