

Capuchino High School School Site Council Meeting

Date: Monday, August 28, 2017

Time: 3:30-4:30pm

Location: Community Conference Room

Participants:

<p>Administration</p> <ol style="list-style-type: none"> 1. Shamar Shanks - Principal 2. Nancy Kuei - AP 3. Monique de Brito Guedes -- AP (non-voting member) <p>Teachers:</p> <ol style="list-style-type: none"> 1. Scott Kuchenig 2. Martha Klatt 3. Andrea Gould 4. Martee Lopez-Schmitt <p>Classified Staff:</p> <ol style="list-style-type: none"> 1. Lucero Govea 	<p>Parents:</p> <ol style="list-style-type: none"> 1. Melody Jenkins 2. Veronica Mason 3. Jennifer Fletcher 4. Alison Mazzola 5. Leticia Martinez 6. Bella Acosta 7. Leticia Bernal (communicated with Nancy Kuei prior to the meeting about absence and interested in future involvement) <p>Students:</p> <ol style="list-style-type: none"> 1. Alicia Rich 2. Janae Applegate 3. Nevaeh Ledesma 4. Helen Heng 5. Ameet Jogia 6. Shylo Drenning 7. Kathy Lin 8. Rigo Morales (11) 9. Aleyda Villalobos Rivera (9) 10. Jaisa Gamble (9)
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Ideas for Norms:

<ol style="list-style-type: none"> 1. Focus on the goal. 2. Keep calm. 3. Trust the intentions of others, explain your intentions, and consider impact. 4. Embrace conflict as an opportunity. 5. Speak your truth without blame or judgement. 	<p>Additional Ideas:</p>
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Agenda:

Agenda Items	Speaker/ Time	Notes
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<p>1. Call to Order: Introduction of SSC Members</p>	<p>Kuei/ 8 min</p>	<ul style="list-style-type: none"> ● Members introduced themselves.
<p>2. Review of Agenda</p>	<p>Kuei/ 2 min</p>	<ul style="list-style-type: none"> ● People individually reviewed the agenda
<p>3. Setting Norms</p>	<p>Kuei/ 5 min</p>	<ul style="list-style-type: none"> ● Split into pairs to discuss possible norms then shared out. ● Finalized the norms: <ul style="list-style-type: none"> ○ Communicate and disseminate information with others in the school community. ○ Be mindful of start and end time: 3:30-4:30. ○ Be respectful of others' opinions. ○ Focus on the goal. ○ Keep the focus on students.
<p>4. Reports:</p> <ul style="list-style-type: none"> ● Student Report ● Parent Report ● Principal Report 	<p>Student Rep, Parent Rep, Shanks/ 15 min</p>	<ul style="list-style-type: none"> ● We will add staff reports ● Students reports <ul style="list-style-type: none"> ○ ASE has started activities ○ Band has started ○ Music boosters tonight <ul style="list-style-type: none"> ■ Trip to Disney ○ Under the lights this friday ○ Community sept 18 and 24 ○ School supplies drive ○ Grand council meeting <ul style="list-style-type: none"> ■ Make sure clubs are properly run. ○ School seems to run smoothly ○ Staff and student rec <ul style="list-style-type: none"> ■ Recognizing students and staff ● Parent report <ul style="list-style-type: none"> ○ Enjoyed band welcoming on first day ○ Many 9th graders did not get electives ● Staff report <ul style="list-style-type: none"> ○ IB helping students plan ahead. ○ New wellness counselor <ul style="list-style-type: none"> ■ Trying to reach new groups ● Principal report <ul style="list-style-type: none"> ○ First day of school spirit ran well ○ Introduced 2nd AST a week

		<ul style="list-style-type: none"> ○ 9th grade tech orientation ○ Also not happy about the 9th graders not getting electives. About 50% ○ Sept 1st will be a tailgate at 530 under lights before the football game ○
5. SSC Bylaws	Kuei/ 10 min	<ul style="list-style-type: none"> ● Members reviewed the bylaws ● Composition of SSC <ul style="list-style-type: none"> ○ Number of parents vs students ○ Vote: 16 for more students and 2 for more parents and one abstention to have 3 parents and 4 students. ● Parent and students groups, and staff, will vote representation
6. SSC Responsibilities, Contact Information, and Officers for 2017-2018	Kuei/ 10 min	<ul style="list-style-type: none"> ● Students and parent reps will submit a one or two sentence reason for joining SSC by this Friday, 9/1, to Nancy Kuei
7. Agenda Items for Next Meeting (Sept 25)	All/3 min	<ol style="list-style-type: none"> 1. Elect officers- by Sept 11 email Nancy Kuei your interest for a position 2. Review 2017-2018 Budget 3. Analyze 2017 CAASPP results 4. WASC 5. Review SPSA Plan
8. Open Forum & Announcements	All/5 min	
9. Adjournment	Kuei/ 2 min	<p>2017-2018 Monday Meeting Dates: August 28, September 25, October 23, November 27, December 18, January 29, February 26, March 26, April 30, May 21,</p> <p>Time: 3:30-4:30 PM</p> <p>Location: Community Conference Room</p>

Reminders/Announcements:

- Thurs, Aug 31, 6:30-7:30 PM - Welcome Tea for Chinese-Speaking Families @ Library
- Fri, Sept 1, 5-9 PM - Stadium Light Ceremony and First Football Home Game
- Tue, Sept 5, 6-7:25 PM - PTO Social & Meeting @ Cafeteria

- Tue, Sept 5, 7:30-8:30 PM - Sports Boosters @ Library
- Thurs, Sept 7, 6-8 PM - Back to School Night @ Main Theater
- Thurs, Sept 15, 6:30-8 PM - LPO Meeting @ Library/Cafeteria
- Dec 1 - New Website Launch

To Do:

- By Friday, 9/1 -- Students, parent, and staff reps will email Nancy Kuei a one or two sentence reason for joining SSC
- By Monday, Sept 11 -- email Nancy Kuei your interest for an officer position

Parking Lot and Unresolved:

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