

San Mateo Union High School District Minutes

Regular Meeting

September 27, 2018 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

A. CALL TO ORDER

Minutes:

President Dwyer called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Hanley, Trustee Griffin, Clerk Friedman, Vice-President Land and President Dwyer.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [*] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d)(1)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame, CA and Crestmoor Property, 300 Piedmont Avenue, San Bruno, CA-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [*] Confidential Student Discipline-Expulsion Hearing Request for Postponement-California Education Code Section 48918(a)

D.10. [] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:

President Dwyer called the Open Session to order at 7:07 p.m.

President Dwyer reported in closed session the Board took action to approve to postpone the expulsion hearing of case #17/18/26 with a motion from Trustee Griffin, and seconded by Vice-President Land, with a vote of 5 to 0.

President Dwyer reported in closed session the Board took action to approve a separation agreement.

F. ROLL CALL

Minutes:

In attendance Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman, Vice-President Greg Land and President Linda Lees Dwyer and Student Board Member Kei Nomura.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by student board member Kei Nomura.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Public Comment to the Board:

Louis Tang addressed the board on the Burlingame Pool.

Trustee Hanley-nothing to report

Trustee Griffin reported he attended the Aragon and Burlingame football games.

Clerk Friedman reported he attended the Burlingame High School football game. He attended the SMCSBA meeting on math and math pathways. The district will be hosting the SMCSBA Legislative conference where School

board members and Superintendents are invited to attend on October 13th. Four legislators will be in attendance.

Vice-President Land reported he also attended the SMCSBA meeting on math.

President Dwyer-nothing to report

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

I.1. Letter from the San Mateo County Office Of Education for the Local Control Accountability Plan and Adopted Budget-Fiscal Year 2018-19

Minutes:

President Dwyer reported receipt of the letter from the San Mateo County Office Of Education for the Local Control Accountability Plan and Adopted Budget-Fiscal Year 2018-19.

J. CONSENT AGENDA

Minutes:

The board upon the motion of Clerk Friedman, and seconded by Vice-President Land, approve the consent agenda less the Special Education settlement on J2 Approval of Consulting Agreement, Contracts, Invoices and Purchase Orders with a vote of 5 to 0.

J.1. Approve the Revisions to the 2018-2019 Athletic Manual

J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.3. Approve the Specific Board Policies - May 2018 Updates

J.4. Confirmation of Bills and Salaries for August 2018

J.5. Acceptance of Gifts to the District

J.6. Accept the Report of Investments

J.7. Approval of Change Orders for District Development, Redevelopment and Deferred Maintenance Projects

J.8. Declaration of and Authorization to Dispose of Surplus Property

J.9. Approval to File Notice of Completion for Capital Facilities Projects

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported he attended the City Schools Superintendent Conference in Burlingame and the San Mateo County Superintendents Association meeting. They discussed funding. The district is good shape financially but there are many districts in our area, particularly the elementary district, that are seeing declining enrollment, which will be a hit to their budget. He reported on the first Special Education Study group meeting and the

interviews that took place for the Mental Health Manager. The second round of interviews will be next week. He and Ms. McManus will be meeting with the City of Burlingame and the Burlingame Aquatic group to discuss the Burlingame pool.

K.2. Report of the Student Board Member

Minutes:

Student Board Member, Kei Nomura reported this week Aragon has their suicide prevention week, Burlingame had their book club week and they are working on their senior sunrise, Capuchino had their culture week and they are planning their talent show, Hillsdale is planning their "Knight for Cure", which is a breast cancer event, Mills had an ice cream social and San Mateo had their volunteer fair.

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative Craig Childress reported he was pleased to see the Tentative Agreement on the board agenda. The Teachers' Association is really pleased with the process this time in terms of negotiations and he was pleased with how the Health Benefits committee worked toward moving from a three tier to a four tier benefits structure. The way the committee worked together and made those choices to make changes to save the district some considerable expenditures both short term and long term.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

Stephanie Kriebel, the CTE Programs Development Coordinator and representative for the Adult School reported on a plan to develop programs that are offered in the evening for students and community members who work during the day. They will be piloting a professional communication skills course in the spring semester. She is also the Student Council Teacher Adviser. The students had their forum and elections. Update on the programs, the ESL City Government Academy is in their second cohort. They offered workshops for their Health program. She reported Governor Brown signed bill AB2998 how we can measure immigrant? integration.

I. SPECIAL REPORTS AND APPEARANCES

I.1. Annual Update on Outcomes Measured in the District Local Control Accountability Plan(LCAP)

Minutes:

Director of Curriculum and Instruction, Brian Simmons, presented the annual update on outcomes measured in the District Local Control Accountability Plan (LCAP).

I.2. Sustainability Program Update

Minutes:

Deputy Superintendent of Business, Elizabeth McManus, General Manager of Maintenance, Brad Barncord, General Manager of Facilities, Jim Hyde, Director of Maintenance, Operations, Facilities, Linda Carlton and Manager of Purchasing and Facilities Debbie Arobio presented the sustainability program update.

M. CONSTRUCTION

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Public Hearing for the San Mateo Union High School District's Teachers Association's 2018-2019 Tentative Agreement

Minutes:

President Dwyer opened the Public Hearing for the San Mateo Union High School District's Teachers Association's 2018-2019 Tentative Agreement at 8:49 p.m. There were no public comments.

President Dwyer closed the Public Hearing for the San Mateo Union High School District's Teachers Association's 2018-2019 Tentative Agreement at 8:49 p.m.

N.3. Approve the San Mateo Union High School District's Teachers Association's 2018-2019 Tentative Agreement

Motion Passed: Approve the San Mateo Union High School District's Teachers Association's 2018-2019 Tentative Agreement, as contained in the attachment. Passed with a motion by Robert Griffin and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
No Peter Hanley
Yes Greg Land

N.4. Public Hearing for the California School Employees Association - Chapter 519's 2018-2019 Tentative Agreement

Minutes:

President Dwyer opened the Public Hearing for the California School Employees Association - Chapter 519's 2018-2019 Tentative Agreement at 8:50 p.m. There were no public comments.

President Dwyer closed the Public Hearing for the California School Employees Association - Chapter 519's 2018-2019 Tentative Agreement

at 8:50 p.m.

N.5. Approve the California School Employees Association - Chapter 519's 2018-2019 Tentative Agreement

Motion Passed: Approve the California School Employees Association, Chapter 519's 2018-2019 Tentative Agreement, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.6. Public Hearing for the San Mateo Union High School District's Non-Represented Administrators and Classified Management 2018-2019 Salary Schedule

Minutes:

President Dwyer opened the Public Hearing for the San Mateo Union High School District's Non-Represented Administrators and Classified Management 2018-2019 Salary Schedule at 8:51 p.m. There were no public comments.

President Dwyer closed the Public Hearing for the San Mateo Union High School District's Non-Represented Administrators and Classified Management 2018-2019 Salary Schedule at 8:51 p.m.

N.7. Approval of the San Mateo Union High School District's Non-Represented Administrators and Classified Management 2018-2019 Salary Schedule

Motion Passed: Approve the San Mateo Union High School District's Non-Represented Administrators and Classified Management 2018-2019 Salary Schedule and AB 1200, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.8. Public Hearing for the California School Employees Association - Chapter 519 2018-2019 Salary Schedule

Minutes:

President Dwyer opened the Public Hearing for the California School Employees Association - Chapter 519 2018-2019 Salary Schedule at 8:52 p.m. There were no public comments.

President Dwyer closed the Public Hearing for the California School Employees Association - Chapter 519 2018-2019 Salary Schedule at 8:52 p.m.

N.9. Approval of the California School Employees Association - Chapter 519 2018-2019 Salary Schedule

Motion Passed: Approve the California School Employees Association - Chapter 519 2018-2019 Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.10. Public Hearing for the San Mateo Union High School District's Confidential Employees' 2018-2019 Salary Schedule

Minutes:

President Dwyer opened the Public Hearing for the San Mateo Union High School District's Confidential Employees' 2018-2019 Salary Schedule at 8:53 p.m. There were no public comments.

President Dwyer closed the Public Hearing for the San Mateo Union High School District's Confidential Employees' 2018-2019 Salary Schedule at 8:53 p.m.

N.11. Approval of the San Mateo Union High School District's Confidential Employees' 2018-2019 Salary Schedule

Motion Passed: Approve the San Mateo Union High School District's Confidential Employees' 2018-2019 Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.12. Approval of the Non-Represented Administrators and Classified Management's Contracts for the 2018-2019 School Year

Motion Passed: Approve the Non-Represented Administrators and Classified Management's contracts for the 2018-2019 school year. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.13. Approval of the Superintendent's Contract for the 2018-2019 School Year

Motion Passed: Approve the Superintendent's Contract for the 2018-2019 school year, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin

Yes Peter Hanley
Yes Greg Land

N.14. Approve the Memorandum of Understanding between the California School Employees Association - Chapter 519 and the San Mateo Union High School District Regarding Medical Contributions to a Four-Tier System

Motion Passed: Approve the Memorandum of Understanding between the California School Employees Association - Chapter 519 and the San Mateo Union High School District regarding the medical contributions to a four-tier system, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.15. Approve the Memorandum of Understanding Between the San Mateo Union High School District's Teachers Association and the San Mateo Union High School District Regarding the Medical Contributions to a Four-Tier System

Motion Passed: Approve the Memorandum of Understanding between the San Mateo Union High School District's Teachers Association and the San Mateo Union High School District regarding the medical contributions to a four-tier system, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.16. Approval of the 2018-2019 Miscellaneous Salary Schedule

Motion Passed: Approve the 2018-2019 Miscellaneous Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.17. Review, Discuss and Approve the Revision to the Job Description of Manager of EL & Compliance

Motion Passed: Review, discuss and approve the revised job description of Manager of EL & Compliance, as contained in the attachment. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley

Yes Greg Land

O. INSTRUCTIONAL SERVICES

**O.1. Adoption of Resolution for and Approval of Certification:
Textbooks and Instructional Materials**

Minutes:

The Adoption of Resolution for and Approval of Certification:
Textbooks and Instructional Materials was pulled from the agenda.
This item will be brought back to the October 11 adding the item for
the public hearing.

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Scheduling D-Tech High School Charter Renewal Petition

Minutes:

The Design Tech High School Charter Petition Renewal will be place on
the October 25, 2018 board agenda.

**R.2. Consideration of Nominations for Directors-at-Large
Asian/Pacific Island and Hispanic**

Minutes:

There were no board members interested in the nomination to the
Directors-at-Large Asian/Pacific Island and Hispanic.

**R.3. Review and Discuss the Specific Board Policies - July 2018
Updates - Part One**

Minutes:

The board approved moving the Specific Board Policies - July 2018
Updates - Part One to the consent agenda for October 11, 2018.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 9:18 p.m.

[REDACTED]
Board President

[REDACTED]
Board Clerk