

**Capuchino High School  
Meeting**

Group: School Site Council

Participants:

- Principal: Shamar Shanks; Classified Staff: Katherine Lloyd; Teachers: Scott Kuchenig, Andrea Gould, Stacy Kratochvil, Liliana Klatt, Students\*: Brennen Mahon, Richmiel Dela Torre
- Parents: Maura Avelar, Leticia "Letty" Martinez, Ana Ramirez, Sanita Thomas
- Additional non-voting members: Joe Hudelson, Margarita Navarro

Date: 9.26.16                      Time: 3:30-5:30pm    Location: Community Conference Room

Objective:	To develop, monitor, and evaluate a Single Plan for Student Achievement (SPSA) for Consolidated Application (ConApp) programs operated at the school to improve student achievement. (Education Code Section 64001)
Norms:	Following meeting protocol; respecting voices and opinions; respecting time and agenda; restating goals and determining next steps/timelines.

Item/ Topic	Type (D/A/I)	Person Responsible	Time	Desired Outcome	Notes
Welcome	A	A. Gould	3:30- 3:35	Socialize, settle in/ enjoy snacks	
Reports	I	Principal AP Report Student Parent Teacher	3:35- 3:45		

Review SSC goals	I		3:45-4:00	Everyone is clear about the work we have done so far (review last session)	
Review WASC Goals	D		4:00-4:15	Include WASC goals in SSC goals (brief on LCAP goals too)	
Refine SPSA goals	A	All	4:15-4:50	1. Make goals into SMART goals 2. Let admin know what other data we need to complete these goals (break out sessions for data request list)	
Summary/Recap	I		4:50-5:00	Recap meeting and next steps	

Parking Lot: