

## Capuchino High School School Site Council Meeting

Date: Monday, September 25, 2017

Time: 3:30-4:30pm

Location: Community Conference Room

### Counsel Representatives:

<p><b>Administration</b></p> <ol style="list-style-type: none"> <li>1. Shamar Shanks - Principal <b>absent</b></li> <li>2. Nancy Kuei - AP</li> <li>3. Monique de Brito Guedes (non-voting member)</li> </ol> <p><b>Teachers:</b></p> <ol style="list-style-type: none"> <li>1. Scott Kuchenig</li> <li>2. Liliana Klatt</li> <li>3. Andrea Gould</li> <li>4. Martee Lopez-Schmitt</li> </ol> <p><b>Classified Staff:</b></p> <ol style="list-style-type: none"> <li>1. Clare Luna <b>absent</b></li> </ol>	<p><b>Community Members:</b></p> <ol style="list-style-type: none"> <li>1. Leticia Martinez</li> <li>2. Alison Mazzola</li> </ol> <p><b>Students:</b></p> <ol style="list-style-type: none"> <li>1. Jaisa Gamble (9)</li> <li>2. Ameet Jogia (11)</li> <li>3. Kathy Lin (11)</li> <li>4. Aleyda Villalobos Rivera (9)</li> </ol> <p><b>Others:</b></p> <ol style="list-style-type: none"> <li>1. Rigo Morales (non-voting)</li> </ol>
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### Norms:

1. Communicate and disseminate information with others in the school community.
2. Be mindful of start and end time: 3:30-4:30.
3. Be respectful of others' opinions.
4. Focus on the goal.
5. Keep the focus on students.

### Agenda:

Agenda Items	Speaker/ Time	Notes
<p>1. Call to Order:</p> <ul style="list-style-type: none"> <li>● Introduce SSC Elected Members</li> <li>● Approve 8/28 SSC Minutes &amp; Bylaws</li> <li>● Review Agenda</li> </ul>	<p>Kuei/ 8 min</p>	<ul style="list-style-type: none"> <li>● One parent representative is not able to participate new election/ outreach needed</li> <li>● Move to approve and second the minutes from 8-28-17               <ul style="list-style-type: none"> <li>○ Unanimous approved</li> </ul> </li> <li>● Members reviewed the bylaws               <ul style="list-style-type: none"> <li>○ Article 5 section D was amended to a "majority of each stakeholder"</li> </ul> </li> <li>● Today's agenda was reviewed.</li> </ul>
<p>2. Officer Nomination and</p>	<p>Kuei/</p>	<p>Nominations</p>

Election	10 min	Chairperson: Andrea Gould elected Vice chairperson: Ameet Jogia elected Secretary: Scott Kuchenig elected Parliamentarian: Kathy Li elected
3. Reports: <ul style="list-style-type: none"> <li>● Student Report</li> <li>● Parent Report</li> <li>● Teacher Report</li> <li>● Administrator Report</li> </ul>	Kuei/ 12 min	<ul style="list-style-type: none"> <li>● Student Report             <ul style="list-style-type: none"> <li>○ Club fair 9-27 lunch                 <ul style="list-style-type: none"> <li>■ Grand council this thurs sports captains and clubs</li> </ul> </li> <li>○ Homecoming bowl 10-19</li> <li>○ game 10-20</li> <li>○ Dance 10-21</li> <li>○ Taste of SB at rec center 10-3</li> </ul> </li> <li>● Parent Report             <ul style="list-style-type: none"> <li>○ LPO meeting was on 9-21 and was joined by PTO                 <ul style="list-style-type: none"> <li>■ Learned about students counselors</li> <li>■ PIQE</li> <li>■ ELAC next 9-27</li> <li>■ DLAC meeting was on 9-20                     <ul style="list-style-type: none"> <li>● Discussed its role and ELAC</li> </ul> </li> </ul> </li> <li>○ Need help Teacher appreciation days 12-15, 5-11</li> <li>○ Help with snack shack</li> </ul> </li> <li>● Teacher Report             <ul style="list-style-type: none"> <li>○ Back to School Night was not as well attended as in past.                 <ul style="list-style-type: none"> <li>■ Parent appreciated the welcoming atmosphere and presentations</li> </ul> </li> <li>○ We now have 2 ASTs                 <ul style="list-style-type: none"> <li>■ Students who are juniors notice the help with extra time.</li> </ul> </li> <li>○ CANVAS                 <ul style="list-style-type: none"> <li>■ Some teachers are piloting it</li> </ul> </li> </ul> </li> <li>● Administrator Report             <ul style="list-style-type: none"> <li>○ Social Emotional</li> <li>○ Oct 11                 <ul style="list-style-type: none"> <li>■ PSAT test for soph and Juniors</li> <li>■ 9th and 12th will take</li> </ul> </li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>healing kids survey <ul style="list-style-type: none"> <li>■ There will also some classes/workshops for students</li> </ul> </li> <li>○ Guedes will presenting school emergency</li> <li>○ 10-26 8th parent night</li> <li>○ Earthquake drill will be coming soon.</li> <li>○ School website will be changing providers</li> <li>○ SPSA deadline will be due 4-9-18 <ul style="list-style-type: none"> <li>■</li> </ul> </li> </ul>
4. Review 2017-2018 Budgets	Kuei/ 25 min	<p>“I think, I wonder”</p> <ul style="list-style-type: none"> <li>● Kuei reviewed budget <ul style="list-style-type: none"> <li>○ Does performing arts include Drama? Dance?</li> <li>○ Postage \$6000?</li> <li>○ Noticing Feast and science</li> <li>○ Summer school rentals</li> <li>○ ACLU ? how is determined</li> <li>○ Dept budgets are low, some may get money from IB budget.</li> <li>○ ALCU \$ should be designated on the Basic Allocation Mgmt <ul style="list-style-type: none"> <li>■</li> </ul> </li> </ul> </li> </ul>
5. Determine Agenda Items for Next Meeting (Oct 23) <ul style="list-style-type: none"> <li>● To Do List</li> <li>● Parking Lot &amp; Unresolved List</li> </ul>	All/3 min	<ol style="list-style-type: none"> <li>1. Review SPSA Goals and Related Student Data <ol style="list-style-type: none"> <li>a. Look at goal #2</li> </ol> </li> <li>2. Emergency plan</li> <li>3.</li> </ol>
6. Open Forum & Announcements	All/5 min	
9. Adjournment	Kuei/ 2 min	<p>2017-2018 Monday Meeting Dates:  <del>August 28, September 25,</del> October 23,  November 27, December 18, January 29,  February 26, March 26, April 30, May 21,</p> <p>Time: 3:30-4:30 PM</p> <p>Location: Community Conference Room</p>

**Reminders/Announcements:**

- Sept 25 - Support Teens in Grief @ SMHS
- Sept 27 - ELAC Meeting 6:30-7:30 pm @ Library
- Oct 3 - PTO 6-7:30 pm; Sports Boosters 7:30-8:30 @ Library
- Oct 11 - PSAT/Healthy Kids Survey/Flex Day
- Oct 16 - College Fair 6-8 pm @ MHS
- Oct 20 - Homecoming Game
- Oct 21 - Homecoming Dance
- Dec 1 - New Website Launch: School Wires
- April 9, 2018 - SPSA Submission to School Board

**To Do:**

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**Parking Lot and Unresolved:**

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