

San Mateo Union High School District Minutes

Regular Meeting

November 15, 2018 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 6:00 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Peter Hanley
Greg Land

Absent:

Robert Griffin

A. CALL TO ORDER

Minutes:

President Dwyer called the Closed Session to order at 6:00 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Hanley, Clerk Friedman, Vice-President Land and President Dwyer. Trustee Griffin absent.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

no comments

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [*] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9 - one (1) case

D.4. [] Conference with Legal Counsel-Pending Litigation pursuant to Government Code Section 54956.9(d) (1)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [*] Confidential Student Matters-two (2) cases

E. OPEN SESSION (SMART CENTER)

Minutes:

President Dwyer called the open session to order at 7:06 p.m.

President Dwyer reported in Closed Session the Board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve one Special Education Settlement with a vote of 4 to 0 with Trustee Griffin absent.

President Dwyer reported in Closed Session the Board upon the motion of Vice-President Land, and seconded by Clerk Friedman, moved to approve the Special Education Settlement #2018081080 with a vote of 3 to 1 with President Dwyer, Vice-President Land and Clerk Friedman voting yes and Trustee Hanley voting no with Trustee Griffin absent.

F. ROLL CALL

Minutes:

In attendance Trustee Peter Hanley, Clerk Marc Friedman, Vice-President Greg Land, President Linda Lees Dwyer and Student Board Member Ellen Batsuuri. Trustee Robert Griffin was absent.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Student Board Member Ellen Batsuuri.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

no public comments

Trustee Hanley-no comment

Clerk Friedman-no comment

Vice-President Land-no comment

President Dwyer reported she attended the play "Beauty and the Beast" at Hillsdale High School. She stated it was an amazing production and congratulated Hillsdale for a wonderful production.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

I.1. Recognition of the National Merit Semifinalist

Minutes:

The Board of Trustees, Principals and Administration recognized the students who are the 2018 National Merit Semifinalists. They were presented a certificate.

J. CONSENT AGENDA

Minutes:

The board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve the consent agenda with a vote of 4 to 0.

J.1. Acceptance of Gifts to the District

J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.3. Approval to File Notice of Completion for Capital Facilities Projects

J.4. Approve the Specific Board Policies - July 2018 Updates - Part Two

J.5. Denial of Inter-District Transfer Requests

J.6. Approve Renewal of Agreement for Natural Gas Services with SPURR

J.7. Approval of Change Orders for Redevelopment Projects

J.8. Confirmation of Bills and Salaries for October 2018

J.9. Authorization for SMUJHSJ to Participate in Joint Powers Cooperative Purchasing Consortiums

J.10. Approve the Minutes from the October 11 and October 25, 2018 Board Meetings

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly report on the poor air quality because of the fires in Butte County. After discussion with the Board President, Administration, Principals, the union representative and other school district's it was decided it would be best to close the District and schools on Friday. Communication was sent to parents and staff informing them of the cancellation.

Superintendent Skelly introduced April Torres, New Manager of Mental Health, to the board.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Ellen Batsurri reported that Aragon High School had a Friendsgiving week where the students celebrated and appreciated their friends. Aragon is having a Toy Story Drive from November 13 to December 10. All the toys collected will be given to Samaritan House. On November 27th they hosted the first wellness workshop. Also, Aragon hosted exchange students from Japan. Aragon had the play "Sweeney Todd" over the weekend.

K.3. Report of the District Teachers' Association Representative

Minutes:

Craig Childress, the District Teachers' Association Representative, introduced Mary Rustia, Mills High School teacher and students Fazheen Tahanat and Arpana Kumar, Mills High School students. Ms. Rustia spoke to the board on the Mills Robotic team and she thanked the board for the innovation grant. Students Fazheen and Arpana gave an update to the board on the Mills High School music program.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

San Mateo Adult School Teacher Carole Gonella reported they are working in conjunction with the Peninsula Food Runners program. The food runner's pick-up leftover food from various tech companies, which is then delivered to the Adult School Thursday. The Adult School has served over 500 meals so far. The Adult School is also working with the City of San Mateo and their mobile recreation van. This would provide ways for students to help eliminate stress. They had their first Optometrist Assistant Program graduating cohort on November 27. Another program the Adult School is implementing is the Professional Communication Program that will start in January. They will also have a Pharmacy Tech program in conjunction with CCI Solutions.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Approval of Design Tech High School Material Revisions to Charter Petition

Minutes:

The board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve the charter petition renewal with the amendment to Element H bullet 4, as amended to remove all references to Sequoia Union High School District with a vote of 4 to 0.

The Memorandum of Understanding by and between the Sequoia Union High School District, the San Mateo Union High School District, and Design Tech High School Relating to Design Tech High School Location and Admissions Preference and contributions for Sequoia Union High School resident students was pulled from the agenda item. The board authorized Superintendent Skelly to continue the communication with the Sequoia Union High School District in the hopes of reaching an agreement on a Memorandum of Understanding regarding Design Tech High School.

L.2. Update on Local Control Accountability Plan (LCAP) Measures Report

Minutes:

Brian Simmons, Director of Curriculum and Assessment, updated the board on the California Dashboard (the State's new accountability reporting system) to report the measure and progress on five local indicators.

L.3. Approval of the English Novel Adoption

Minutes:

Bethany Leak, English Coordinator, reviewed the set of the, Culturally Relevant novels, selected by English faculty across the school sites, that reflect the contemporary experiences (and themes) of the District's ever-evolving student population.

Motion Passed: Approve the adoption of a set of Culturally Relevant novels, selected by English faculty across the school sites, that reflect the contemporary experiences (and themes) of the District's ever-evolving student population. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer

Yes Marc Friedman

Absent Robert Griffin

Yes Peter Hanley

Yes Greg Land

M. CONSTRUCTION

M.1. Authorization to Award Architect Contract for the Burlingame High School Swimming Pool Shell Replacement Project

Motion Passed: The Board of Trustees approve the contract for Terracon to provide architectural and design services for the BHS pool replacement shell. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Absent Robert Griffin

No Peter Hanley

Yes Greg Land

M.2. Authorization to Use Lease-Leaseback Delivery Method for the Burlingame High School Swimming Pool Shell Replacement Project and Prepare Request for Proposals for Lease-Leaseback Construction Services for the BHS Shell Replacement Project.

Minutes:

The Board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve the Lease-Leaseback Delivery Method for the Burlingame High School Swimming Pool project if and when full funding is approved and; the Board authorized staff to prepare a Request for Proposal for the Lease-Leaseback Delivery Method construction services for the Burlingame swimming pool with a vote of 4 to 0.

M.3. Approval to Use Umland Funds to Install a Wrestling Spotlight at the BHS Gym

Motion Passed: The Board of Trustees approve using \$36,000 to install a wrestling spotlight in the main gym at Burlingame High School. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer

Yes Marc Friedman

Absent Robert Griffin

Yes Peter Hanley

Yes Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer

Yes Marc Friedman

Absent Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.2. Approve the Revised Miscellaneous Salary Schedule

Motion Passed: Approve the revised Miscellaneous Salary Schedule, as contained in the attachment. Passed with a motion by Greg Land and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Absent Robert Griffin

Yes Peter Hanley

Yes Greg Land

O. DIVISION OF INSTRUCTIONAL SERVICES

O.1. Approval of Work Experience Training Application and Agreement

Motion Passed: Approve the California Department of Education Secondary District Plan for Work Experience Education (WEE) application and agreement. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Absent Robert Griffin

Yes Peter Hanley

Yes Greg Land

P. DIVISION OF STUDENT SERVICES

P.1. Discussion to Give Staff Direction on Initiatives to Support Students with Financial Needs

Minutes:

Laura Chalkley, Manager of Public Relations, Communications & Publications, presented to the board information on the support for students with financial need. She requested staff direction from the board on initiatives to support students.

Clerk Friedman would like to allow all students free access to sporting events and reduce cost to other events, plays, prom etc. He stated we need to improve on the process to make it easier for students to ask for assistance.

President Dwyer would also like to allow all students free access to sporting events and other events. She is interested in providing the Wellness bus for students who may need medical assistance. President Dwyer requested one or two students be part of the committee.

Vice-President Land stated that there needs to be an outreach to the feeder districts to reach the younger students. He stated that we also need to do a better job reaching our students in the district. Vice-President Land would like someone from the EL Department be on the committee.

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Consideration of Delegate Assembly Representative

Minutes:

The Board of Trustees nominated Vice-President Greg Land to be the CSBA Delegate Representative.

R.2. Review and Discuss the Specific Board Policies - October 2018 - Part One

Minutes:

The Specific Board Policies - October 2018 - Part One was pulled from

the board agenda and will be brought back to the December 13 board meeting.

S. REQUESTED BOARD ITEM

Minutes:

Superintendent Skelly requested the board put a hold on January 24th for a Special Study Session for staff housing.

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 10:20 p.m.

[Redacted Signature]

Board President

[Redacted Signature]

Board Clerk