

## Capuchino High School School Site Council Meeting

Date: Monday, December 18, 2017

Time: 3:30-4:30pm

Location: Community Conference Room

### Council Representatives:

<p><b>Administration</b></p> <ol style="list-style-type: none"> <li>1. Shamar Shanks - Principal</li> <li>2. Nancy Kuei - AP</li> <li>3. Monique de Brito Guedes (non-voting member)</li> </ol> <p><b>Teachers:</b></p> <ol style="list-style-type: none"> <li>1. Scott Kuchenig</li> <li>2. Liliana Klatt</li> <li>3. Andrea Gould</li> <li>4. Martee Lopez-Schmitt</li> </ol> <p><b>Classified Staff:</b></p> <ol style="list-style-type: none"> <li>1. Clare Luna</li> </ol>	<p><b>Community Members:</b></p> <ol style="list-style-type: none"> <li>1. Leticia Bernal</li> <li>2. Leticia Martinez</li> <li>3. Alison Mazzola</li> </ol> <p><b>Students:</b></p> <ol style="list-style-type: none"> <li>1. Jaisa Gamble (9)</li> <li>2. Ameet Jogia (11)</li> <li>3. Kathy Lin (11)</li> <li>4. Aleyda Villalobos Rivera (9)</li> </ol> <p><b>Others (non-voting):</b></p> <ol style="list-style-type: none"> <li>1.</li> </ol>
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### Norms:

1. Communicate and disseminate information with others in the school community.
2. Be mindful of start and end time: 3:30-4:30.
3. Be respectful of others' opinions.
4. Focus on the goal.
5. Keep the focus on students.

### Agenda:

Agenda Items	Facilitator /Time	Notes
1. Call to Order: <ul style="list-style-type: none"> <li>● Approve <a href="#">11/27 SSC Minutes</a></li> <li>● Review Agenda</li> </ul>	Gould/ 5 min	
2. Reports: <ul style="list-style-type: none"> <li>● Student Report</li> <li>● Parent Report</li> <li>● Teacher Report</li> <li>● Principal Report</li> </ul>	Gould/ 10 min	

3. Review WASC Data	Klatt/ 35 min	
4. Determine Agenda Items for Next Meeting (Jan 29) <ul style="list-style-type: none"> <li>To Do List</li> <li>Parking Lot &amp; Unresolved List</li> </ul>	Gould/4 min	<ol style="list-style-type: none"> <li>Analyze data for Goal #3</li> <li>Goal #4 and #5 - determine data collection process</li> <li></li> </ol>
5. Takeaways and Feedback	Kuei/5 min	
6. Adjournment	Gould/ 1 min	<p>2017-2018 Monday Meeting Dates:  <del>August 28, September 25, October 23,</del>  <del>November 27, December 18,</del> January 29,  February 26, March 26, April 30, May 21,</p> <p>Time: 3:30-4:30 PM</p> <p>Location: Community Conference Room</p>

**Reminders/Announcements:**

- December 19-22 - Fall Semester Finals
- December 21 - IB Reunion
- December 23-January 8 - Winter Recess
- January 9 - First Day of Spring Semester
- January 16 - Middle College Presentation
- January 16 - PTO Meeting
- January 16 - Sports Boosters Meeting
- January 24 - DELAC Meeting @ SMHS Library
- January 25 - LPO Meeting
- January 25 - Junior Parent Night

**To Do:**

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**Parking Lot and Unresolved:**

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