

# San Mateo Union High School District Minutes

## Regular Meeting

February 27, 2020 7:00 PM  
San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 129

San Mateo, CA 94401

CLOSED SESSION - 6:00 PM

District Office Conference Room 204

### Attendance Taken at 7:00 PM:

#### Present:

Linda Lees Dwyer  
Marc Friedman  
Robert Griffin  
Peter Hanley  
Greg Land

#### A. CALL TO ORDER

##### Minutes:

President Friedman called the Closed Session to order at 6:05 p.m.

#### B. ROLL CALL

##### Minutes:

In attendance, Trustee Greg Land, Trustee Linda Lees Dwyer, Clerk Peter Hanley, Vice-President Robert Griffin and President Marc Friedman.

#### C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

##### Minutes:

none

#### D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [\*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [ ] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [ ] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [ ] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d) (1)

D.5. [ ] Liability Claims pursuant to Government Code Section 54957

D.6. [ \* ] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [ \* ] Conference with Real Property Negotiator- Kevin Skelly, Superintendent, Elizabeth McManus, Deputy Superintendent-property-Crestmoor, 300 Piedmont Avenue, San Bruno, California 94066 pursuant to Government Code Section 54956

D.8. [\* ] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [ ] Confidential Student Discipline

D.10. [ ] Confidential Student Matters

#### **E. OPEN SESSION**

Minutes:

President Friedman called the open session to order at 7:05 p.m.

President Friedman reported there were no report able actions taken in closed session.

#### **F. ROLL CALL**

Minutes:

In attendance, Trustee Greg Land, Trustee Linda Lees Dwyer, Clerk Peter Hanley, Vice-President Robert Griffin and President Marc Friedman.

#### **G. PLEDGE OF ALLEGIANCE TO THE FLAG**

Minutes:

The pledge of allegiance to the flag was led by Student Board member Maya Ayoub.

#### **H. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Minutes:

List of public addressing the board on CSEA Negotiations on Health Benefits for CSEA Unit Members.

Mark Westerberg, CSEA Labor Representative

Dale Brewer, Jr.

Gavin Romero

Mack MacLean

Carrie Velez

Bonnie Patton

Dolores Perez

Trustee Land thanked the speakers and he had heard and appreciated what everyone had to say. He announcement the Kent Award screening that would be coming up.

Trustee Dwyer thanked the speakers. She appreciated everything that everyone had to say.

Clerk Hanley thanked everyone for coming and speaking tonight.

Vice-President Griffin thanked everyone who spoke and thanked the members who came out.

President Friedman thanked everyone for coming out and speaking tonight. He had two discussions with the superintendent. The first had to do with the budget session scheduled for April 30 and he had tripled booked himself for April 30. He was wondering if the budget study session in 60 days before the end of the year provides any value? The new hires and staffing decisions for the next school year has already been made, which is 70% of the budget. He would like to discuss this under board operations later on the agenda. The Board of Trustees agreed to discuss this later on the agenda.

## **I. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

### **I.1. 2019-20 First Interim Financial Report Letter**

Minutes:

President Friedman acknowledged the receipt of the 2019-20 First Interim Financial Report Letter.

## **J. CONSENT AGENDA**

Minutes:

The board upon the motion of Trustee Land, and seconded by Trustee Dwyer, moved to approve the consent agenda pulling item J9 Revised AR 3514.2 Integrated Pest Management with a vote of 5 to 0.

### **J.1. Review and Discuss the Specific Board Policies - October 2019 Updates - Part Two**

### **J.2. Adoption of the Resolution to Review Observance Day Lincoln's and Washington's Birthdays**

### **J.3. Approval of Management/Classified Employees' Holiday Schedule for 2020-2021**

**J.4. Approval of Student Transfers to the Adult School**

**J.5. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

**J.6. Acceptance of Gifts to the District**

**J.7. Declaration of and Authorization to Dispose of Surplus Property**

**J.8. Review and Approval of the Comprehensive SB 187 School Safety Plans**

**J.9. Revised AR 3514.2 Integrated Pest Management**

Minutes:

The Board of Trustees motioned to approve the revised administrative recommendation subbing out the language in the proposed revision item 7 with the new language being the first paragraph as is and the second paragraph "Prohibited pesticides can be used in emergency situations if the emergency is approved by the superintendent, with notification to the board" with a vote of 4 to 1. President Friedman, Vice-President Griffin, Trustee Dwyer and Trustee Land voting yes and Clerk Hanley voting no.

The board has given staff direction to define the emergency situation and come back to the board for discussion.

Public addressed the board:

Jennifer Yamagishi

Alli Murdoff

Elsa Lee

Shaun McKall

**J.10. Approval of Change Order No. 1 Continuation High School**

**J.11. Authorization to Solicit Bids for the Burlingame High School Press Box Replacement Project**

**K. REGULAR REPORTS**

**K.1. Report of the Superintendent**

Minutes:

Superintendent Skelly made a few comments about the speakers who came and spoke from CSEA. There are many who are full time and part time employees and we are all interested in keeping the health care cost low. The district and CSEA are officially at impasse. The district is anxious to resolve this challenge. Even though we are officially at impasse the district is open to informal conversations to resolve this issue. The students who came and spoke on sustainability, the district is working on a sustainability committee and the district will be in contact. He reported there is a bond measure on the ballot on Tuesday and the bond is something that is important for this district. He reported he had a chance to go to Burlingame and Mills basketball games. Mills ended up winning their game. The Coronavirus

is a topic that has the district alarmed. The district is discussing how we are going to deal with this issue.

#### **K.2. Report of the Student Board Member**

Minutes:

Student Board Member addressed the health care movement as a student and an elective at Aragon High School they support the CSEA Union. She reported affordable health care should be district wide for all CSEA union members. She reported the Leadership students are working on a plan an initiative to address the lack of support for students in Advanced Placement.

#### **K.3. Report of the District Teachers' Association Representative**

Minutes:

District Teacher' Association Representative recognized the efforts of the classified staff in the district and they applaud their steadfast advocacy for their workers. Our membership agrees that the schools would not run with our classified staff. They provide invaluable service to the education community. They support the CSEA efforts to receive a fair contract with fair compensation and affordable health care.

#### **K.4. Report of the San Mateo Adult School Teachers Association**

Minutes:

San Mateo Adult School Representative reported she was glad to hear the board support on the change to the pesticide policy. Most of the people who are most exposed to pesticides is staff and the people who work on the grounds. The Adult School Representative introduced two students from the Adult School. They reported on the importance of the Adult School and thanked the teachers and staff for their support.

### **L. SPECIAL REPORTS AND APPEARANCES**

#### **L.1. Approval of the Burlingame Elementary School District Bond Measure O Endorsement Resolution**

**Motion Passed:** Approve the resolution of support from the Board of Trustees of the San Mateo Union High School District for the Burlingame Elementary School District, Bond Measure O. Passed with a motion by Greg Land and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

#### **L.2. Approval of Equity Vision Review and Mission**

**Motion Passed:** Recommendation to approve the Equity Vision and Mission statement. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**L.3. Presentation on Multi-Tiered System of Support (MTSS)**

**L.4. Approval of Issuance of Measure L Requests for Qualifications and Proposals for: (1) Architectural Services; (2) Construction Management Services; (3) CEQA Environmental Consulting Services and (4) Legal Services.**

**Motion Passed:** Staff recommends that the Board of Trustees approve issuing each of the four RFQ/Ps for professional services if Measure L passes. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**M. CONSTRUCTION**

**N. DIVISION OF HUMAN RESOURCES**

**N.1. Approval of Personnel Actions**

**Motion Passed:** Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.2. Presentation and Public Hearing Regarding the Initial Contract Proposal for the 2020-2022 Successor Contract Negotiations Between the San Mateo Union High School District's Teachers' Association and the San Mateo Union High School District**

Minutes:

President Friedman opened the Public Hearing Regarding the Initial Contract Proposal for the 2020-2022 Successor Contract Negotiations Between the San Mateo Union High School District's Teachers' Association and the San Mateo Union High School District at 9:15 p.m.

**N.3. Presentation and Public Hearing Regarding the Initial Contract Proposal for the 2020-2022 Successor Contract Negotiations Between the San Mateo Union High School District and the San Mateo Union High School District's Teachers' Association**

Minutes:

President Friedman closed the Public Hearing Regarding the Initial Contract Proposal for the 2020-2022 Successor Contract Negotiations

Between the San Mateo Union High School District's Teachers' Association and the San Mateo Union High School District at 9:16 p.m.

**N.4. Approve the Revised Job Description for the Director of Special Education**

**Motion Passed:** Approve the revised job description for the Director of Special Education, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N.5. Approve the Revised Job Description for Purchasing Agent**

**Motion Passed:** Approve the revised job description for Purchasing Agent, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N.6. Approve the American Federation of State, County and Municipal Employees' (AFSCME) Revised 2019-2020 Salary Schedule**

**Motion Passed:** Approve the American Federation of State, County and Municipal Employees' (AFSCME) revised 2019-2020 salary schedule showing the addition of the Associate Manager of Mental Health Programs on Range V working 202 days and the deletion of the Student Support Coordinator position, as contained in the attachment. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N.7. Approve the Revised Job Description for the Director of Adult and Community Education**

**Motion Passed:** Approve the revised job description for the Director of Adult and Community Education, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**O. DIVISION OF INSTRUCTIONAL SERVICES**

**P. DIVISION OF STUDENT SERVICES**

**Q. DIVISION OF BUSINESS SERVICES**

**R. BOARD OPERATIONS**

**R.1. Process for the Sustainability Policy**

Minutes:

Superintendent Skelly went over the process for the Sustainability Policy. The first meeting will be a district group and the second meeting will include the teachers, staff, parents and students.

The Board of Trustees would like a council of representative from environment clubs. Have a meeting at each school site where students can be involved.

A step will be to send out a survey where all parents and students can respond.

**R.2. 2020 CSBA Delegate Assembly Election**

Minutes:

The Board of Trustees with the motion from Trustee Dwyer and seconded by Trustee land moved to approve the three candidates for the ballot: Eddie Flores (South San Francisco USD), Clayton Koo (Jefferson ESD), Amy Koo (Belmont-Redwood Shores) for Subregion 5-B all in favor.

**R.3. Review, Discuss and Approve the Specific Administrative Regulation - AR 5144.1 - Suspension & Expulsion/Due Process**

Minutes:

The Board of Trustees approved moving AR 5144.1 - Suspension & expulsion/Due Process, as contained in the attachment to the March 12, 2020 consent agenda with the recommended changes.

**S. REQUESTED BOARD ITEM**

Minutes:

Requested Board Items:

- 1) March 4 we will get the financials for what we spent last year and what we are going to spend this year and what we anticipate spending next year for Special Ed.
- 2) March 12 discuss staffing for 2020-21 and any financial implication on any changes in staffing using current year salary.
- 3) April-discuss how much a budget deficit we are comfortable budgeting. I would like us to discuss what we are willing to accept and when they prepare the budget and the administration come back to board.



4) Report on cyber security on district computers and our services provider and the county security.

**T. ADJOURNMENT**

Minutes:

There being no further business the board meeting was adjourned at 9:40 p.m.

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Board President

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Board Clerk