

San Mateo Union High School District Minutes

Regular Meeting

February 07, 2019 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Land called the Closed Session to order at 5:31 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Clerk Griffin, Vice-President Friedman and President Land.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [*] Conference with Legal Counsel-Potential Litigation pursuant to Government Code Section 54956.9(d)(1)-one (1) case

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [] Conference with Real Property Negotiator-Property-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:

President Land called the open session to order at 7:10 p.m.

President Land reported there is nothing to report from Closed Session.

F. ROLL CALL

Minutes:

In attendance Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk Robert Griffin, Vice-President Marc Friedman and President Greg Land.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Student Board Member Ellen Batsuuri.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Trustee Dwyer reported she had attended the basketball games at Capuchino, Burlingame, San Mateo, Aragon and Mills. She still needs to attend a Hillsdale basketball game. She went to see the play Cinderella at San Mateo. It was an amazing performance. She also went to the District Art Show. The Capuchino Chamber group performed.

Trustee Hanley reported he was able to stop by the social event that took place after Professional Development Day. He enjoyed speaking with the staff.

Clerk Griffin attended the District Art Show.

Vice-President Friedman-none

President Land-reported he attended the District Art Show. He stated the art work was spectacular. He, Clerk Griffin and Superintendent Skelly met with Burlingame officials on the Burlingame pool.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:
none

J. CONSENT AGENDA

Minutes:

The board upon the motion of Vice-President Friedman, and seconded by Clerk Griffin, moved to approve the consent agenda pulling from item J2 under \$25,000 contract list Therapy Travelers contract, Item J6 BP 6178 & AR 6178-Career Technical Education and Item J11 Approval to File Notice of Completion for Capital Facilities Projects with a vote of 5 to 0.

J.1. Acceptance of Report of Investments

J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.3. Acceptance of Gifts to the District

J.4. Approval of 2019-2020 Budget Development Calendar

J.5. Approval of Change Orders for Measure O

J.6. Approve the Specific Board Policies - October 2018 Updates - Part Two

J.7. Approval of Architectural Services Agreement with Sommers Architecture for Multiple Summer 2019 Projects.

J.8. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the Burlingame High School Practice Field Turf Replacement Project #0224.

J.9. Declaration of and Authorization to Dispose of Surplus Property

J.10. Approve the Minutes from the December 13, 2018 Regular Board Meeting and December 18, 2018 Special Board Meeting

J.11. Approval to File Notice of Completion for Capital Facilities Projects

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported this was the last week of league games for basketball. Clerk Griffin, President Land and Superintendent Skelly met with the representatives from the City of Burlingame for the Burlingame pool. A term sheet for the Burlingame pool will be brought to the board on February 21st. He was proud the district hosted the District Art Show and proud of the talented students we have in the district. Teacher Jane McCade, agreed to come to the district office to explain the various art work to the district staff.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Ellen Batsuuri reported on January 26 Burlingame High School hosted the two Parkland students. The Parkland students, along with Burlingame Alumni, two students from East Palo Alto and ASB Co-President Lily, sat on the panel where they discussed gun violence prevention, youth engagement in government and school to prison pipeline system. She reported the attendance at the quad games have been low because of the change to the policy. She asked the board to review the policy and make it less restrictive for attendance to the games. UASB is planning their leadership camp. This year the camp will be in August and it will be held on one of the school's campuses.

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative Craig Childress reported the association is working on bringing forth a resolution to provide support and advocacy for the housing program. He thanked Dr. Skelly for his message about the technology issues that happened at the end of the semester. There are some good sides to CANVAS and some bad sides to CANVAS. He will be surveying the membership to get their input on CANVAS and will bring this information to the administration.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

no report

L. SPECIAL REPORTS AND APPEARANCES

L.1. Review and Discuss BP & AR 5132 Student Dress Code

Minutes:

Assistant Superintendent Julia Kempkey review and discussed the Board Policy and Administrative Regulations for the Student Dress Code. The board asked to add something around tobacco use and nicotine use. They would also like to see included in the policy the definition of a torso. Assistant Superintendent Kempkey will include in the policy and bring the policy back to the February 21 board agenda under consent.

Public Comment:

Caroline Rummer addressed the board on the Dress Code Policy.

L.2. Discuss and Approve the Memorandum of Understanding by and between the Sequoia Union High School District and the San Mateo Union High School District Relating to Contributions for Students Enrolled in District-Sponsored Charter Schools and Priorities for Student Enrollment Lotteries at Design Tech Charter High School.

Motion Passed: Approve the Revised Memorandum of Understanding by and between the Sequoia Union High School District and the San Mateo Union High School District Relating to Contributions for Students Enrolled in District-Sponsored Charter Schools and Priorities for

Student Enrollment Lotteries at Design Tech Charter High School.
Passed with a motion by Marc Friedman and a second by Linda Lees
Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

**L.3. Discuss and Approve a Material Revision to the 2014-2019 Design
Tech High School Charter**

Motion Passed: Pending approval of the previous agenda item, staff requests that the board approve a material revision to the 2014-2019 Design Tech High School Charter to reflect the agreed-upon language of the MOU regarding the lottery selection. The proposed material revision would mean that the lottery would contain the same lottery procedures for the coming school year as are proposed for future years in the Memorandum of Understanding outlined in agenda item L2. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

**L.4. Discuss and Approve the Material Revision to the 2019-2024
Design Tech High School Charter**

Motion Passed: Approve the Charter Documents to reflect the agreed-upon language of the MOU a material revision to the 2019-2024 Design Tech High School Charter. Passed with a motion by Peter Hanley and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

M. CONSTRUCTION

M.1. Approval of Security Camera Proposal for all school sites

Minutes:

Deputy Superintendent Elizabeth McManus and consultants Ed and Eric presented the security camera proposal. The board would like to have additional information on the camera's.

They asked if the district has a policy on surveillance cameras, suggestion to maybe have a pilot school first before putting cameras on all the sites. Would like to see the cost per site for cameras and what is the longevity of the surveillance system.

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Public Hearing for the 2018-2019 American Federation of State, County and Municipal Employees Local 829 Salary Schedule

Minutes:

President Land opened the Public Hearing for the 2018-2019 American Federation of State, County and Municipal Employees Local 829 Salary Schedule at 8:49 p.m.

No public comment President Land closed the Public Hearing for the 2018-2019 American Federation of State, County and Municipal Employees Local 829 Salary Schedule at 8:49 p.m. and reopened the regular board meeting at 8:49 p.m.

N.3. Approval of the 2018-2019 American Federation of State, County and Municipal Employees Local 829 Salary Schedule

Motion Passed: Approve the 2018-2019 American Federation of State, County and Municipal Employees Local 829 Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. DIVISION OF INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Review, Discuss and Approve Calendar for Board Meetings for the 2019-2020 School Year

Motion Passed: Approve the following Board meeting dates for the 2019-2020 fiscal year as follows: August 8 and 22, September 12 and 26, October 10 and 24, November 14, December 12, 2019 and January 23, February 13 and 27, March 12 and 26, April 23, May 7 and 21 and June 11 and 25, 2020. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

R.2. Planning for a Potential Bond

Minutes:

Superintendent Skelly reported the administration will be meeting with the bond company. He asked if the board is interested in attending any of these meetings to let him know.

Vice-President Friedman asked Superintendent Skelly to find out what other districts will be submitting a bond. He reported that he and Deputy Superintendent had reviewed proposals from bond firms that were submitted a few months ago and they came up with one firm. He asked Ms. McManus to have this firm come to the board meeting with their updated proposal. He also stated polling should be started in the summer.

Trustee Hanley stated we need to get started sending information out to the communities about what the district has done, what our campuses have accomplished with the previous bonds and what the district has achieved in preparation for the bond.

President Land reported we need to report on what projects are still needed and to explain to the community why we are asking for money and what the district has done with the previous bonds.

Superintendent Skelly will let the board know when there will be a meeting to discuss the bond. The board wants to look at the polling questions before anything is sent out.

Vice-President Friedman reported the board will need to have the polling firm come and speak to the board before moving forward with the firm.

Deputy Superintendent will place the polling firm contract on the board agenda for approval.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 9:01 p.m.

[Redacted signature]

Board President,

[Redacted signature]

Board Clerk