

San Mateo Union High School District Minutes

Regular Meeting

March 28, 2019 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

Vice-President Friedman called the Closed Session to order at 5:32 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Clerk Griffin and Vice-President Friedman. President Land was absent.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code
Section 54957

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9

D.4. [] Conference with Legal Counsel-Potential Litigation pursuant to Government Code Section 54956.9(d)(1)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator--Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame and Crestmoor, 300 Piedmont Avenue, San Bruno-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:

Vice-President Friedman called the open session to order at 7:05 p.m.

F. ROLL CALL

Minutes:

In attendance Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk Robert Griffin and Vice-President Marc Friedman. President Greg Land arrived at 7:57 p.m.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Aragon Student Lydia Manu.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Public Comment:

Mark Habelt and Brennan McDonald addressed the board on Renewable Energy for the district.

Trustee Dwyer reported she was excited to see the 2019 Central Coast Section Division III Varsity Girls Aragon Basketball Team 2019 Champions.

Trustee Hanley reported he had attended the San Mateo County School Board

Association presentation on housing and the Home for All series presentation on housing on the importance of bringing the housing message on a way people can understand.

Clerk Griffin reported this is tax period and he is busy working on tax returns.

Vice-President Friedman reported he visited two districts for the judging for the Kent Award. Skyline College for their "Equity in Training for Staff" and Jefferson High School for their "Grizzly Go Green" program.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

J. CONSENT AGENDA

Minutes:

The Board upon the motion of Clerk Griffin, and seconded by Trustee Dwyer, moved to approve the consent agenda pulling item J8 Approve Issuing a Request for Proposal Management of On-Site Early Education (Preschool) Program with a vote of 4 to 0 and President Land absent.

The Board recommended moving for further discussion the Approval issuing a Request for Proposal Management of On-Site Early Education (Preschool) Program after L1 to L1A.

The Board of Trustees had concerns about the liability of this program and issues with this program being offered as a daycare program. Superintendent Skelly will work with Hillsdale High School and will bring this item back at a later date.

J.1. Acceptance of Gifts to the District

J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.3. Conference Attendance for Superintendent and Assistant Superintendent of Curriculum and Instruction to attend 2031 Consortium

J.4. Approve the Agreement with the San Mateo County Community College District and San Mateo Union High School District for Educational Services for Hillsdale High School and San Mateo High School

J.5. Approval of the Data Sharing Agreement Between San Mateo County Community College District and San Mateo Union High School District

J.6. Approve the Specific Board Policies - December 2018 Updates - Part One

J.7. Approval of Student Transfers to the Adult School

J.8. Approve Issuing a Request for Proposal Management of On-Site Early Education (Preschool) Program

J.9. Approval to Award CMAS Contract for Burlingame High School Practice Field Replacement Project

J.10. Approve Issuing a Request for Proposal for Real Estate Property Asset Manager

J.11. Approval of Field Trip for Mills High School Robotics Club to Participate in First Robotics World Championship in Houston, Texas

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported the district is working on new logo for the district. He will send to the board the logo designs from the graphic arts students from San Mateo High School. Clerk Griffin wants to include all students in the district for their logo designs. Superintendent Skelly recommended we come up with a process to be discussed under board operations for the board involvement in the design of the logo.

Superintendent Skelly introduced Meghan Sartain, the New Benefit Coordinator.

K.1.1. Congratulations to the Aragon High School Girls Varsity Basketball Team for the 2019 Central Coast Section Division III Championship.

Minutes:

Aragon Principal Pat Kurtz and Steve Sell, Athletic Director, introduced the Aragon High School Girls Varsity Basketball Team for the 2019 Central Coast Section Division III Champions.

K.2. Report of the Student Board Member

Minutes:

no report

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative reported how pleased the association is that the district is tackling this significant concern on housing for district employees. The association is currently working on a resolution to bring to the board. The Association worked on a CANVAS survey from all the teachers in the district and they have compiled the response that they will bring back to the board in a formal presentation in the coming board meeting. He reported the bargaining team has met with the district to kick off the first negotiation meeting. He is hoping when the Bargaining team meets again in May it will be an efficient meeting in

terms of compensation. Arienne Adamcikova and Miguel Appelman, teachers from San Mateo High School, addressed the board on CANVAS.

K.4. Report of the San Mateo Adult School Teachers Association

Minutes:

San Mateo Adult School Teachers Association representative reported after spring break the Adult School will have a Education week. They will be focusing on ESL, GED and AST students. On April 19 the Green Team will hold an Earth Day Event.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Access Issues for All Students Update

Minutes:

Superintendent Skelly and Manager of Publications, PR and Communications Laura Chalkley presented the Access Issues for All Students Update.

Amy Johnstone addressed the board on the Access Issues for All Students.

L.2. Special Education Self-Study Update

Minutes:

Assistant Superintendent of Curriculum and Instruction Julia Kempkey and Special Education Director Carolyn Schwartzbord, provided the Special Education Self-Study Update to the board.

L.3. Approval of the Resolution of the Board of Trustees to Declare Crestmoor Site as Surplus Property and Commence Noticing Requirements per Education Code 17455, et seq.

Minutes:

Nathan Chan addressed the Board on the Resolution to Declare Crestmoor Site as surplus.

Motion Passed: Approve Resolution of the Board of Trustees to Declare Crestmoor Site as Surplus Property and Commence Noticing Requirements per Education Code 17455, et seq. Passed with a motion by Marc Friedman and a second by Peter Hanley.

No Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

L.4. Review and Discuss the City of Burlingame/SMUHSD Aquatic Center Term Sheet

Minutes:

Lisa Goldman, Burlingame City Manager and Margaret Glomstad, Park and Recreation Director addressed the board on the City of Burlingame/SMUHSD Aquatic Center Term Sheet. It was agreed upon by the board to bring the term sheet back to the April 18 board meeting under the consent agenda inserting on the sentence "The formula will

be based on the hours each party uses the facility, and the hours of shared time, and the hours of unused time (per a formula to be documented) in the preparation of the contract.

M. CONSTRUCTION

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.2. Approve a Memorandum of Understanding Between the San Mateo Union High School District and the San Mateo Union High School District Teachers' Association

Motion Passed: Approve the Memorandum of Understanding between the San Mateo Union High School District and the San Mateo Union High School District Teachers' Association, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.3. Approve a Memorandum of Understanding Between the San Mateo Union High School District and the San Mateo Union High School District Teachers' Association

Motion Passed: Approve the Memorandum of Understanding between the San Mateo Union High School District and the San Mateo Union High School District Teachers' Association, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.4. Approve the Memorandum of Understanding Between the San Mateo Union High School District and the San Mateo Union High School District Teachers' Association

Motion Passed: Approve the Memorandum of Understanding between the San Mateo Union High School District and the San Mateo Union High School District Teachers' Association, as contained in the

attachment. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.5. Review, Discuss and Approve the Job Description for the New Position of Summer Recreation Student Activities Supervisor

Motion Passed: Review, discuss and approve the job description for the new position of Summer Recreation Student Activities Supervisor, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Abstain Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.6. Review, Discuss and Approve the Job Description for the New Position: Purchasing Agent

Minutes:

The job description for the New Position: Purchasing Agent was pulled from the agenda.

N.7. Approve the Revised California School Employees Association (CSEA), Chapter 519 Classified Salary Schedule

Minutes:

The Revised California School Employees Association (CSEA), Chapter 519 Classified Salary Schedule was pulled from the agenda.

N.8. Approve the Revised 2017-2018 AFSCME Salary Schedule

Motion Passed: Approve the revised American Federation of State, County and Municipal Employees (AFSCME), Local 829 2017-2018 Salary Schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.9. Approve the Revised 2018-2019 Miscellaneous Salary Schedule

Motion Passed: Approve the revised 2018-2019 Miscellaneous Salary Schedule, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley

Yes Greg Land

O. DIVISION OF INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Approval of the Revised Charter Renewal Material Revisions for the Term July 1, 2019 to June 30, 2024 and the Approval of the Revised Memorandum of Understanding by and between the Sequoia Union High School District, and Design Tech High School Relating to Design Tech High School Location and Admissions Preference and Contribution for Sequoia Union High School Resident Students .

Motion Passed: Approve the D-Tech Charter Renewal Material Revision for the term July 1, 2019 to June 30, 2024 and the revised Memorandum of Understanding by and between the Sequoia Union High School District, and Design Tech High School Relating to Design Tech High School Location and Admissions Preference and Contribution for Sequoia Union High School Resident Students. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

R.2. Review and Discuss the Specific Board Policies - December 2018 Updates - Part Two

Minutes:

The Review and Discuss the Specific Board Policies - December 2018 Updates - Part Two was pulled from the agenda and will be brought back to the April 18 board agenda.

S. REQUESTED BOARD ITEM

Minutes:


Requested items by the Board to be added to the list. CANVAS, design plan for artificial fields for Capuchino and Mills and consider better lights for the Burlingame High School field.

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 10:24 p.m.


Board President


Board Clerk