

San Mateo Union High School District Minutes

Regular Meeting

October 11, 2018 6:45 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 6:45 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Dwyer called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Griffin, Clerk Friedman, President Dwyer. Trustee Hanley arrived at 5:40 p.m. and Vice-President Land was absent.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

no comments

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [*] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9-two (2) cases

D.4. [] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d)(1)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [*] Confidential Student Discipline-one (1) case

D.10. [*] Confidential Student Matters-two (2) cases

E. OPEN SESSION (SMART CENTER)

Minutes:

President Dwyer called the open session to order at 6:57 p.m.

President Dwyer reported in Closed Session that the Board, upon the motion of Trustee Griffin, and seconded by Trustee Hanley, moved to approve the Stipulated Expulsion 18/16-02 with a vote of 4 to 0 and one-member Vice-President Land absent.

President Dwyer reported in Closed Session the Board upon the motion of Trustee Griffin, and seconded by Clerk Friedman, moved to approved two Special Education Settlements with a vote of 3 to 0 with two-members Vice-President Land and Trustee Hanley absent.

F. ROLL CALL

Minutes:

In attendance Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman, Vice-President Greg Land, President Linda Lees Dwyer and Student Board Members Lily Navab and Ellen Batsuuri.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Samantha Lu and Sienna Perrino.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Trustee Hanley-no comment

Trustee Griffin-no comment

Clerk Friedman reported he attended the Burlingame High School Parent Association meeting.

Vice-President Land reported he attended the Town Hall meeting in Santa Clara on teacher housing.

President Dwyer-no comment

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:

No communications to the Board of Trustees.

J. CONSENT AGENDA

Minutes:

The board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve the consent agenda amending item J6 Denial of Inter-District Transfer Requests removing IDT 18/19-156 and pulling item J7 Approval of Consulting Agreements, Contracts Invoices and Purchase Orders and item J8 Approval of Change Orders for District Development and Deferred Maintenance Projects with a vote of 5 to 0.

The board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve the Denial of the Inter-District Transfer Request of IDT 18/19-153 with a vote of 5 to 0.

The board upon the motion of Trustee Griffin, and seconded by Vice-President Land, moved to approve item J7 Approval of Consulting Agreements, Contracts Invoices and Purchase Orders with a vote of 5 to 0.

The board upon the motion of Trustee Griffin, and seconded by Vice-President Land, moved to approve item J8 Approval of Change Orders for District Development and Deferred Maintenance Projects with a vote of 5 to 0.

J.1. Declaration of and Authorization to Dispose of Surplus Property

J.2. Acceptance of Gifts to the District

J.3. Approve the Specific Board Policies - July 2018 Updates - Part One

J.4. Approve the Minutes from the September 13 and September 27, 2018 Board Meetings

J.5. Acceptance of Quarterly Report on Williams Uniform Complaints

J.6. Denial of Inter-District Transfer Requests

J.7. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.8. Approval of Change Orders for District Development, Redevelopment and Deferred Maintenance Projects

J.9. Approval to Award Contract for 839 Hinckley Tenant Improvements: Maintenance & Operations Project

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported that all the juniors have taken the PSAT. He visited the San Mateo High School career day activities. Senator Jerry Hill was the guest speaker. He reported Deputy Superintendent Black, Deputy Superintendent McManus, Assistant Superintendent Kempkey and he have finished goal setting meetings with the principals and council members.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Batsuuri reported the UASB has had their first meeting with the leaders of each school. The next meeting, they will be discussing two goals. The first goal is in order to become Eco-friendly they will be discussing the usage of the helium tanks and to either reduce usage of the tanks or to eliminate the helium tanks altogether, and the second goal is to discuss having a professional development day for student leaders.

Student Board Member Navab reported on spreading the awareness to students on the dangers of sexual assault especially, to seniors who will be transitioning into college. There is a lot of concern in terms of consent and educating students of what they need to be aware of and how they treat each other.

K.3. Report of the District Teachers' Association Representative

Minutes:

Craig Childress, District Teachers' Association Representative, introduced Chelsie Reese, Aragon Math Teacher. Chelsie gave an update on the events that have taken place at Aragon High School.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

no report

L. SPECIAL REPORTS AND APPEARANCES

L.1. Permanent Status Congratulations

Minutes:

The Board of Trustees recognized the teachers who gained permanent status for the 2018-2019 school year with a certificate, a rose, and cake. Craig Childress, District Teachers' Association representative congratulated the teachers and presented them with "permanent" markers.

L.2. Report on the District's Certificated and Classified Staffing

Minutes:

Deputy Superintendent Kirk Black presented the report on the District's Certificated and Classified Staffing.

L.3. Burlingame High School Pool Construction Update

Minutes:

Elizabeth McManus, Deputy Superintendent, Linda Carlton, Director of Maintenance, Operations and Facilities, Brad Barncord, Manager of Maintenance and Todd Lee, Greystone West presented an update on the Burlingame High School pool construction to replace the shell at Burlingame High School pool.

The public comment to address the board on the Burlingame High School pool:

Simon Greenwood

Ben Chung

Paul Cousineau

Gus Vellis

Superintendent Skelly reported on the direction he received from the board.

1) use this meeting to send out a communication that we will continue the talks with interested parties.

2) Liz to have a conversation with the Division of the State Architect

3) Kevin to continue discussion with the City of Burlingame staff

4) Administration to look at the funding for the aquatic center. This information will be brought back to the board at the study session.

Trustee Griffin recommends there be a study session on the pool.

President Dwyer would like a better definition of option 1.

Clerk Friedman would like to see an advocate for option 1. He wants to hear from them on what they are going to do

M. CONSTRUCTION

M.1. Consider Approval of Termination for Convenience of Contracts for the Burlingame High School Pool Modernization Project REBID and

the Burlingame High School Pool Modernization Electrical, Project #0210-1 and authorization to evaluate the Lease-Leaseback delivery method for the New Pool Construction Project.

Minutes:

The board pulled item M1 Consider Approval of Termination for Convenience of Contracts for the Burlingame High School Pool Modernization Project REBID and the Burlingame High School Pool Modernization Electrical, Project #0210-1 and authorization to evaluate the Lease-Leaseback delivery method for the New Pool Construction Project for further discussion.

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Approve the Revised 2018-2019 Miscellaneous Salary Schedule

Motion Passed: Approve the revised 2018-2019 Miscellaneous Salary Schedule showing the effective date for Certificated and Classified Substitutes of September 1, 2018, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.3. Approval of the Prorated Contract for Manager of the Mental Health for the 2018-2019 School Year

Motion Passed: Approve the prorated contract for the Manager of Mental Health for the 2018-2019 school year. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. INSTRUCTIONAL SERVICES

O.1. Public Hearing for the Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials

Minutes:

President Dwyer opened the public hearing for the Adoption of

Resolution for and Approval of Certification: Textbooks and Instructional Materials at 9:46 p.m. There were no public comments.

President Dwyer closed the public hearing for the Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials at 9:46 p.m.

O.2. Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials

Minutes:

The Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials was pulled from the agenda. This item will be brought back to the October 11 adding the item for the public hearing.

Motion Passed: Adopt and approve the resolution for certification of textbooks and instructional materials, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Approval to Increase the Board of Trustees Stipend

Motion Passed: Approve increase of Board of Trustee's Stipend by 5 percent, retroactive from 7/1/18. Passed with a motion by Peter Hanley and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

R.2. Review and Discuss the Specific Board Policy - BP & AR 5117 - Interdistrict Attendance

Minutes:

The board approved moving item R2? Review and Discuss the Specific Board Policy-BP & AR 5117-Interdistrict Attendance to the consent agenda on October 25 board meeting with the correction to change "intradistrict" to "interdistrict" on the policy.

R.3. Review and Discuss the New Specific Board Policy and Administrative Regulation - BP & AR 5117.1 - Interdistrict Attendance for Children of Partner District Employees

Minutes:

The board approved moving Item R3 Review and Discuss the New Specific Board Policy and Administrative Regulation - BP & AR 5117.1 - Interdistrict Attendance for Children of Partner District Employees to the consent agenda on the October 25th board meeting.

R.4. Review and Discuss the Specific Board Policies - July 2018 Updates - Part Two

Minutes:

Item R4 Review and Discuss the Specific Board Policies - July 2018 Updates - Part Two was pulled from the agenda and this item will be brought back to the October 25th board agenda.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 10:05 p.m.

[REDACTED]

Board President

[REDACTED]

Board Clerk