

San Mateo Union High School District Minutes

Regular Meeting

February 21, 2019 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Land called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Clerk Griffin, Vice-President Friedman and President Land.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [] Conference with Legal Counsel-Potential Litigation pursuant to Government Code Section 54956.9(d)(1)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator--Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [*] Confidential Student Matters-three (3) cases

E. OPEN SESSION (SMART CENTER)

Minutes:

President Land called the open session to order at 7:02 p.m.

President Land reported there is nothing to report from Closed Session.

F. ROLL CALL

Minutes:

In attendance Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk Robert Griffin, Vice-President Marc Friedman and President Greg Land.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Student Board Member Lily Navaari.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

no public comments

Trustee Dwyer thanked Jon May, San Mateo Daily Journal Editor, for the articles he has written and how he has added to the community. She also thanked him for the student intern program for our students in the district.

Trustee Hanley reported the San Mateo Daily Journal is the only source of local coverage with the discontinuance of the other newspapers. He relies on the Daily Journal for local news and he appreciates what Mr. Mays does for the paper.

Clerk Griffin reported he also reads the paper and he finds the news reliable and enjoyable.

Vice-President Friedman thanked Mr. Mays for the intern program. His daughter was in the intern program and she went on to college at Northwestern where she studied journalism and marketing and now she has a manager position in sports in charge of the social media.

President Land thanked Mr. Mays for what he does and having the intern program for our students. He reported he attended the principal meeting where he saw the principals in action and he stated he will be the delegate for the CSBA delegate assembly.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

I.1. 2018-19 First Interim Financial Report Letter

Minutes:

President Land acknowledged the receipt of the 2018-19 First Interim Financial Report Letter.

J. CONSENT AGENDA

Minutes:

The Board upon the motion of Trustee Dwyer, and seconded by Vice-President Friedman, moved to approve the Consent Agenda with a vote of 5 to 0.

J.1. Approval of the Management/Classified Holiday Schedule 2019-2020

J.2. Adoption of Resolution to Review Observance Day for Lincoln's and Washington's Day

J.3. Acceptance of Gifts to the District

J.4. Confirmation of Bills and Salaries for January 2019

J.5. Declaration of and Authorization to Dispose of Surplus Property

J.6. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.7. Review and Approval of the Comprehensive SB 187 School Safety Plans

J.8. Denial of Inter-District Transfer Requests

J.9. Approval to File Notice of Completion for Capital Facilities Projects

J.10. Approval of Field Trip for Burlingame High School to Participate in Sojourn to the Past

J.11. Approval of Field Trip for Burlingame High School Robotics Club to Participate in First Robotics World Championship in Houston, Texas

J.12. Approval of the English Novel Adoption

J.13. Approval of Student Transfers to the Adult School

J.14. Approval of Change Orders for Measure O and Developer Fee Projects

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported we are in the middle of the CCS playoffs. He had a chance to go to the Aragon Girls basketball game and the Hillsdale Boys basketball to watch them win. He is happy to report the pool situation seems to be working well with the practices for Burlingame and the practices for the Burlingame Aquatics. Superintendent Skelly introduced the San Mateo Daily Journal Editor, Jon Mays. Mr. Mays introduced the student columnist from the district and presented them with a certificate.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Lily Navab reported the UASB Leadership is working on their summer event. The event would be called Leadership Con, which would be a convention for the leader groups. The UASB Leadership is working on accessibility for students. Sometimes the cost for a prom dress or suit can be a burden for some students. They are looking into having a prom dress and suit drive and they are also discussing the implementation of tickets sold for the quad games.

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative Craig Childress recognized the two initial proposals that were being brought before the board. The union is looking forward to a productive negotiation session. He would like to get started on the negotiations sooner than later.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

Laetitia Bordes, ESL Teacher reported on the Adult School union business and their local 4681 sent two members to attend the panel on Race and Education on the Martin Luther King weekend. Vice President Cynthia Eagleton attended the California Federation of Teacher's Lobby day in Sacramento to ensure the new legislature and the new governor team are aware of the value and the need of the Adult Education.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Approval of Burlingame High School Aquatic Center Term Sheet and the Funding for the Aquatic Center Reconstruction

Minutes:

After a lengthy discussion on the Burlingame High School Aquatic Center Term Sheet and the Funding for the Aquatic Center Reconstruction the board agreed to the 50% usage the first year and recalculate the usage based upon usage every year after the first year. The board also agreed to the city contribution of \$2.7 million.

L.2. 2019-2020 School Year Enrollment and Projections Review and Approval to Increase the Capacities at Hillsdale and Peninsula High School

Motion Passed: Approve the recommendation to increase the current capacity of Hillsdale High School by 35 students and Peninsula High School by 20 students. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

L.3. Discussion and Information on the Future of Crestmoor Site

Minutes:

The Board of Trustees requested a Special Study Session to discuss what is involved in declaring Crestmoor site surplus and what is the implications before moving forward in approving a resolution. The date set for the Special Study Session will be March 19, 2019 at 6 p.m.

L.4. Approval of Polling Contract and Capital Facilities Needs

Motion Passed: It is recommended that the Board of Trustees approve FM3's contract. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

M. CONSTRUCTION

M.1. Award Best-Value Lease-Leaseback Contract to Waterworks Industries, Inc. for Construction Services for the Burlingame High School Swimming Pool Shell Replacement Project

Motion Passed: It is recommended that the Board award the Project to Waterworks as the "best value" lease-leaseback contractor. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Review, Discuss and Approve the Job Description and Reclassification of the Technology Support Specialist I, II & III Position

Motion Passed: Review, discuss and approve the revised job description and reclassification of the Technology Support Specialist I, II & III positions, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Absent Peter Hanley
Yes Greg Land

N.2. Review, Discuss and Approve the Job Description and Reclassification of the Internet Services Specialist Position

Motion Passed: Review, discuss and approve the revised job description and reclassification of the Internet Services Specialist position, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Absent Peter Hanley
Yes Greg Land

N.3. Review, Discuss and Approve the Revised Job Description and Reclassification of the Systems Support Specialist & Technology System Administrator Positions

Motion Passed: Review, discuss and approve the reclassification of the Systems Support Specialist (CSEA) position to the new position for Technology System Administrator (AFSCME) position and subsequent job description, as contained in the attachment. Passed with a motion by Robert Griffin and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.4. Review and Discuss the Job Description for the Project Search Position

Minutes:

The board approved moving the job description for the Project Search position to the consent agenda.

N.5. Approve the Revised California School Employees Association (CSEA), Chapter 519 Classified Salary Schedule

Motion Passed: Approve the revised California School Employees Association (CSEA), Chapter 519 Classified Salary Schedule, as contained in the attachment. Passed with a motion by Linda Lees Dwyer

and a second by Robert Griffin.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.6. Approve the Revised American Federation of State, County and Municipal Employees (AFSCME), Local 829 Salary Schedule

Motion Passed: Approve the revised American Federation of State, County and Municipal Employees (AFSCME), Local 829 Salary Schedule, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.7. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Robert Griffin.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.8. Presentation of the San Mateo Union High School District's Teachers' Association Contract Reopeners for the 2019-2020 School Year

Minutes:

Deputy Superintendent of Human Resources and Student Services Kirk Black presented the San Mateo Union High School District's Teachers' Association Contract Reopeners for the 2019-2020 School Year to the board.

N.9. Presentation of the San Mateo Union High School District's Reopeners to the San Mateo Union High School District's Teachers' Association Contract for the 2019-2020 School Year

Minutes:

Deputy Superintendent of Human Resources and Student Services presented the San Mateo Union High School District's Reopeners to the San Mateo Union High School District's Teachers' Association Contract for the 2019-2020 School Year to the board.

N.10. Approve the Certificated, Classified and Certificated Adult School Seniority Lists

Motion Passed: Approve the Certificated, Classified and Certificated Adult School Seniority Lists, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.11. Public Hearing - San Mateo Union High School District's Teachers' Association Contract Reopeners for the 2019-2020 School Year

Minutes:

President Land opened the public hearing for San Mateo Union High School District's Teachers' Association Contract Reopeners for the 2019-2020 School Year at 10:17 p.m.

President Land closed the public hearing for San Mateo Union High School District's Teachers' Association Contract Reopeners for the 2019-2020 School Year at 10:18 p.m.

N.12. Public Hearing - San Mateo Union High School District's Contract Reopeners to the San Mateo Union High School District's Teachers' Association for the 2019-2020 School Year

Minutes:

President Land opened the public hearing for the San Mateo Union High School District's Contract Reopeners to the San Mateo Union High School District's Teachers' Association for the 2019-2020 School Year at 10:20 p.m.

President Land closed the public hearing for the San Mateo Union High School District's Contract Reopeners to the San Mateo Union High School District's Teachers' Association for the 2019-2020 School Year at 10:20 p.m.

O. DIVISION OF INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. 2019 CSBA Delegate Assembly Election

Minutes:

Vice-President Friedman motioned to approve Greg Land to be the representative to the CSBA Delegate Assembly, Subregion 5-B with Trustee Dwyer, Trustee Hanley, Clerk Griffin and Vice-President Friedman voting yes.

R.2. Approve Board Policy and Administrative Regulations 5132 Student Dress Code

Motion Passed: Recommendation to approve Board Policy and Administrative Regulations 5132 Student Dress Code. Passed with a

motion by Linda Lees Dwyer and a second by Robert Griffin.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 10:24 p.m.

[Redacted signature]

Board President

[Redacted signature]

Board Clerk