

# San Mateo Union High School District Minutes

## Regular Meeting

June 11, 2020 5:30 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 129

San Mateo, CA 94401

Teleconference

Meeting:<https://zoom.us/j/93160911395?pwd=UEgyOHJCVS8xa1UvMVFhK2lqaHVEQT09>

Web ID 931 6091 1395 Password 594415

CLOSED SESSION - 4:30 PM

Teleconference for Board Members Only

### Attendance Taken at 5:30 PM:

#### Present:

Linda Lees Dwyer  
Marc Friedman  
Robert Griffin  
Peter Hanley  
Greg Land

### A. CALL TO ORDER

#### Minutes:

President Friedman called the Closed Session to order at 4:32 p.m.

**A.1. This is a public meeting of the SMUHSD Board of Trustees. If you wish to make a comment about an agenda item or during the public comments section at the beginning of the agenda, please send an email to [comments@smuhsd.org](mailto:comments@smuhsd.org) with your name, email address, and your zoom name (if different) and the item under which you would like to comment. The Board president will call on you. Please note that comments are limited to three minutes. The Board President may increase or decrease the time allowed for public presentation, depending upon the topic and number of persons wishing to be heard.**

### B. ROLL CALL

#### Minutes:

In attendance , Trustee Land, Trustee Dwyer, Clerk Hanley, Vice-President Griffin and President Friedman.

#### **B.1. To Join by Telephone**

**Dial: US : +1 669 900 9128**

Use the ID and Password shown above

**C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS**

Minutes:

none

**D. CLOSED SESSION**

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [\*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [ \* ] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [ ] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [\* ] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d)-one (1) case

D.5. [ ] Liability Claims pursuant to Government Code Section 54957

D.6. [ \* ] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [ \* ] Conference with Real Property Negotiator-Kevin Skelly, Superintendent, Elizabeth McManus, Deputy Superintendent, Landis Graden, DCG-property-Crestmoor, 300 Piedmont Avenue, San Bruno, California 94066, property pursuant to Government Code Section 54956.8

D.8. [\* ] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [ ] Confidential Student Discipline

D.10. [\*] Confidential Student Matters-seven (7) cases

**E. OPEN SESSION**

Minutes:

President Friedman called the open session to order at 5:55 p.m.

President Friedman reported in the closed session the Board, upon the motion of Trustee Dwyer, and seconded by Trustee Land, moved to approve the Special Ed settlement with a vote of 5 to 0.

**F. ROLL CALL**

Minutes:

In attendance, Trustee Greg Land, Trustee Linda Lees Dwyer, Clerk Peter Hanley and President Marc Friedman.

#### **G. PLEDGE OF ALLEGIANCE TO THE FLAG**

Minutes:

The pledge of allegiance to the flag was led by Superintendent Skelly.

#### **H. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Minutes:

President Friedman called for a moment of silence to reflect on the institutional racism in our society and community and to remember and recognize George Floyd of Minneapolis, Reana Taylor of Louisville and Chenedu Okobi from Millbrae and other African Americans and people of color.

Public Comment:

Alexis MacAvoy petition to change BP 6112.

Robert Brieman request the board to revise BP 6112.

Trustee Land thanked the board for giving a moment of silence. He reported as we move forward through the process of opening the schools there is no right answer we need to go slow to go fast. He commended the staff for all of their hard work.

Trustee Dwyer thanked everyone who sent emails. She was not able to respond to all of the emails but she did read them. She looked forward to hearing from everyone and they go through the complex situation in the opening of schools.

Clerk Hanley reported he appreciated the opportunity to hear from a variety of viewpoints from the emails. He reported there is no easy way to proceed it is a difficult situation as we try to move forward in the opening of the school. He feels strongly we need to get students on campus and we need to figure out a way to do that so we can make more progress with our academic programs.

Vice-President Griffin reported on the recent string of violence. He and his wife participated in the protest rally in San Mateo. The peaceful march dialogue was passionate and peaceful.

President Friedman reported to the board, administration and the community that the time spent on the discussion of the reopening of schools will be long but the discussion on the statement of the killing of George Floyd and other people of color are equally important.

#### **I. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

##### **I.1. 2019-20 Second Interim Financial Report Letter from the San Mateo County Office of Education**

Minutes:

President Friedman acknowledged the receipt of the 2019-20 Second Interim Financial Report Letter from the San Mateo County Office of

Education.

**J. CONSENT AGENDA**

Minutes:

The Board upon the motion of Trustee Land, and seconded by Vice-President Griffin moved to approve the consent agenda pulling item J3 Approve the Specific Board Policies - March 2020 Updates - Part One with a vote of 5 to 0.

Trustee Land reported on the charter renewal and he was proud of the authorization of D-tech Charter.

The Board upon the motion of Trustee Dwyer, and seconded by Trustee Land moved to approve item J3 Approve the Specific Board Policies - March 2020 Updates - Part One with a vote of 5 to 0.

**J.1. Approve the COVID-19 Board Policies - BP 4113.5/4213.5/4313.5 - Working Remotely and BP 6157 - Distance Learning**

**J.2. Approval of Dates for Summer School**

**J.3. Approve the Specific Board Policies - March 2020 Updates - Part One**

**J.4. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

**J.5. Acceptance of Gifts to the District**

**J.6. Approval of the Agreement with the San Mateo County Community College District with San Mateo Union High School District for Middle College at Skyline College for 2020-21 SY**

**J.7. Approve the Minutes from the Special Board Meeting April 23, 2020, Regular Board Meeting May 7, 2020 and May 21, 2020**

**J.8. Candidates for the Adult School Graduation, June 2020**

**J.9. Confirmation of Bills and Salaries for April 2020**

**K. REGULAR REPORTS**

**K.1. Report of the Superintendent**

Minutes:

Superintendent Skelly recognized the graduating Class of 2020. He recognized Dominic Bigue as the New Assistant Principal I at Burlingame High School.

**K.2. Report of the Student Board Member**

Minutes:

none

**K.3. Report of the District Teachers' Association Representative**

Minutes:

District Teachers' Association Representative urged the Board of Trustees to consider a 100% distant learning model. The Teachers' Association believes the synchronous learning is the best option.

Rachel Mack, Mills Counselor commented that the blended quarter model has flaws.

#### **K.4. Report of the CSEA Chapter 519 Representative**

Minutes:

CSEA Chapter 519 Representative reported they are in preparation for the 2020-21 school year. As the Board of Trustees moves forward with the discussion of the opening of school that the board looked at the safety for the students, teachers and staff.

#### **K.5. Report of the San Mateo Adult School Teachers Association**

Minutes:

San Mateo Adult School Teachers Association representative reported they had polled their members to ask for approval to issue a public statement in regards to the killing of George Floyd and calling for racial justice. They have written a public statement for Shara Watkins. The Adult School is working on plans for the opening of school. The Adult School will hold the graduation ceremony in the fall for the GED graduates and high school diploma graduates.

### **L. SPECIAL REPORTS AND APPEARANCES**

#### **L.1. First Report from the Return to School Committee and the Approval of the Bell Schedule for the First Semester**

Minutes:

Deputy Superintendent Black, Superintendent Skelly and Jinna Hwang, San Mateo Teacher presented the report from the Return to School Committee.

The Board of Trustees thanked all the people who served on various committees and thank Dr. Black for heading up the group.

Public Comments:

Arienne Adamcikova

Heather Johnson

Shari Countryman

Ann Rhee

Saswati Paul

Rotem Penaloza Bluvstein

Aliza Zenilman

Aiko misho

Jennifer Eckert

Eudora Ting  
Sandra Del Balso  
Marc Bender  
Elizabeth Cronin  
Jana Fore  
Edwin Contreras  
Harini Krishnan  
Sally Shurter  
Eva Lee  
Jessica Rosenbaum  
Chris Misner  
Rosario Mollo  
Draviam Paramazan  
Stacy Kratochvil  
Candace Thomas  
John Poultney  
Julie Medress Wheeler

**L.2. Statement regarding the George Floyd Murder, Institutional Racism and Educational Equity**

Minutes:

Public Comment:

Jenny Caughey-Spanish Teacher at Hillsdale High School Stood in solidarity with the Black Lives Matter.

The Board of Trustees asked the Administration to review the School Resource Office agreement with the city of San Mateo.

**Motion Passed:** For Discussion Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**L.3. Presentation of the Tentative Annual Budget for Fiscal Year 2020-2021**

Minutes:

Public Comment:

Jessica Christie ask the board to review the SRO contract.

Deputy Superintendent Elizabeth McManus presented the Tentative Annual Budget for Fiscal Year 2020-2021.

**L.4. Public Hearing for the Tentative Annual Budget for Fiscal Year 2020-2021**

Minutes:

President Friedman opened the Public Hearing for the Tentative Annual Budget for Fiscal Year 2020-2021 at 10:27 p.m.

President Friedman closed the Public Hearing for the Tentative Annual Budget for Fiscal Year 2020-2021 at 10:27 p.m.

**L.5. Public Hearing on Reserves in Excess of Minimum Reserve Requirements**

Minutes:

President Friedman opened the Public Hearing on Reserves in Excess of Minimum Reserve Requirements at 10:28 p.m.

President Friedman closed the Public Hearing on Reserves in Excess of Minimum Reserve Requirements at 10:28 p.m.

**M. CONSTRUCTION**

**N. DIVISION OF HUMAN RESOURCES**

**N.1. Approval for the Contract for the Assistant Principal I of Burlingame High School for the 2020-2021 School Year**

**Motion Passed:** Approve the contract for the Assistant Principal I of Burlingame High School for the 2020-2021 school year. Passed with a motion by Greg Land and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N.2. Approval of Personnel Actions**

**Motion Passed:** Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N.3. Review, Discuss and Approve the Job Description for the New Position of Vocational/Transition Assistant**

**Motion Passed:** Review, discuss and approve the job description for the new position of Vocational/Transition Assistant, as contained in the attachment. Passed with a motion by Greg Land and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N.4. Review, Discuss and Approve the Revised Job Description for the Senior Accountant Position**

**Motion Passed:** Review, discuss and approve the revised the job description for the Senior Accountant position adding Student Nutrition Services in the job description, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**N.5. Approve the Revised 2020-2021 School Calendar**

**Motion Passed:** Approve the revised 2020-2021 School Calendar moving all four (4) Professional Development days to August 10th, 11th, 12th, and 13th, start of school to August 17, 2020 from August 12, 2020, and moving the Teacher work day to August 14, 2020 from August 11, 2020, as contained in the attachment. Passed with a motion by Greg Land and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

**O. DIVISION OF INSTRUCTIONAL SERVICES**

**P. DIVISION OF STUDENT SERVICES**

**Q. DIVISION OF BUSINESS SERVICES**

**R. BOARD OPERATIONS**

**R.1. Approval of the Resolution Of The San Mateo Union High School District Calling for an Election to be held On NOVEMBER 3, 2020 For the Election of Two Members of the Governing Board**

**Motion Passed:** Recommendation to approve A RESOLUTION OF THE SAN



MATEO UNION HIGH SCHOOL DISTRICT CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 3, 2020 FOR THE ELECTION OF TWO MEMBERS OF THE GOVERNING BOARD. Passed with a motion by Greg Land and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**R.2. Approve changing the September 17, 2020 board meeting to Thursday, September 24, 2020**

**Motion Passed:** Recommendation to approved the 2019-2020 Board Meeting Calendar. The Administration is requesting to change the September 17, 2020 board meeting date to Thursday, September 24, 2020 due to canceling of the 2033 Consortium. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**R.3. Review and Discuss the Specific Board Policies - March 2020 Updates - Part Two**

Minutes:

The Board of Trustees asked to move the Review and Discuss the Specific Board Policies - March 2020 Updates - Part Two to the June 25, 2020 board agenda.

**R.4. Review, Discuss and Approve the Specific Board Policy and Administrative Regulation BP/AR 6112 - School Day**

Minutes:

Deputy Superintendent Kirk Black pulled item R4 Review, Discuss and Approve the Specific Board Policy and Administrative Regulation BP/AR 6112 - School Day from the board agenda.

**R.5. Review and Discuss the Specific COVID-19 Board Policy - BP 0470 COVID-19 Mitigation**

Minutes:

The Board of Trustees approved moving the Specific COVID-19 Board Policy - BP 0470 COVID-19 Mitigation to the June 25, 2020 consent agenda.

**S. REQUESTED BOARD ITEM**

**T. ADJOURNMENT**

Minutes:

There being no further business the meeting was adjourned at 10:38 p.m.

[REDACTED]

[REDACTED]