

# San Mateo Union High School District Minutes

## Regular Meeting

April 16, 2020 4:00 PM  
San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 129

San Mateo, CA 94401

Teleconference Meeting: <https://zoom.us>

ID 409387 011 Password 247946

CLOSED SESSION - 3:30 PM

Teleconference Link: (For Board Members Only)

### Attendance Taken at 3:45 PM:

#### Present:

Linda Lees Dwyer  
Marc Friedman  
Robert Griffin  
Peter Hanley  
Greg Land

### A. CALL TO ORDER

#### Minutes:

President Friedman called the Closed Session to order at 3:45 p.m.

### B. ROLL CALL

#### Minutes:

In attendance, Trustee Land, Trustee Dwyer, Clerk Hanley, Vice-President Griffin and President Friedman.

#### B.1. To Join by Telephone

Dial: US : +1 669 900 9128

Use the ID and Password shown above

### C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

### D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [\*] marked are scheduled for discussion at this meeting. All

proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [ ] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [ \* ] Public Employee Appointment/Employment pursuant to Government Code Section 54957-Adult School Director, Assistant Principal I & II

D.3. [ ] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [ ] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d)

D.5. [ ] Liability Claims pursuant to Government Code Section 54957

D.6. [ \* ] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [ \* ] Conference with Real Property Negotiator-Kevin Skelly, Superintendent, Elizabeth McManus, Deputy Superintendent-property-Crestmoor, 300 Piedmont Avenue, San Bruno, California 94066, property pursuant to Government Code Section 54956

D.8. [ \* ] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [ ] Confidential Student Discipline

D.10. [ ] Confidential Student Matters

#### **E. OPEN SESSION**

Minutes:

President Friedman called the Open Session to order at 4:19 p.m.

President Friedman reported in closed session the board upon the motion of Vice-President Griffin, and seconded by Trustee Land, moved to approve a Separation Agreement with a vote of 5 to 0.

#### **F. ROLL CALL**

Minutes:

In attendance, Trustee Greg Land, Trustee Linda Lees Dwyer, Clerk Peter Hanley, Vice-President Robert Griffin and President Marc Friedman.

#### **G. PLEDGE OF ALLEGIANCE TO THE FLAG**

Minutes:

The pledge of allegiance to the flag was led by Student Board Members Kaitlyn Duoug and Shelby Cherkas.

#### **H. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Minutes:

Trustee Dwyer thanked all of the people who have been emailing the board. She appreciated all the input and information she has received.

Trustee Land-pass

Clerk Hanley-pass

Vice-President Griffin-pass

President Friedman reported the board has received numerous emails on the grade and they have read all of the emails.

#### **I. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

Minutes:  
none

#### **J. CONSENT AGENDA**

Minutes:  
The board upon the motion of Trustee Linda Lees Dwyer, and seconded by Vice-President Robert Griffin, moved to approve the consent agenda with a vote of 5 to 0.

**J.1. Adoption of Resolution Acknowledging Classified School Employees Week**

**J.2. Adoption of the Resolution Acknowledging Day of the Teacher**

**J.3. Authorize Acceptance of WorkAbility Funding for 2019-2020**

**J.4. Acceptance of Quarterly Report on Williams Uniform Complaints**

**J.5. Approve the Minutes from the March 12, 2020 Board Meeting**

**J.6. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

#### **K. REGULAR REPORTS**

**K.1. Report of the Superintendent**

Minutes:  
Superintendent Skelly deferred his comments.

**K.2. Report of the Student Board Member**

Minutes:  
Student Board Member Kaitlyn Duong reported leadership has increase their presence on social media. The news reported on recognizing the Class of 2020. Leadership is looking at ways to recognize the seniors.

Student Board Member Shelby Cherkas reported the leadership is working hard to keep the community engaged.

**K.3. Report of the District Teachers' Association Representative**

Minutes:

District Teachers' Association Representative reported it is a great opportunity to be involved in the decision around grading. He appreciated the collaborative work with district staff, teacher leaders around grading.

**K.4. Report of the CSEA Chapter 519 Representative**

Minutes:

CSEA Chapter 519 Representative thanked all essential classified staff who have been working hard to support our students each and every day. She reported CSEA has formally filed for an impasse on April 7. On a positive note CSEA and the District has agreed to a resolution to the salary increase for the 2019-2020 school year.

**K.5. Report of the San Mateo Adult School Teachers Association**

Minutes:

San Mateo Adult School Teachers Association representative urged the board to approve the contract for the new Adult School Director Angela Taylor. He thanked Superintendent Skelly and Deputy Superintendent Kirk Black for including the Adult School Teachers and staff in the hiring process for the director. He reported as the closure has lengthen the teachers and staff are working on a plan to improve the learning at the adult school and how to support the students who have lost their jobs. He congratulated Adult School Teacher Kathryn Leban on her retirement from the adult school after 32 years.

**L. SPECIAL REPORTS AND APPEARANCES**

**L.1. Approval for the Financing Structure for the First Issuance of Measure L Bonds**

Minutes:

Deputy Superintendent Elizabeth McManus and Tony Hseih, Keygent reviewed the different financial options for the issuance for the Measure L Bond.

The Board of Trustees has agreed to scenario 9 increasing tax rates over 3 years for the best financing structure for the first issuance of Measure L bonds.

**L.2. Consider Approval of Educational Protection Account Spending Plan and Adoption of Resolution of the Board of Trustees of the San Mateo Union High School District Regarding the Education Protection Account**

**Motion Passed:** It is recommended that the Board of Trustees approve the EPA spending plan and adopt the attached resolution. Passed with

a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**M. CONSTRUCTION**

**N. DIVISION OF HUMAN RESOURCES**

**N.1. Approval of the Contracts for the Director of Special Education, Principal of Aragon High School, and Director of Adult and Career Education for the 2020-2021 School Year**

**Motion Passed:** Approve the contracts for the Director of Special Education, Principal of Aragon High School and Director of Adult and Career Education for the 2020-2021 school year. Passed with a motion by Greg Land and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.2. Approval of Personnel Actions**

**Motion Passed:** Approve the attached personnel actions, including the addendum. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.3. Approve the Revised Job Description for the Administrative Assistant III - Office of the Superintendent Position**

**Motion Passed:** Approve the revised job description for the Administrative Assistant III - Office of the Superintendent position, as contained in the attachment. Passed with a motion by Greg Land and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**O. DIVISION OF INSTRUCTIONAL SERVICES**

**P. DIVISION OF STUDENT SERVICES**

**Q. DIVISION OF BUSINESS SERVICES**

**Q.1. Resolution No. 19-20-18 - Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2020-21; The Issuance and Sale of a 2020-21 Tax and Revenue Anticipation Note Therefor and Participation in the California Education Notes Program**

**Motion Passed:** It is recommended that the Board approve Resolution No. 19-20-18-Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2020-21; The Issuance and Sale of a 2020-21 Tax and Revenue Anticipation Note Therefor and Participation in the California Education Notes Program. Passed with a motion by Robert Griffin and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**Q.2. Approval to Amend the Program Stabilization Agreement to include Projects Funded by Measure L.**

**Motion Passed:** Staff recommends that the Board approves the amendment (Addendum D) to the Program Stabilization Agreement to include projects funded by Measure L. Passed with a motion by Robert Griffin and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**Q.3. Approval of Facilitron, Inc. Facilities Management Portal Agreement an online facilities reservation and management platform**

**Motion Passed:** It is recommended that the Board of Trustees approve the Facilitron, Inc. Facilities Management Portal Agreement, and authorize the Superintendent to sign said proposal. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**R. BOARD OPERATIONS**

**R.1. Review and Discuss the Specific Board Policies - December 2019 Updates - Part Two**

Minutes:

The Board of Trustees agreed to move Review and Discuss the Specific Board Policies - December 2019 Updates - Part Two to the May 7, 2020 board agenda.

**S. REQUESTED BOARD ITEM**

Minutes:

Requested Items:

The board would like a report on summer school will there be virtual online learning and what are the intervention in May.

Report on how to do business in the pandemic, what has been accomplished and what we would like to do better an overall summary in June.

The Board would like a report on what our district will look like in the fall, on-line learning, schedule classes half days, how we distance students in classroom, address sports in June.

**T. ADJOURNMENT**

Minutes:

There being no further business the meeting was adjourned at 5:22 p.m.

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Board President

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Board Clerk