

Capuchino High School Meeting

Group: School Site Council

Participants:

- Principal: Shamar Shanks; Classified Staff: Katherine Lloyd; Teachers: Scott Kuchenig, Alicia Vosberg, Michael Holtz, Susan Gaynor,
- Students*: Emma, Helen, Tala
- Parents: Maria Godoy (ELAC), Leticia Martinez (ELAC), Ana Gonzalez, Ana Ramirez,
- Additional non-voting members: Joe Hudelson, Margarita Navarro

Date: 9.21.15

Time: 3:30pm

Location: Community Conference Room

Objective:	To develop, monitor, and evaluate a Single Plan for Student Achievement (SPSA) for Consolidated Application (ConApp) programs operated at the school to improve student achievement. (Education Code Section 64001)
Norms:	Following meeting protocol; respecting voices and opinions; respecting time and agenda; restating goals and determining next steps/timelines.

Item/ Topic	Type (D/A/I)	Person Responsible	Time	Desired Outcome	Notes
Welcome		J. Hudelson	3:30- 3:35	Socialize, settle in/ enjoy snacks	
Reports	I	All	3:45- 4:00	Principal AP Reports Parents Students	<ul style="list-style-type: none"> • Minutes student motion to approve second parent approved <p>Principal report</p> <ul style="list-style-type: none"> • progress report (6 week grade) • today was a Google field trip. CAP Students saw other students from different students competing with innovative projects • Teachers did a Youth Mental health workshop

					<ul style="list-style-type: none"> ● Mrs Shanks has been given approval from the district to recruit students from outside San Bruno to our IB ● <p>AP report</p> <ul style="list-style-type: none"> ● we are currently doing CELDT Testing. There was pre meeting to inform them the reason for the testing ● We had an ELAC meeting last week about CELDT <ul style="list-style-type: none"> ○ it was also emphasized that parent input has impacted programs we offer ○ for example our new and improved peer tutoring program ● Unofficial announcement: CAASEE has been suspended ● Drama Club on Wed ● Alice in Wonderland 11-21-22 ● Wellness Wednesday Oct 7 <ul style="list-style-type: none"> ○ on managing stress ○ Mr Hudelson is soliciting suggestions on how to relay information to students ○ Time Management will also be emphasised ● Teachers also doing much work with instructional coaches ● We had our first rally last week <ul style="list-style-type: none"> ○ ● <p>Parent (LPO)</p> <ul style="list-style-type: none"> ● sept 16 first meeting ● we have a new President Leticia Martinez ● We have new languages represented at ELAC meeting ● Mandarin ● Arabic ● First LPO Meeting had 84 parents ● Sept 24 will be first PIQE meeting level 1&2 <p>Parent</p> <ul style="list-style-type: none"> ● feedback on Flex day was positive from students ● Wellness Wed some said it caused more stress because it took away time from AST <p>Student</p> <ul style="list-style-type: none"> ● We had our first rally
--	--	--	--	--	---

					<ul style="list-style-type: none"> emphasized the increase in spirit there is a conflict between having in middle day vs end Charity event with We Act to adopt a village first semester Homecoming voting controversy discussion that Powder Puff should be less gender specific
School Safety Update	A	Hudelson/ Admin	4:00- 4:10	Sharing of safety protocol basics and invite members to School Safety Committee	<p>Every school needs to have a safety plan</p> <ul style="list-style-type: none"> Emergency Drill Dates 9-30 Big 5 overview evacuation phase 1&2 10-21 Drop, Cover, hold on 1-20 Secure Campus to Lockdown 2-17 Shelter in Place/Big 5 Review <p>Join Mr Hudelson 10-2 to work on the Safety Plan. Email him at jhudelson@smuhsd.org</p>
Recent Survey & Data Results	I	Joe/All	4:10- 4:50 (each group gets 5 mins. for each goal plus 15 to disc.	SPSA Goals: 2014 to 2015 revision Gallery Walk (members look at relevant data and discuss goal revisions for October--when SSC finalizes and approves goal revisions for the SPSA	<ul style="list-style-type: none"> SSC looked at the SPSA goals and give feedback on the goals in a diverse groupings of 3. data was collected on posters with each of the goals. (Mr. Hudelson collected posters)
Summary/ Recap	I	J. Hudelson	4:50- 5:00	Recap meeting and next steps	We will need to look at information collected regarding SPSA goals and modify the goals.

Parking Lot:

Reminders/Announcements: