

San Mateo Union High School District Minutes

Regular Meeting

April 18, 2019 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

And

100 Terranea Way

Rancho Palos Verdes, CA 90275

CLOSED SESSION - 6:00 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

Vice-President Friedman called the Closed Session to order at 6:03 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Clerk Griffin and Vice-President Friedman. President Land was present via phone.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [*] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9-one case

D.4. [] Conference with Legal Counsel-Potential Litigation pursuant to Government Code Section 54956.9(d)(1)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator--Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame and Crestmoor, 300 Piedmont Avenue, San Bruno-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:

Vice-President Friedman called the open session to order at 7:10 p.m.

Vice-President Friedman reported in Closed Session the Board upon the motion of Trustee Linda Lees Dwyer and seconded by Clerk Robert Griffin, moved to approve the Special Education Settlement with a vote of 5 to 0. President Land, Clerk Robert Griffin, Trustee Peter Hanley, Trustee Linda Lees Dwyer and Vice-President Friedman voting yes.

F. ROLL CALL

Minutes:

In attendance Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk Robert Griffin and Vice-President Marc Friedman. President Greg Land was present via telephone.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Student Board Member Lily Navab.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Public to address the Board on the cell tower at Capuchino:

Alison Fox Mazzola

Simon Mazzola

President Land-nothing to report

Trustee Dwyer-reported she attended the graduation of a group of students from the Adult School. These students completed the Optical program, Business program and the Pharmacy program. Each of the people who taught the program spoke about the program and the students.

Trustee Hanley-reported he also attended the graduation at the Adult School. He was pleased to see the success of the CTE program and he looks forward to the continued growth of the CTE program and the opportunities for the Adult School students.

Clerk Griffin-reported he was happy to report the tax season has come to an end for this year.

Vice-President Friedman-nothing to report

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:

none

J. CONSENT AGENDA

Minutes:

The Board upon the motion of Clerk Griffin, and seconded by Trustee Hanley, moved to approve the consent agenda with a vote of 5 to 0. President Land, Vice-President Friedman, Clerk Griffin, Trustee Dwyer and Trustee Hanley voting yes.

J.1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.2. Confirmation of Bills and Salaries for February and March 2019

J.3. Acceptance of Gifts to the District

J.4. Acceptance of Quarterly Report on Williams Uniform Complaints

J.5. Adoption of Resolution Acknowledging "Classified School Employee Week"

J.6. Adoption of the Resolution Acknowledging Day of the Teacher

J.7. Approval of Student Transfers to the Adult School

J.8. Approve the Job Description for the New Position of Education Specialist Instructional Coach/Induction Support Provider and Special Education Professional Development Coordinator

J.9. Approval to Award Contract for San Mateo High School Demolition and Legal Disposal of Trailer Project

J.10. Approval to Award Contract for Aragon High School Locker Addition Project

J.11. Approval to Award Contract for Hillsdale High School Locker Addition Project

J.12. Approval to Award Contract for Aragon High School New Expansion Tank Project

J.13. Approval of Change Orders for Measure O and Redevelopment Projects

J.14. Approve the Minutes from the February 21, 2019 and March 7, 2019 Regular Board Meeting

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported Dr. Black and Ms. Schwartzbord have been attending job fairs to recruit for Special Education positions and Teaching positions. He reported he and Assistant Superintendent Kempkey attended the 2031 Consortium in Austin, Texas along with leaders from other high performing school districts. He reported on the dance performances at Hillsdale and San Mateo and this would be the last performance for Ms. Tribuzi at San Mateo. He attended the workshop at the Adult School where the Harvard Business School Alumni Association, a group of volunteers, addressed different groups to share their expertise. Dr. Skelly reported this would be a good time because of the impending move of Peninsula High School to Hinckley Avenue in Burlingame to have the Harvard Business School Alumni Association do a research on the available jobs around the Hinckley location.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Lily Navab reported the attendance for prom has been low. The ASB is looking into ticket costs for the prom and whether there would be a way to reduce the ticket cost to enable all students to attend the prom and other events. She reported ASB is looking at changing the process for elections so the elections occur at the beginning of 4th period and ending after lunch with the hope this would create a larger turnout for the ASB elections. She reported on the Gun Violence Town hall event that took place at Burlingame High School, and was sponsored by Senator Jackie Speier. The two Parkland students were guest speakers.

K.3. Report of the District Teachers' Association Representative

Minutes:

Rachel Lauderdale, District Teachers' Association Treasurer, requested the CANVAS Learning System presentation be brought back to the next board agenda.

K.4. Report of the San Mateo Adult School Teachers Association

Minutes:
no report

L. SPECIAL REPORTS AND APPEARANCES

L.1. Progress Report on 2018-2019 Innovation Grants and Request of Approval for 2019-2020 grants

Minutes:

Principal Kurtz, Principal Belzer, Principal Boise, Assistant Principal Stevenson, Principal Duszynski, Lisa Cole, Mills Counselor, Angela Zinc, Mills Teacher and Principal Shiu reported on the progress of their 2018-2019 Innovation Grants. Superintendent Skelly requested the Boards approval of the 2019-2029 Innovation Grants. Clerk Griffin was concerned with the sentence that states "allow staff to hire accordingly." The Board would like to know whether this is a new hire or a replacement. Superintendent Skelly reported the principals will include a sentence in their innovation grants that states whether this is a new hire or a replacement to inform the board.

Motion Passed: Recommendation of approval of the requests from the six comprehensive schools for funding for 2019-2020 innovative efforts with the anticipated cost to be \$350,000 and Board approval of these grants, with funding to be included in the 2019-2020 budget presentation in June. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

L.2. Homework Policy Review

Minutes:

Deputy Superintendent Kirk Black provided the update on the Homework Policy to the board. He introduced the Homework Committee, Karen Abernathy, Pria Singh, Ms. Chen, Principal Boise, Director Brian Simmons, Principal Duzsniky and Assistant Superintendent Julia Kempke and Assistant Principal Fichera.

Trustee Linda Lees Dwyer left at 9:23 p.m.

M. CONSTRUCTION

M.1. Award final Guaranteed Maximum Price contract to Waterworks Industries, Inc. for Construction Services for Burlingame High School Swimming Pool Shell Replacement Project and approve first amendment to the GMP contract

Motion Passed: Pursuant to the award of the Project to Waterworks and the provisions in Education Code Section 17406(a)(3), it is recommended that the Board finalizes the contract price with

Waterworks by approving the final GMP contract and the first amendment to the GMP contract for the Project. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Absent Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Peter Hanley.

Absent Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.2. Review, Discuss and Approve the Job Description for the New Position of Middle College Counselor and Dual Enrollment Coordinator

Motion Passed: Review, discuss and approve the job description for the new position of Middle College Counselor and Dual Enrollment Coordinator, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Absent Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N.3. Review and Discuss the Job Description for the New Position of Purchasing Agent

Minutes:

The Board of Trustees pulled this item from the agenda and asked that it be brought back to the next board agenda.

O. DIVISION OF INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

Q.1. Approval of James Marta & Company as Independent Auditor for 2019 Through 2021 Fiscal Years

Motion Passed: Approve James Marta & Co. as the District's auditor for the 2019 through 2021 fiscal years, with all costs to be charged to the District's General Fund, and authorize the Superintendent or Designee to sign the agreement with James Marta & Co. Passed with a motion by Robert Griffin and a second by Peter Hanley.

AbsentLinda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

Q.2. Approval of Extension of James Marta & Company as the District's Independent Auditors for Measures M and O and Authorization of Execution of Engagement Agreement

Motion Passed: Approve the extension of the agreement with James Marta & Company as the Districts independent Measure M and O auditors for the 2019, 2020 and 2021 fiscal years and authorize the Superintendent or Designee to execute the Engagement Agreement as attached. Passed with a motion by Robert Griffin and a second by Peter Hanley.

AbsentLinda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

Q.3. Adoption of Resolution to Issue Tax and Revenue Anticipation Notes for the 2019-2020 Fiscal Year

Motion Passed: Adopt the attached resolution which authorizes the issuance and sale of a 2019-2020 Tax and Revenue Anticipation Note on a stand-alone basis and requests the San Mateo County Board of Supervisors to issue and sell said note in the principal amount of not-to-exceed \$25 million. Passed with a motion by Robert Griffin and a second by Peter Hanley.

AbsentLinda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

Q.4. Approval of the Agreement with the City of San Mateo and San Mateo-Foster City School District and the San Mateo Union High School District for the Special Resource Officer Services

Motion Passed: Approve the agreement with the City of San Mateo, the San Mateo-Foster City School District and the San Mateo Union High School District to increase the cost sharing provided by the districts for the School Resource Officers services at the public high schools and middle schools for the terms July 1, 2019 to June 30, 2021. Passed with a motion by Peter Hanley and a second by Robert Griffin.

AbsentLinda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

Q.5. Submission of Request for Allowance of Attendance and Instructional Time Credit at San Mateo Union High School District Because of Emergency Conditions

Motion Passed: It is recommended that the Board of Trustees approve the filing of the Request for Allowance of Attendance and Instructional Time Credit Because of Emergency Conditions for San Mateo Union High School District on November 16, 2018. Passed with a motion by Peter Hanley and a second by Robert Griffin.

Absent Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

R. BOARD OPERATIONS

R.1. Review and Discuss the Specific Board Policies - December 2018 Updates - Part Two

Minutes:


The Board of Trustees approved moving the Board Policies - December 2018 Updates - Part Two to the May 9, 2019 Consent Agenda.

S. REQUESTED BOARD ITEM


T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 9:41 p.m.



Board President



Board Clerk