

San Mateo Union High School District Minutes

Regular Meeting

May 09, 2019 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Land called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Clerk Griffin, Vice-President Friedman and President Land.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code
Section 54957

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [*] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9-one (1) case

D.4. [] Conference with Legal Counsel-Potential Litigation pursuant to Government Code Section 54956.9(d)(1)

D.5. [] Liability Claims pursuant to Government Code Section 54957

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator--Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame, Crestmoor, 300 Piedmont Avenue, San Bruno and Sequoia Avenue near Mills High School and described as Assessor Parcel Number 024-311-090-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:

President Land called the open session to order at 7:07 p.m.

F. ROLL CALL

Minutes:

In attendance Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk Robert Griffin, Vice-President Marc Friedman and President Greg Land.

President Land reported in Closed Session the Board upon the motion of Trustee Dwyer, and seconded by Clerk Griffin, moved to approve a Special Education Settlement with a vote of 5 to 0.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Student Board Member Ellen Batsuuri.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

No Public comment.

Trustee Dwyer reported she attended the San Mateo High School "Mateo in Motion Dance Extravaganza." This was Ms. Tribuzi's last event for San Mateo High School before she retires. A group of her former students performed a choro line number in her honor.

Trustee Hanley reported he met with all the comprehensive high school principals. He appreciated the opportunity in having a discussion with them on how the school year has gone, what the principals are looking for in the budget and the teacher evaluation program.

Clerk Griffin-nothing to report

Vice-President Friedman reported he attended the San Mateo High School "Mateo in Motion" dance event.

President Land thanked Assistant Superintendent Julia Kempkey and Special Education Director Carolyn Schwartzbord for joining him at the Kent Award dinner. He encouraged the principals to apply for a Kent award next year.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:
none

J. CONSENT AGENDA

Minutes:
The Board upon the motion of Vice-President Friedman, and seconded by Clerk Griffin, moved to approve the consent agenda pulling item J4 Candidates for Graduation, May 2019 with a vote of 5 to 0.

The Board upon the motion of Trustee Dwyer moved to approve item J4 Candidates for Graduation, 2019 with the amendment to the graduation date at San Mateo to be May 30, 2019 and the paper copy corrected to reflect that date, seconded by Trustee Hanley with a vote of 5 to 0.

J.1. Approval of the 3-in-2 Compressed Math Course 1 and 2 Course Proposal

J.2. Acceptance of Gifts to the District

J.3. Home-to-School Bus Fees for 2019-2020 School Year

J.4. Candidates for Graduation, May 2019

J.5. Approval of the City of Burlingame/SMUHSD Aquatic Center Term Sheet

J.6. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.7. Approve the Job Description for the New Position of Purchasing Agent

J.8. Approve the Specific Board Policies - December 2018 Updates - Part Two

J.9. Declaration of and Authorization to Dispose of Surplus Property

J.10. Approval to Award Contract for Aragon High School Caulking Replacement Project

J.11. Approval to Reject the Bid for the San Mateo High Exterior Paint and Sealant Project

J.12. Approval to Negotiate with District's Selected Landscape Architect for the Mills High School and Capuchino High School Artificial Turf Projects

J.13. Approval and Acceptance of the CalWORKs Grant for Fiscal Year 2018-2019 for the San Mateo Adult School

J.14. Approve the Minutes from the March 19, 2019 Special Study Session and March 28, 2019 Regular Board Meeting

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported on the teacher appreciation week. He reported there have been several meetings on housing. He reported there are only two administrative positions open this year compared to the previous years. He reported the Black Parent Association Baccalaureate is Sunday, May 19th. He introduced Christina Wade, teacher at Burlingame spoke who oversees the Robotic team. Ms. Wade handed out a certificate to each team member in recognition of the Burlingame Iron Panthers Robotic team 2019 World Champions win.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Ellen Batsuuri reported the schools were having their teacher appreciation activities. She reported finals is coming up and schools are planning something for students to relive stress during finals week. The ASB wrapped up ASB elections for new council members. Aragon has implemented two programs, the green team that is dedicated to improving sustainability to lessen the carbon foot print on the campus and the link crew, which is similar to the Buddy program that works with incoming freshman's and their mentors.

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative thanked Ms. Kempkey and members of the district for reaching out to staff with the listening tour for Canvas.

K.3.1. District Teachers' Association Presentation on Canvas Learning Management System

Minutes:

Rachel Lauderdale, District Teachers' Association presented the results from the teacher's survey on Canvas Learning Management System.

K.4. Report of the San Mateo Adult School Teachers Association

Minutes:

Adult School Vice-President Cynthia introduced Shelley Cheng, Morning Student Council President, Simone Coelho, Evening Student Council

Secretary, Claudia Asselborn, Morning Student Council Secretary and Olivia Velazquez, Evening Student Council Vice President who spoke to the board on the events of the Adult School student council.

L. SPECIAL REPORTS AND APPEARANCES

L.1. DELAC Annual Report

Minutes:

Samia Shoman, EL & Compliance Manager, introduced the English Learner Advisory Board. Members of the ELA Board presented the English Learner Programs and Services DELAC report to the board. Their report was developed after meeting monthly for the past year, analyzing student achievement data and reviewing current EL policies and practices.

L.2. AVID Senior Celebration

Minutes:

Samia Shoman, EL & Compliance Manager introduced the teacher coordinators for AVID, Angelica Alvarez, Capuchino, Aliza Zenilman, Nancy Dinges and Marni Malone, San Mateo, Don Bush and Alejandro Achiever, Aragon. Three outstanding AVID seniors were recognized at the board meeting and presented with certificates.

L.3. English Learner Master Plan

Motion Passed: For information only. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
No Peter Hanley
Yes Greg Land

M. CONSTRUCTION

M.1. Award "Best-Value" Lease-Leaseback Contract to Rodan Builders, Inc. for Construction Services for New Alternative High School Increment 1 Site Development project

Motion Passed: The Board award the Project to Rodan as it was the sole proposer and therefore "best value" lease-leaseback contractor. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Linda Lees Dwyer and a second by

Marc Friedman.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Adoption of Declaration of Need for Fully-Qualified Educators

Motion Passed: Adopt the attached Declaration of Need for Fully-Qualified Educators which certifies that there is an insufficient number of certificated persons who meet the District's specified employment criteria for the positions listed on the attached form and authorize Kevin Skelly, Superintendent, to sign the Declaration. Passed with a motion by Peter Hanley and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.3. Approve the Revised 2018-2019 California School Employees Association, Chapter 519, Salary Schedule

Motion Passed: Approve the revised 2018-2019 CSEA salary schedule as contained in the attachment. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.4. Review, Discuss and Approve the Job Description for the New Position of Student Health Coordinator

Motion Passed: Review, discuss and approve the job description for the new position of Student Health Coordinator, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.5. Review, Discuss and Approve the New Job Description for the School Psychologist Position

Motion Passed: Review, discuss and approve the new job description for the position of School Psychologist, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman

Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.6. Review, Discuss and Approve the Revised Job Description for the Site Wellness Facilitator Position

Motion Passed: Review, discuss and approve the revised job description for the Site Wellness Facilitator position, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.7. Review and Discuss the Revised Job Description for the Site Accounting Technician Position

Motion Passed: Review and discuss the revised job description for the Site Accounting Technician position, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.8. Approve the Position and Job Description - District Career Technical Education Coordinator

Motion Passed: Approve the updated position and job description - District Career Technical Education Coordinator. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. DIVISION OF INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

Q.1. NOTICE OF PUBLIC HEARING REGARDING WAIVER REQUEST

Q.2. Approval of the Resolution of the Board of Trustees Approving State Board of Education Waiver

Motion Passed: Approve Resolution of the Board of Trustees Approving State Board of Education Waiver. Passed with a motion by Peter Hanley

and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

R. BOARD OPERATIONS

R.1. Review and Discuss the Specific Board Policies - March 2019 Updates - Part One

Minutes:

The Board of Trustees approved moving the Board Policies - March 2019 Updates - Part One to the consent agenda on the May 23, 2019 board agenda.

R.2. Review and Discuss the Specific Board Policy - BP 6163.4 - Student Use of Technology

Minutes:

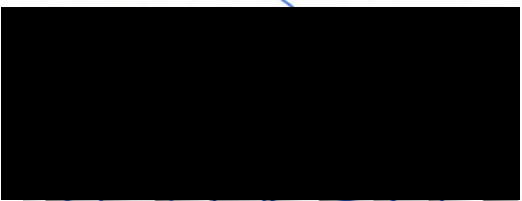
The Board Policy - BP 6163.4 - Student Use of Technology was pulled from the agenda. This policy will be brought back at a later board meeting.

S. REQUESTED BOARD ITEM


T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 10:10 p.m.



Board President



Board Clerk