

San Mateo Union High School District Minutes

Regular Meeting

September 13, 2018 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Dwyer called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Hanley, Trustee Griffin, Clerk Friedman, Vice-President Land and President Dwyer.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

no comments

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [*] Liability Claims pursuant to Government Code Section 54957-one (1) case

D.5. [*] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d)(1)-one case

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [*] Confidential Student Matters-one (1) case

E. OPEN SESSION (SMART CENTER)

Minutes:

President Dwyer called the Open Session to order at 7:00 p.m.

President Dwyer reported there was no action taken in Closed Session.

F. ROLL CALL

Minutes:

In attendance Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman, Vice-President Greg Land and President Linda Lees Dwyer. Substitute Student Board Member Yuliana Alcaraz.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by student Carolina Sanchez.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Trustee Hanley attended the Back to School night at Aragon and it was well attended. He attended the Game Changers conference put on by the Silicon Valley Leadership group. The group spoke on the housing shortage in the Peninsula, and how critical the housing shortage is for all levels of income and he stated it would be beneficial thing if the district could have housing.

Trustee Griffin attended the Hillsdale and Capuchino football game.

Clerk Friedman commented on the brochure he received in the mail from the County Office of Education. Going forward the district might look at a bond in 2020 and the district should consider sending to the community

something to promote from a facilities viewpoint and an education road map to follow what the district has accomplished.

Vice-President Land attended the Capuchino Back to School Night and the ribbon cutting for the school's newly remodeled science building.

President Dwyer reported that she also attended the ribbon cutting ceremony for the opening of the Capuchino Science building. She attended the San Mateo High School Back to School night. She went to an event that recognized Tom Mohr, retired Superintendent of the district.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:

No communications to the Board of Trustees

J. CONSENT AGENDA

Minutes:

The board upon the motion of Trustee Griffin, and seconded by Vice-President Land, moved to approve the consent agenda minus J10 Denial of Claim Against the District with a vote of 5 to 0.

The board upon the motion of Trustee Hanley, and seconded by Trustee Griffin, moved to approve J10 Denial of Claim Against the District with a vote of 4 to 1. Trustee Griffin, Trustee Hanley, Vice-President Land and President Dwyer voting yes and Clerk Friedman voting no.

- J.1. Acceptance of Gifts to the District**
- J.2. Adoption of Resolution Establishing the 2018-19 Gann Limit**
- J.3. Approve the Specific Board Policies - December 2017 Updates - Part Three**
- J.4. Declaration of and Authorization to Dispose of Surplus Property**
- J.5. Approve the Specific Board Policies - March 2018 Updates - Part Two**
- J.6. Approve the Minutes from the August 9, 2018 Board Meeting and the August 23, 2018 Board Meeting.**
- J.7. Approve the 2018-2019 Annual District Goals**
- J.8. Approval of Change Orders for District Development, Redevelopment and Deferred Maintenance Projects**
- J.9. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**
- J.10. Denial of Claim Against the District**
- J.11. Approval of the Introduction to Solar Photovoltaics (PV) Systems Course Proposal**
- J.12. Confirmation of Bills and Salaries for June and July 2018**

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly meet with the Middle College staff. They discussed the possibility of expanding the program by an additional senior class and other possibilities. He stated he is enjoying the new district office and seeing all the conference rooms used for meetings.

K.1.1. Capital Facilities and Maintenance Projects

Minutes:

Deputy Superintendent Elizabeth McManus, Brad Barncord, General Manager of Maintenance, Jim Hyde, General Manager of Facilities, Linda Carlton, Director of Maintenance, Operations & Facilities Use and recognition of Debbie Arobio, Manager Purchasing and Facilities presented the Capital Facilities and Maintenance projects.

K.2. Report of the Student Board Member

Minutes:

Yuliana Alcaraz, San Mateo High School student reported she loves San Mateo High School. In the four years she has been attending the school she has had so much support from the teachers and staff.

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative congratulated Trustee Griffin, Trustee Hanley and President Dwyer for their continued service on the board. He thanked them for giving their time to come and talk at the Legislative Council. He recognized the Health Benefit committee for all of their hard work.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

Betty Chen, San Mateo Adult School representative reported the Adult School had a successful opening to school. They had enrolled over 400 students. She reported they have a teacher shortage and if there are any K-12 teachers who are looking for additional work to apply at the Adult School. She reported the Green Team will be participating in the clean up on Saturday, September 15. The Adult School Leadership elections are coming up and she invited the Board of Trustees and the Superintendent to attend the forum.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Approval of the San Bruno Park School District Measure X Bond Measure Resolution

Minutes:

Public Comment to the Board:

Judy Puccini read a statement from Nancy Kraus, former Administrative Assistant to the Superintendents, on the San Bruno Park School District Measure X Bond. Superintendent Skelly and the Board thanked both Judy Puccini and Nancy Kraus for their continued service to San Bruno.

Motion Passed: Approve the resolution of support from the Board of Trustees of the San Mateo Union High School District for the San Bruno Park School District, Measure X Bond Measure. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

L.2. Approval of the San Mateo-Foster City School District-Parcel Tax-Measure V

Motion Passed: Approve the resolution of support from the Board of Trustees of the San Mateo Union High School District for the San Mateo-Foster City School District-Parcel Tax- Measure V. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

L.3. Special Education Task Force - Update on Structure and Timeline

Minutes:

Assistant Superintendent of Instruction and Curriculum, Julia Kempkey and Director of Special Education, Carolyn Schwartzbord updated the board on the Special Education Task Force structure and timeline.

L.4. Summer School Update

Minutes:

Principal Ron Campana, Andrea Gould and Director of Curriculum and Instruction, Brian Simmons, gave the update on Summer School.

L.5. Accept the Unaudited Actuals for 2017-2018 Fiscal Year and Ending Balance Designations for 2018-2019 Fiscal Year

Minutes:

The Board of Trustees accepted the Unaudited Actuals for 2017-2018 Fiscal Year and Ending Balance Designations for 2018-2019 Fiscal Year.

M. CONSTRUCTION

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Adoption of Resolution for Teachers Assigned Outside Their Authorized Certificated Field

Motion Passed: Adopt the attached resolution authorizing assignment of certificated personnel to teach outside their authorized teaching fields for 2018-19. Passed with a motion by Peter Hanley and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.3. Approve the Revised Job Description for the Position of Human Resources Technician

Motion Passed: Approve the revised job description for the position of Human Resources Technician, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.4. Approve the Revised Job Description for the Position of Student Support Coordinator

Motion Passed: Approve the revised job description for the position of Student Support Coordinator, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.5. Review, Discuss and Approve the Revision to the Job Description for the Position of Manager of Mental Health Programs

Motion Passed: Review, discuss and approve the revision of the job description for the position of Manager of Mental Health Programs, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.6. Review, Discuss and Approve the New Job Description for the Position of Administrative Assistant II to the Assistant Superintendent of Curriculum and Instruction

Motion Passed: Review, discuss and approve the new job description for the position of Administrative Assistant II to the Assistant Superintendent of Curriculum and Instruction, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.7. Review, Discuss and Approve the Revised Job Description for the Senior Staff Assistant Position

Motion Passed: Review, discuss and approve the revised job description for the Senior Staff Assistant position, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.8. Presentation of the American Federation of State County and Municipal Employees (AFSCME) Local 829 Contract Reopeners for the 2018-2019 School Year

Minutes:

Deputy Superintendent Kirk Black presented to the Board of Trustees the American Federation of State County and Municipal Employees (AFSCME) Local 829 Contract Reopeners for the 2018-2019 School Year.

N.9. Public Hearing - American Federation of State County and Municipal Employees - Local 829 Contract Reopeners of 2018-2019 and the San Mateo Union High School District's Response to the Contract Reopeners

Minutes:

President Dwyer opened the public hearing for the American Federation of State County and Municipal Employees - Local 829 Contract Reopeners of 2018-2019 and the San Mateo Union High School District's Response to the Contract Reopeners at 9:27 p.m.

President Dwyer closed the public hearing for the American Federation of State County and Municipal Employees - Local 829 Contract

Reopeners of 2018-2019 and the San Mateo Union High School District's Response to the Contract Reopeners at 9:27 p.m.

N.10. Review, Discuss and Approve the San Mateo Union High School District's Response to the American Federation of State County and Municipal Employees - Local 829's Contract Reopeners

Motion Passed: Review, discuss and approve the San Mateo Union High School District's response to the American Federation of State County and Municipal Employees - Local 829's contract reopeners, as contained in the attachment. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.11. Approval of the San Mateo Union High School District's Teachers Association's 2018-2019 Certificated Salary Schedule

Motion Passed: Approve the San Mateo Union High School District's Teachers Association's 2018-2019 Certificated Salary Schedule, as attached in the AB 1200. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Abstain Peter Hanley
Yes Greg Land

N.12. Public Hearing for the 2018-2019 San Mateo Union High School District's Teachers Association Salary Schedule

Minutes:

President Dwyer opened the public hearing for the 2018-2019 San Mateo Union High School District's Teachers Association Salary Schedule at 9:29 p.m.

President Dwyer closed the public hearing for the 2018-2019 San Mateo Union High School District's Teachers Association Salary Schedule at 9:29 p.m.

O. INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Review and Discuss the Specific Board Policies - May 2018 Updates

Minutes:

The Board of Trustees approved moving the Specific Board Policies - May 2018 Updates to the consent agenda on the September 27, 2018

board meeting.

R.2. Review and Discuss the Potential Changes to Board Policy 5117 - Interdistrict Attendance

Minutes:


Superintendent Skelly reviewed the Potential Changes to Board Policy 5117 - Interdistrict Attendance. The board requested the reciprocal and hardship be separate items on the policy. The policy will be brought back to the board for approval on the October 11, 2018 board agenda.

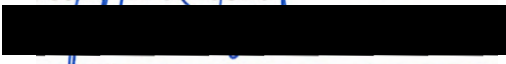
S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 10:01 p.m.


Board President


Board Clerk