

Capuchino High School Meeting Agenda Template

Group: School Site Council

Participants:

- Principal: Shamar Shanks; Classified Staff: Janice Harui; Teachers: Scott Kuchenig, Alicia Vosberg, Michael Holtz, Susan Gaynor, Capuchino Department Chairs
- Students: Alondra Vega, Kanani Merafuentes (sub for Lindsey Randolph), Emma Atkinson
- Parents: Alfredo Evangelista (ELAC), Joan Skinner, Josie McHale, Santiago Hernandez ; Anna Gonzalez,
- Additional non-voting members: Joe Hudelson, Margarita Navarro

Date: 8.25.14

Time: 3:30-5:00PM

Location: Library (Special Mtg)

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| Objective: | To develop, monitor, and evaluate a Single Plan for Student Achievement (SPSA) for Consolidated Application (ConApp) programs operated at the school to improve student achievement. (Education Code Section 64001) |
| Norms: | Following meeting protocols, establishing quorum, and fostering a warm environment for the sharing of important community-related ideas. |

| Item/ Topic | Type (D/A/I) | Person Responsible | Time | Desired Outcome | Notes |
|----------------|-----------------|-----------------------|---------------|---|---|
| Welcome | | J. Hudelson | 3:30- 3:35 | Socialize, settle in and enjoy refreshments | |
| Introductions | I | All | 3:35- 3:40 | Introduce members, and for this mtg, | All went around and introduced themselves and who they represent. |

| | | | | Department Chairs | |
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| Review Purpose and Goals of SSC (Distinguishing SPSA/CANs) | I | J. Hudelson | 3:40-3:50 | Members use key language in defining role of SSC | Student read the role for SPSA and SSC. Navarro added the history of the SPSA. One goal is to make sure that the SPSA is coordinated with the WASC. SSC creates the SPSA. SPSA goals need to reflect the LCAP (Local Control Funding Formula) goals. |
| Connection of WASC mid-year review/action items and SSC focus Jigsaw: One action item per table and each group articulates current state of the union and ideas for data collection | | J. Hudelson/all | 3:50-4:15 | Meeting participants can articulate in groups (on poster paper) what our school goals are and what Cap has done/is doing to address these points (general) | groups were organized with representation from different groups. groups then looked at WASC goals and action plans looked for similarities and cross over. No specific data was given. each group that analyzed the SPSA goals reported student/teacher out: Goal #1 IB Program Goal #2 Course Completion Goals #3 CAHSEE- noted, parents noted the CASHEE promoted with LPO. More effective Co teaching, etc. Goals #4 College and Career Readiness- teacher: programs were discussed ie AST, College testing days, etc. Discussed the need to increase parent attendance at the college awareness meetings. Goal #5 School Connectedness- Teacher: use of club in rallies (ie robotics) Chamber of Commerce would like to work more with CAP. Some past work. Youtube helped clean up Music room. Look for student liaison. <ul style="list-style-type: none"> SSC members will be revising the SPSA and looking at the WASC goals/action plans. |
| Chair Selection | A | Members | 4:15-4:25 | Members discuss and vote on various roles: Secretary, Parliamentarian, Hospitality | <ul style="list-style-type: none"> Alondra Vega (student) was nominated and seconded or parliamentarian Scott Kuchenic(teacher) was nominated and seconded for secretary . Michael Holtz (teacher)was nominated and seconded for vice chair |

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| | | | | | <ul style="list-style-type: none"> Joe Hudelson (administration) nominated and seconded for chair all were voted and approved |
| Establish Timeline | D/A | All | 4:25-4:35 | Based on previous discussion of goals, determine timeline for addressing for 2014-2015 school year | Meeting Schedule 9-22 10-20 11-17 12-15 1-26 2-23 3-23 4-20 5-11 |
| Reports --Principal 4:35 --Navarro 4:40 --Parents 4:45 --Students 4:50 | I | All | 4:35-4:55 | Summary of key items from stakeholders' perspectives | Principal: CAP held AST orientation to introduce CAP to students. CAP has 60 more students than were predicted. Class are packed. Some Dept avg more than 34. Back to school night . Junior/ Senior IB Parent night Sept 9 6pm Sept 4 630-830 Parent - First PTO Sept 2, and a social bbq Sept 17th in upper. SB recology donated a tree for student participation. Spirit Court, IB booster 9-8, LPO meeting Sept 18. Student : first rally is 8/28 with Club fair in upper spirit court to follow, SB Fire remembrance will be celebrated by planting a tree on 9-9 at lunch. . |
| Summary/ Recap | I | J. Hudelson | 4:55-5:00 | Recap what we covered and what we'll discuss at the next meeting. | |

Parking Lot:

Reminders/Announcements: