

# San Mateo Union High School District Minutes

**Organizational Meeting**  
December 12, 2019 7:00 PM  
San Mateo Union High School District  
650 N. Delaware Street  
District Office Conference Room 129  
San Mateo, CA 94401

CLOSED SESSION-5:30 PM  
District Office Conference Room 204

## **Attendance Taken at 7:00 PM:**

### Present:

Linda Lees Dwyer  
Marc Friedman  
Robert Griffin  
Peter Hanley  
Greg Land

### **A. CALL TO ORDER**

#### Minutes:

Vice-President Friedman called the Closed Session to order at 5:35 p.m.

### **B. ROLL CALL**

#### Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Vice-President Friedman and Clerk Robert Griffin. President Land arrived to Closed Session at 5:45 p.m.

### **C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS**

#### Minutes:

none

**D. CLOSED SESSION** Anyone wishing to address the Board regarding Closed Session items may do so at this time. Items [\*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [ \* ] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [ \* ] Conference with Legal Counsel-Existing Litigation;-  
pursuant to Government Code Section 54956.9 - one (1) case

D.4. [\* ] Conference with Legal Counsel-Pending Litigation pursuant  
to Government Code Section 54956.9(d)(1)-two (2) cases

D.5. [ ] Liability Claims pursuant to Government Code Section 54957

D.6. [ \* ] Conference with Labor Negotiators pursuant to Government  
Code Section 54957.6

D.7. [ \* ] Conference with Real Property Negotiator-pursuant to  
Government Code Section 54956 - Crestmoor, 300 Piedmont Avenue, San  
Bruno, California 94066

D.8. [\* ] Public Employee Discipline/Dismissal/Release/Complaint  
pursuant to Government Code Section 54957

D.9. [\* ] Confidential Student Discipline-Five (5) cases

D.10. [\* ] Confidential Student Matters-six (6) cases

#### **E. OPEN SESSION**

Minutes:

President Land called the Open Session to order at 5:35 p.m.

President Land called for a moment of silence for Delfin Ang, Adult  
Schools School Plant Operation Employee, who passed away.

President Land reported in closed session the Board upon the motion of  
Vice-President Friedman, and seconded by Clerk Griffin, moved to approve  
the Special Ed. Settlement with a vote of 5 to 0.

President Land report in closed session the Board upon the motion of  
Trustee Hanley, and seconded by Vice-President Friedman, moved to approve  
the Employee Settlement with a vote of 5 to 0.

#### **F. ROLL CALL**

Minutes:

In attendance, Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk  
Robert Griffin, Vice-President Marc Friedman and President Greg Land.

#### **G. PLEDGE OF ALLEGIANCE TO THE FLAG:**

Minutes:

The pledge of allegiance to the flag was led by Student Board Member Maya  
Ayoub.

#### **H. ORGANIZATION OF THE BOARD OF TRUSTEES**

**H.1. Designation of New Officers: President, Vice President, Clerk,  
Appoint Secretary and Appoint a District Representative for the  
County Committee on School District Organization**

Minutes:

Per Board Policy BB 9100, the reorganization of the Governing Board  
is as follows: Board President, Marc Friedman, Vice-President, Robert

Griffin, Clerk Peter Hanley, Trustee Linda Lees Dwyer and Trustee Greg Land. The board appointed Superintendent Skelly as Secretary to the Board. Greg Land was appointed to be the District Representative for the County Committee on School District Organization. Superintendent Skelly recognized President Land for his service as Board President for the year.

#### **I. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Minutes:

Trustee Land attended the PIQE Graduation Parents for Quality Education at Capuchino. There were 40 adult graduate parents who were in the program. He reported he attended the California School Board Association conference in San Diego.

Trustee Dwyer attended the California Council of School Attorneys conference in San Diego. She attended the Golden Apple presentation to San Mateo High teacher Brad Friedman.

Clerk Hanley attended the California School Board Association conference where he attended a number of sessions. One of his take away from the conference was a growing sense of accountability. He wanted to bring the attention to the State Auditor's report for LCFF and LCAP accountability. The new governor is going to revise it appears a longitudinal study that Governor Brown dissolved tracking the progress of students over the long term so we might have more accountability.

Vice-President Griffin reported he attended the California School Board Association conference. He primarily participated in the equity track. The most interesting session he attended was on PERS, which turned into a state finance technical session. He also attended Chief Manheimer's retirement party.

President Friedman reported he attended the California School Board Association conference. One session was on tech addiction.

Addressed the board on hazardous chemicals on school grounds:

Christina Ip-Toma and Alli Murdoff

#### **J. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

Minutes:

none

#### **K. CONSENT AGENDA**

Minutes:

The Board upon the motion of Clerk Hanley, and seconded by Vice-President Griffin, moved to approve the consent agenda with a vote of 5 to 0.

**K.1. Approve the Specific Revised Board Policy BP 5111.1 - District Residency**

**K.2. Approve the Revised Specific Administrative Regulation AR 6145.2 - Athletic Competition**

**K.3. Approval of Student Transfers to the Adult School**

- K.4. Denial of Inter-District Transfer Requests
- K.5. Approval of Field Trip for Aragon High School and San Mateo High School to Participate in Sojourn to the Past
- K.6. Approval of Location and Dates for Summer School
- K.7. Approve the Minutes from the November 14, 2019 Regular Board Meeting
- K.8. Approve the Memorandum of Understanding Between the San Mateo Adult School and the San Mateo County Union Community Alliance
- K.9. Conference Attendance: Business Services Staff to CASBO Conference in Palm Springs, CA
- K.10. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders
- K.11. Acceptance of Gifts to the District
- K.12. Approval of the Revised Agreement with the City of San Mateo and San Mateo-Foster City School District and the San Mateo Union High School District for the Special Resource Officer Services
- K.13. Confirmation of Bills and Salaries for November 2019
- K.14. Approval of Aragon High School Elevator Canopy Project and Authorization to File the California Environmental Quality Act ("CEQA") Notice of Exemption for the Aragon High School Elevator Canopy Project
- K.15. Authorization to Award the Guaranteed Maximum Price Contract to Rodan Builders, Inc. for the New Alternative High School Increment 1 Site Development project Upon Division of State Architect's Approval of Construction Drawings
- K.16. Approval of Increase in the Amount of \$15,000 to Contract with Grassetti Environmental Consulting for CEQA Consulting Services on the Capuchino High School Sports Field Complex Project
- K.17. Approval of proposed Request for Qualifications/Request for Proposal for Lease-Leaseback Construction Services ("RFQ/P for LLB Construction Services") for Capuchino High School and Mills High School Synthetic Turf Resurfacing project ("Turf Resurfacing Project" or "Project") under Education Code Section 17406 and Authorization to Issue the RFQ/P for LLB Construction Services
- K.18. Approve the Award of Design-Build Services Contract for District Office Parking Lot Solar Array Project to Best Value Proposer, Sunterra Solar Inc. ("Sunterra")
- K.19. Approval of Change Order for Peninsula Alternative High School for Measure O and Redevelopment Projects
- K.20. Approve award of contract to Skyline Engineering, Inc. for Engineering Design and Project Observation Services for the San Mateo High School Gym Reroof project

## **L. REGULAR REPORTS**

### **L.1. Report of the Superintendent**

Minutes:

Superintendent Skelly asked the Board to put on their calendar January 9 at 5 p.m. the Burlingame High School pool reopening. The Superintendent reported he attended the California School Board Association conference. He reported it is inspiring to see the commitment of staff in supporting students who have economic challenges. Superintendent Skelly reported staff is trying to schedule the Peninsula High School ground breaking later in January pending DSA approval.

#### **L.1.1. Recognition of Jeffery Chen, Breakthrough Junior Challenge Winner and Alexis MacAvoy, awarded the Robert Wood Johnson Foundation Award**

Minutes:

Superintendent Skelly recognized Jeffery Chen, Breakthrough Junior Challenge Winner and Alexis MacAvoy, winner of the Robert Wood Johnson Foundation Award.

### **L.2. Report of the Student Board Member**

Minutes:

Student Board Member Shelby Cherkas reported there is a lot going on for students because of finals. Students were provided de-stressor events. She reported Aragon High School is ending their toy drive and the San Mateo High School canned food drive has been going very well.

Student Board Member Maya Ayoub reported the Leadership class has been providing de-stressor events for the students.

### **L.3. Report of the District Teachers' Association Representative**

Minutes:

no report

### **L.4. Report of the San Mateo Adult School Teachers Association**

Minutes:

Paula Auckerman, San Mateo Adult School Teacher representative, introduced the new Vice-President for the union. She reported the C.F.T. Adult Ed. committee met on December 7. They had a robust discussion about raising the profile for the adult school and continuing to work toward increasing the budget. The SM Adult School student leaders, learner specialist and union members attended the Kevin Mullins coffee event. She also reported the Adult School collected six bags of warm coats and three boxes of toiletries for the homeless. They raised \$1,600 in donations by selling hot dogs for the Sonoma wild fire families.

## **M. SPECIAL REPORTS AND APPEARANCES**

### **M.1. Presentation of the Measures M and O General Obligation Bond Performance Audit**

Minutes:

David Beck, District Auditor, presented the Measures M and O General Obligation Bond Performance Audit.

**M.2. Presentation and Acceptance of the Independent Auditor's Report for the Fiscal Year Ended June 30, 2019**

Minutes:

David Becker, District Auditor, presented the Independent Auditor's Report for the Fiscal Year Ended June 30, 2019.

**Motion Passed:** Accept the attached Independent Auditor's Report for the Fiscal Year Ended June 30, 2019 and procedures by the District's auditor, James Marta & Company LLP. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**M.3. Presentation and Approval of Positive Certification of the 2019-2020 First Interim Fiscal Report**

Minutes:

The Board of Trustees has directed the Administration to schedule a special study session in February or late March to provide the board with the information on the Special Ed budget and the 2% budget cuts.

**Motion Passed:** Approve a positive certification of the 2019-20 First Interim Report for the period July 1, 2019, through October 31, 2019, including the 2019-20 Budget Revisions incorporating revenue and expenditure increases/decreases for the District's various funds, and authorize its filing with the San Mateo County Superintendent of Schools. Passed with a motion by Peter Hanley and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N. CONSTRUCTION**

**O. DIVISION OF HUMAN RESOURCES**

**O.1. Approval of Personnel Actions**

**Motion Passed:** Approve the attached personnel actions, including the addendum. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**0.2. Public Hearing and Public Comment Regarding the American Federation of Teachers for the San Mateo Adult School and the San Mateo Union High School District's Initial Proposals for the Successor Contract 2019-2022**

Minutes:

President Friedman closed the Regular meeting and opened the Public Hearing and Public Comment Regarding the American Federation of Teachers for the San Mateo Adult School and the San Mateo Union High School District's Initial Proposals for the Successor Contract 2019-2022 at 8:49 p.m.

President Friedman closed the Public Hearing and Public Comment Regarding the American Federation of Teachers for the San Mateo Adult School and the San Mateo Union High School District's Initial Proposals for the Successor Contract 2019-2022 and opened the Regular meeting at 8:49 p.m.

**0.3. Review, Discuss and Approve the Contract Proposals for the 2019-2022 Successor Contract Negotiations Between the American Federation of Teachers (AFT) for the San Mateo Adult School and the San Mateo Union High School District**

**Motion Passed:** Review, discuss and approve the contract proposals for the 2019-2022 successor contract negotiations between the American Federation of Teachers (AFT) for the San Mateo Adult School and the San Mateo Union High School District, as contained in the attachment. Passed with a motion by Greg Land and a second by Peter Hanley.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**0.4. Public Hearing and Public Comment Regarding the San Mateo Union High School District and the American Federation of State County and Municipal Employees (AFSCME) Local 829 Tentative Agreement for the Successor Contract 2019-2022**

Minutes:

President Friedman closed the Regular meeting and opened the Public Hearing and Public Comment Regarding the San Mateo Union High School District and the American Federation of State County and Municipal Employees (AFSCME) Local 829 Tentative Agreement for the Successor Contract 2019-2022 at 8:51 p.m.

President Friedman closed the Public Hearing and Public Comment Regarding the San Mateo Union High School District and the American Federation of State County and Municipal Employees (AFSCME) Local 829 Tentative Agreement for the Successor Contract 2019-2022 and opened the Regular meeting at 8:51 p.m.

**0.5. Approve the Tentative Agreement for the AFSCME 2019-2022 Collective Bargaining Agreement**

**Motion Passed:** Approve the Tentative Agreement for the AFSCME

Collective Bargaining Agreement, as contained in the agreement.  
Passed with a motion by Peter Hanley and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

#### **O.6. Review and Discuss the Psychologist Salary Schedule**

Minutes:

The Board approved moving the Psychologist Salary Schedule to the consent agenda on the January 23, 2020 board agenda.

#### **P. DIVISION OF INSTRUCTIONAL SERVICES**

#### **Q. DIVISION OF STUDENT SERVICES**

#### **R. DIVISION OF BUSINESS SERVICES**

#### **S. BOARD OPERATIONS**

##### **S.1. Review and Discuss the Specific Board Policies - July 2019 Updates - Part Two**

Minutes:

The Board approved moving the Specific Board Policies - July 2019 Updates - Part Two, except for the BP 6145.6 - International Exchange and AR 6145.6 - International Exchange to the January 23, 2020 consent agenda.

##### **S.2. Review, Discuss and Approve the Specific Board Policy - BP 4312.11 - Work Year for Administrative and Supervisory Positions**

**Motion Passed:** Review, discuss and approve the specific Board Policy - BP 4312.11 - Work Year for Administrative and Supervisory Positions, as contained in the attachment. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

#### **T. REQUESTED BOARD ITEM**

#### **U. ADJOURNMENT**

Minutes:

There being no further business the regular meeting was adjourned for closed session at 9:08 p.m. The closed session adjourned at 9:45 p.m.



[Redacted]

Board President

[Redacted]

Board Clerk