

## Capuchino High School Meeting

Group: School Site Council

Participants:

- Principal: Shamar Shanks; Classified Staff: Katherine Lloyd; Teachers: Scott Kuchenig, Andrea Gould, Stacy Kratochvil, Liliana Klatt, Students\* Helen Heng, Nicole Liu, Jennifer Celona, Brian Kong
- Parents: Maura Avelar, Ana Ramirez, Sanita Thomas, Rebecca Verhock (interpreter)
- Additional non-voting Members: Joe Hudelson

Date: 11/28/2016      Time: 3:30-5:00pm      Location: Community Conference Room

Objective:	To develop, monitor, and evaluate a Single Plan for Student Achievement (SPSA) for Consolidated Application (ConApp) programs operated at the school to improve student achievement. (Education Code Section 64001)
Norms:	Following meeting protocol; respecting voices and opinions; respecting time and agenda; restating goals and determining next steps/timelines.

Item/ Topic	Type (D/A/I)	Person Responsible	Time	Desired Outcome	Notes
Welcome	A	A. Gould	3:30- 3:35	Socialize, settle in/ enjoy snacks	
Reports	I	Principal AP Report Student Parent Teacher	3:35- 3:45		<ul style="list-style-type: none"> <li>• Minutes moved, seconded and approved</li> </ul> <b>Principal report</b> <ul style="list-style-type: none"> <li>• Today we had an evacuating. Fire alarm.</li> <li>• 4 weeks until end of semester</li> <li>• Classified doing an ornament exchange 12-20</li> <li>• Dec 14 staff appreciation</li> <li>• Dec 15 staff holiday party at Celas</li> </ul> <b>AP Report</b>

					<ul style="list-style-type: none"> <li>● Drop dead play starts this friday 12-2</li> <li>● Little Mermaid for spring play</li> <li>● Drama club has a board approved trip to NYC in June</li> <li>● Basketball starts this winter <ul style="list-style-type: none"> <li>○ There is a game against Australian team</li> </ul> </li> <li>● Cap Commission leadership opportunity with sports</li> <li>● We have another SSC meeting in December</li> </ul> <p><b>Students Report</b></p> <ul style="list-style-type: none"> <li>● Winter formal in January</li> <li>● Leadership is trying ways to get more students to more sports events especially the non “big” sports</li> <li>● Looking for ways to make a more community feel to CAP</li> <li>● Band won 1st place in recent competition</li> <li>● Winter guard will be starting</li> <li>● Public relations commission Promoting CAP events with newsletter</li> </ul> <p><b>Parent Report</b></p> <ul style="list-style-type: none"> <li>● Turkey tournament.</li> <li>● Officer Rogge spoke to PTO</li> <li>● Next meeting will be on wellness (12-6)</li> <li>● Parents will get info on stress</li> <li>● Will be hosting teacher appreciation 9-1pm</li> <li>● Working on Grad Night</li> <li>● Gathering items for Crab Feed 1-25</li> <li>● Elac meeting Nov 17</li> <li>●</li> <li>● LCAP meeting on Nov 10</li> <li>● PIQE graduation 56 parents</li> <li>● Posada is on 12-9 in Cafeteria 6:30</li> <li>● Pozole Feb 24th</li> </ul> <p><b>Teacher Report</b></p> <ul style="list-style-type: none"> <li>● Working on finals</li> <li>● Concern over students missing finals week as it goes until 12-23</li> <li>● Turkey trot was last week</li> </ul>
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SPSA approval	A	All	3:45-4:30	All will read the SPSA goals and major components of the document. We will seek approval of the plan and then discuss/plan for the development of more specific metrics/action plan for the spring semester.	<ul style="list-style-type: none"> <li>• Students will pick teams to look over the goals. Groups will look over and 'approve' goals</li> <li>• Each group will write goals and comments on poster paper.</li> <li>• SPSA goals: motion for approval by parent, second by students, approved <u>unanimously</u></li> </ul> <p><b>Debrief</b></p> <ul style="list-style-type: none"> <li>• Groups voiced out and gave ideas on how CAP can improve on individual goals.</li> <li>• Hudelson collected the posters with the information</li> <li>• .</li> </ul>
Safety Plan	A	All	4:30-4:50	We will review a summary of the plan for approval.	We quickly went over the safety plan. Plan was approved
Summary/Recap	I		4:50-5:00	Recap meeting and next steps	

### Capuchino WASC goals...

The three identified goals based on our critical areas of need are as follows:

Growth Goal #1 – Academic Success

Develop a comprehensive support system to help all students succeed academically and meet the California state standards while in high school.

Growth Goal #2 – Literacy Across the Curriculum

Develop and implement a comprehensive inventory of common literacy strategies that help all students, especially those with disabilities, those scoring below basic on the CST, and those that are English Language Learners, access all state standards and demonstrate mastery of International Baccalaureate content standards and assessments.

Growth Goal #3 – College and Career Awareness

Develop and implement a comprehensive support system that allows students to gain the information and skills necessary to successfully matriculate to college and/or career.