

San Mateo Union High School District Minutes

Regular Meeting

May 21, 2020 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 129

San Mateo, CA 94401

Teleconference Meeting-

<https://zoom.us/j/96199922343?pwd=YkIrZXMlMWpwR3o5SXhNa3BYRXhIdz09>

ID: 961 9992 2343 Password: 678910

CLOSED SESSION - 5:30 PM-

Teleconference Link-For Board Members Only

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer

Marc Friedman

Robert Griffin

Peter Hanley

Greg Land

A. CALL TO ORDER

Minutes:

President Friedman called the closed session to order at 5:35 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Land, Trustee Dwyer, Clerk Hanley, Vice-President Griffin and President Friedman

B.1. To Join by Telephone

Dial: US : +1 669 900 9128

Use the ID and Password shown above

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [*] Public Employee Appointment/Employment pursuant to Government Code Section 54957-Burlingame Assistant Principal I & II

D.3. [*] Conference with Legal Counsel-Existing Litigation;- pursuant to Government Code Section 54956.9-one (1) case

D.4. [] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Kevin Skelly, Superintendent, Elizabeth McManus, Deputy Superintendent, Landis Graden, DCG and Harold Freiman, Lozano Smith-property-Crestmoor, 300 Piedmont Avenue, San Bruno, California 94066, property pursuant to Government Code Section 54956.8

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [] Confidential Student Matters

E. OPEN SESSION

Minutes:

President Friedman called the Open Session to order at 7:06 p.m.

President Friedman reported in closed session the Board, upon the motion of Trustee Dwyer, and seconded by Trustee Land, moved to approve a Special Education settlement with a vote of 5 to 0.

F. ROLL CALL

Minutes:

In attendance, Trustee Greg Land, Trustee Linda Lees Dwyer, Clerk Peter Hanley, Vice-President Robert Griffin and President Marc Friedman.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Superintendent Skelly.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Public Addressing the Board:

Robert Bierman-request an agenda item for a policy for AP Grades on Concurrent Enrollment

Jenny Caughey-request better communication to teachers and parents

Joyce Lynn-reported on the comment from a Board member on CSEA Salary Increase

Cindy Skelton-asked to rehire Lindsey Martens

Arienne Adamcikova-request better communication to teachers and parents

Michael Rameriz-request better communication to parents

Trustee Land reported he appreciated the comments made by the speakers. He reported he walked by Burlingame High School to see the Principal, Administration, teachers and staff handing out to the seniors their graduation material. He thanked Principal Belzer, Administration, counselors and teacher for putting this event together. He had attending the San Mateo County School Board Association presentation this weekend and he has participated in the California School Board Association Delegation meeting where they talked about concerns about the funding and the cuts that are going to be made and the lack of planning for what is going to happen in the fall.

Trustee Dwyer reported on the senior celebration that had taken place at Burlingame High School. She attended the PIQUE graduation via the zoom meeting at HHS. It was a wonderful event. All the families were very excited to have graduated.

Clerk Hanley reported he has been attending a lot of zoom meetings particularly around the budget and trying to get a handle on the kind of changes that are occurring with the budget. He has been attending some of the webinar meetings with the San Mateo County School Board Association on the discussion on how we can reopen schools.

Vice-President Griffin reported while he was walking through his neighborhood he saw graduation signs on the front yards. He would like to see this tradition continue when we go back to normalcy. He reported he has concerned about how the administration will be tackling the project lists from the bond. He would like the administration to carefully examine what we are tackling on the projects list and that the administration does not start doing things differently in a new instructional environment. He would like to make sure the administration takes extra time to look at the programming and how we are going to schedule and attack the bond program and see if we can't be smart about maybe leverage the money we have.

President Friedman reported he has been riding his bike and during his bike rides he was able to see San Mateo High School and Burlingame High School handing out cap and gowns. He reported he is hoping the track will be opening soon and had heard the district is working with BAC club for the opening of the Burlingame High School pool. He thanked the administration, teachers and staff for all of their hard work during this difficult time.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:
none

J. CONSENT AGENDA

Minutes:

The Board upon the motion of Trustee Dwyer, and seconded by Trustee Land, moved to approve the consent agenda pulling item J2 Approve the Specific Board Policies with a vote of 5 to 0.

The Board upon the motion of Trustee Land, and seconded by Trustee Dwyer, moved to approve item J2 Approve the Specific Board Policies less the COVID-19 policies:-BP 4113.5/4213.5/4313.5 - Working Remotely-BP 6157 - Distance Learning, due to the policies not attached to the agenda, with a vote of 5 to 0.

J.1. Approve the Revised Job Description for the School Psychologist Position

J.2. Approve the Specific Board Policies

J.3. Approval of Agreement for Legal Services with Burke, Williams & Sorensen, LLP

J.4. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.5. Acceptance of Gifts to the District

J.6. Approve the Draft of the Revised Job Description for the Site Professional Development Coordinator

J.7. Approve the Draft of the Revised Job Description for the Site Instructional Technology Coordinator

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported the district continues to have record attendance at the board meetings. He attended the PIQUE event, it was a great event and have been attending the PTO meetings that have been well attended. He has been in conversation with the consortium from districts from other states to find out how they are handling online learning and return to school. He reported staff have been working really hard and it has been completely inspirational to see as we go forward. Superintendent Skelly introduced Joshua Knudsen, Assistant Principal for Burlingame High School and Sara Prenskey-Pomigrant, Assistant Principal, Hillsdale High School.

K.2. Report of the Student Board Member

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative reported he commended everyone for working very hard during this time and it is unfortunate to end the school year this way because of the pandemic. He acknowledged Dr. Skelly and the Cabinet for continuing to involve the association in a meaningful way in the council meetings. He wanted to emphasize the importance of the district to keep their focus on the safety for students, staff and institutions when planning for the fall semester. We need to think of not the ordinance and the restrictions that have been imposed as the obstacle we need to think as the pandemic and the virus as the obstacle.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

CSEA Chapter 519 Representative reported she was very pleased to see the agreement for the increase and salary pass. CSEA has received a letter from the California Public Employment Relation Board formally recognizing the joint impasse. CSEA completed the vote for the MOU for the Purchasing Agent, Senior Accountant, Vocational Transitions Assistant and that passed. CSEA donated \$250 to Samaritan House and CSEA was able to raffle off a \$500 scholarship for their member's students. They appreciated the out of class for employees who are lacking work in their area.

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

San Mateo Adult School Teachers Association asked for the board approval of the Adult School contract that was on the agenda. He reported the Adult School is active in providing online classes for their student and will continue the distant education learning through the summer.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Approval of Entities Qualified to Submit Proposals for the Purchase of the Crestmoor Site and Give Direction regarding Proposal Process

Motion Passed: Approve Entities Qualified to Submit Proposals for the Purchase of the Crestmoor Site and Give Direction regarding Proposal Process Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

L.2. Update to the Board regarding District Operation during Shelter In Place

Minutes:

Superintendent Skelly, Deputy Superintendent, Kirk Black, Deputy Superintendent, Elizabeth McManus, Assistant Superintendent, Julia

Kempkey, Director of Student Services, Don Scatena and Manager of Communication, Publication and PR, Laura Chalkley, gave the update to the board on the District Operation during Shelter in Place.

Board would like to see At risk students have priority. The students should be weighted heavier on being on campus.

Technology has done a great job in providing the hot spot and access. The board would like to see 100% access.

Need to do better with the communication with parents, teachers and students. CANVAS and Aeries has been a hindrance need to devote energy to fix this. LMS management should make it easier.

Provide online tutoring for students.

L.3. Approval to Change the Burlingame and Mills Boundary

Motion Passed: Staff recommends that the board approve changes to Burlingame and Mills school boundaries in light of the school's respective boundaries. Passed with a motion by Peter Hanley and a second by Robert Griffin.

No Linda Lees Dwyer
No Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

L.4. Update to May Revised State Budget

Minutes:

Deputy Superintendent Elizabeth McManus provided the update to the May Revised State Budget.

M. CONSTRUCTION

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of the Contract for the Assistant Principal II of Burlingame High School for the 2020-2021 School Year

Motion Passed: Approve the contract for the Assistant Principal II of Burlingame High School for the 2020-2021 school year. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman

Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.3. Public Hearing for the American Federation of Teachers (Adult School) 2019-2020 Tentative Agreement and Salary Schedule

Minutes:

President Friedman opened the Public Hearing for the American Federation of Teachers (Adult School) 2019-2020 Tentative Agreement and Salary Schedule at 9:35 p.m.

no comments

President Friedman closed the Public Hearing for the American Federation of Teachers (Adult School) 2019-2020 Tentative Agreement and Salary Schedule at 9:35 p.m.

N.4. Approval of the American Federation of Teachers (Adult School) 2019-2020 Tentative Agreement and Salary Schedule

Motion Passed: Approve the American Federation of Teachers (Adult School) 2019-2020 Tentative Agreement and salary schedule, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.5. Approval of Resolution for Reduction of Classified Management Employee Services

Motion Passed: Approve the resolution authorizing the Reduction of Classified Management Employee Services for 1.0 FTE Auditorium Manager, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. DIVISION OF INSTRUCTIONAL SERVICES

O.1. Approval of a contract with Effective School Solutions

Minutes:

Director of Special Education Carolyn Schwartzbord and Natasha King, SELPA along with Jerry Barone, Duncan Young, Charlie Crouse and Terri Stewart, representatives from Effective School Solutions presented

the presentation on the needs of the therapeutic classrooms and seek approval for a contract with Effective School Solutions.

Motion Passed: Approval for a contract with Effective School Solutions to provide services for students in therapeutic classrooms. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

Q.1. Award contract to xxxxxxxxxx for legal services for Measure L Capital Facilities Bond Program

Minutes:

The Board upon the motion of Trustee Dwyer, and seconded by Clerk Hanley, moved to approve Stradling Yocca Carlson & Rauth, Attorneys at Law for the legal services for Measure L Capital Facilities Bond program with a vote of 5 to 0.

Q.2. Consideration for Approval Resolution #19-20-20 Authorizing Membership in U.S. Communities Purchasing Alliance and Approving Virco, Inc. Purchase Order Number 8222000 for Procurement of Peninsula High School Classroom Furniture

Motion Passed: Staff recommends the Board of Trustees approve Resolution #19-20-20 Authorizing Membership in U.S. Communities Purchasing Alliance and Approving Virco, Inc. Purchase Order number 8222000 for Procurement of Peninsula High School Classroom Furniture Passed with a motion by Greg Land and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

Q.3.

Award Final GMP Contract for Lease-Leaseback Construction Services for the Mills and Capuchino High School Synthetic Turf Resurfacing Project to Goodland Landscape Construction, Inc.

Motion Passed: It is recommended that the Board of Trustees approve award of the Guaranteed Maximum Price Contract to Goodland Landscape Construction, Inc. in the amount of \$3,836,533.71. Passed with a motion by Robert Griffin and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman

Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

R. BOARD OPERATIONS

R.1. Graduation Plan to Honor the Class of 2020 Graduates

Minutes:

Superintendent Skelly provided the Board the graduation plan for the Class of 2020.

The Board asked for a report be provided at the next board meeting on the schools plans for a second graduation ceremony.

R.2. Approve an Exception to BP/AR 5121 for Grades/Evaluation of Student Achievement for the Credit/No Credit Grade during 2020 summer school session.

Motion Passed: Recommendation to approve the exception to BP/AR 5121 for Grades/Evaluation of Student Achievement the credit/no credit grade during the 2020 summer school session. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

R.3. Review and Discuss the Specific Board Policies - March 2020 Updates - Part One

Minutes:

The Board of Trustees approved moving the Specific Board Policies - March 2020 Updates - Part One to the June 11 board agenda under the consent agenda.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 11:05 p.m.

Board President

Board Clerk