

# San Mateo Union High School District Minutes

## Regular Meeting

July 27, 2017 7:00 PM  
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

### Attendance Taken at 7:00 PM:

#### Present:

Linda Lees Dwyer  
Marc Friedman  
Robert Griffin  
Peter Hanley  
Greg Land

#### A. CALL TO ORDER

##### Minutes:

President Hanley called the Closed Session to order at 5:40 p.m., on the above date.

#### B. ROLL CALL

##### Minutes:

In attendance in Closed Session, President Hanley, Vice-President Dwyer, Clerk Land, Trustee Friedman and Trustee Griffin.

#### C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

##### Minutes:

none

#### D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [\*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [\*] Public Employee Evaluation pursuant to Government Code Section 54957 - Superintendent and Cabinet

D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [ ] Conference with Legal Counsel-Anticipated Litigation;  
pursuant to Government Code Section 54956.9

D.4. [ ] Liability Claims pursuant to Government Code Section  
54957.1

D.5. [ ] Conference with Legal Counsel-Existing Litigation pursuant  
to Government Code Section 54956.9(d) (1)

D.6. [\* ] Conference with Labor Negotiators pursuant to Government  
Code Section 54957.6

D.7. [\*] Conference with Real Property Negotiator-Property-pursuant  
to Government Code Section 54956 - 300 Piedmont Avenue, San Bruno  
and 860 Hinckley Road, Burlingame

D.8. [\* ] Public Employee Discipline/Dismissal/Release/Complaint  
pursuant to Government Code Section 54957

D.9. [\*] Confidential Student Discipline - One (1) case

D.10. [\*] Confidential Student Matters - Four (4) cases

**E. OPEN SESSION (SMART CENTER)**

Minutes:

President Hanley called the Open Session to order at 7:08 p.m.

President Hanley reported in closed session the board to action upon the motion of Trustee Griffin, and seconded by Clerk Land, to approve the Stipulated Expulsion case 16/17-31 with a vote of 5 to 0.

**F. ROLL CALL**

Minutes:

In attendance, Trustee Robert Griffin, Trustee Marc Friedman, Clerk Greg Land, Vice-President Linda Lees Dwyer and President Peter Hanley. No Student Board Member present.

**G. PLEDGE OF ALLEGIANCE TO THE FLAG**

Minutes:

The pledge of allegiance to the flag was led by Superintendent Skelly.

**H. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Minutes:

Trustee Griffin - none

Trustee Friedman reported he attended the Millbrae Recreation Planning Committee meeting.

Clerk Land - none

Vice-President Dwyer - none

President Hanley - none

Paul Ko addressed the board on staff/teacher housing at Mills High School.

Judith Puccini addressed the board on Peninsula Property and Capuchino renovation.

President Hanley reported the August 24, 2017 board meeting has been canceled.

#### **I. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

Minutes:  
none

#### **J. CONSENT AGENDA**

Minutes:

The board upon motion of Vice-President Dwyer, and seconded by Clerk Land, moved to approve the consent agenda pulling item J2 board meeting minutes for June 22, 2017 with a vote of 5 to 0.

The board upon motion of Trustee Friedman, and seconded by Vice-President Dwyer, with a vote of 5 to 0 moved to approve the June 22, 2017 board meeting minutes with the correction to the reporting from Closed Session to read 4 to 0 because Clerk Land was not in attendance at the June 22, 2017 board meeting.

because Clerk Land was not in attendance at the June 22, 2017 board meeting. Approval with a vote of 5 to 0.

##### **J.1. Approval of Student Transfers to the Adult School**

##### **J.2. Approve the Minutes for the June 8, June 20 and June 22, 2017 Board Meeting**

##### **J.3. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

##### **J.4. Acceptance of Quarterly Report on Williams Uniform Complaints**

##### **J.5. Acceptance of Gifts to the District**

##### **J.6. Declaration of and Authorization to Dispose of Surplus Property**

##### **J.7. Approval of the Purchase of a New French Textbook**

##### **J.8. Approval to File Notice of Completion for Capital Facilities Projects**

##### **J.9. Approval of Change Order for Measure O Capital Facilities Projects**

#### **K. REGULAR REPORTS**

##### **K.1. Report of the Superintendent**

Minutes:

Superintendent Skelly reported he had a chance to serve as the Principal for summer school for three days. There were about 40

classes going on during summer school serving about 1,100 students. He enjoyed his time serving as principal, helping students, and visiting all the classes taking place.

**K.2. Report of the Student Board Member**

Minutes:  
none

**K.3. Report of the District Teachers' Association Representative**

Minutes:  
none

**K.4. Report of the CSEA Chapter 519 Representative**

Minutes:  
none

**K.5. Report of the San Mateo Adult School Teachers Association**

Minutes:  
none

**L. SPECIAL REPORTS AND APPEARANCES**

**L.1. District 2017-2018 Goals**

Minutes:  
Superintendent Skelly reviewed the District 2017-2018 goals with the Board.

Recommendations made by the board:

-Want more action oriented language

-Want goals 5 and 6 combined

-Want to group the goals around stewardship and academics

Superintendent Skelly will bring the revised District 2017-2018 goals to the August 10, 2017 board meeting for approval.

**L.2. Presentation: Citizen Oversight Committee**

Minutes:  
Dan Freeman, Chairman for the Citizen Oversight Committee and Cindy Montgomery, Citizen Oversight Committee Member presented to the board the Measure M and Measure O General Obligation Bonds Initiatives Annual Report for 2016-2017 School Year.

**L.3. Presentation: Special Education Local Plan Area (SELPA)**

Minutes:  
Anjanette Pelletier, Senior SELPA Administrator, Karen Breslow, SELPA Program Coordinator and Natasha King, Mental & Behavioral Health Program Coordinator, presented the review of 2017-2018 goals, activities, and priorities, for the SELPA or Special Education

Services in San Mateo County.

**L.4. Presentation: Progress on the DELAC Recommendations**

Minutes:

This item was pulled and will be brought back on the August 10, 2017 board agenda.

**M. CONSTRUCTION**

**N. DIVISION OF HUMAN RESOURCES AND INSTRUCTIONAL SERVICES**

**N.1. Approval of Personnel Actions**

**Motion Passed:** Approve the attached personnel actions, including the addendum. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.2. Approval of the Superintendent's Contract for 2017-2018 School Year**

Board President Hanley read the compensation and benefits associated with the superintendent's contract as required by law.

**Motion Passed:** Approve the Superintendent's contract for the 2017-2018 school year, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.3. Public Hearing on San Mateo Union High School District 2017-2018 Administrator Salary Schedule**

Minutes:

President Hanley opened the Public Hearing on San Mateo Union High School District 2017-2018 Administrator Salary Schedule at 9:17 p.m.

President Hanley closed the Public Hearing on San Mateo Union High School District 2017-2018 Administrator Salary Schedule at 9:17 p.m.

**N.4. Approval of San Mateo Union High School District 2017-2018 Administrator and Classified Manager (Non-Represented) Salary Schedule**

**Motion Passed:** Approve the San Mateo Union High School District 2017-2018 Administrator and Classified Manager (Non-Represented) Salary Schedule, as contained in the attachment. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin

Yes Peter Hanley  
Yes Greg Land

**N.5. Approval of Resolution for Reduction of Classified Services**

**Motion Passed:** Approve the resolution authorizing the Reduction of Classified Services for .33 FTE Instructional Aide I, as contained in the attachment. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.6. Approval of the Peninsula High School Front Office Reorganization and Reclassified Job Description of the Staff Assistant**

**Motion Passed:** Approve the Peninsula High School Front Office reorganization and reclassified job description for the Senior Staff Assistant, as contained in the attached. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.7. Approve the San Mateo Union High School District's Initial Proposal to the American Federation of State County and Municipal Employees (AFSCME) Local 829**

**Motion Passed:** Approve the District's initial proposal to the American Federation of State County and Municipal Employees (AFSCME) Local 829, as contained in the attachment. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.8. Approve the Revised 2016-2017 Salary Schedule for the American Federation of State, County and Municipal Employees (AFSCME) Local 829**

**Motion Passed:** Approve the AFSCME Local 829 revised 2016-2017 salary schedule, as contained in the attachment. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.9. Approval of the 2017-2018 Miscellaneous Salary Schedule**

**Motion Passed:** Approve the 2017-2018 Miscellaneous Salary Schedule

as contained in the attachment. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

## **O. DIVISION OF STUDENT SERVICES**

### **P. DIVISION OF BUSINESS SERVICES**

#### **P.1. Approval for Capital Facility Projects**

Minutes:

The board upon motion of Trustee Friedman, and seconded by Vice-President Dwyer, moved to approve the District Deferred Maintenance list with a vote of 5 to 0.

The board upon motion of Trustee Friedman, and seconded by Vice-President Dwyer, moved to approve Developer Fee DF1, DF2 and DF5 and DF4 and DF3 will be suspended upon Deputy Superintendent McManus researching these two items and will bring back to the board with the results with a vote of 4 to 1. Trustee Robert Griffin, Vice-President Dwyer, President Hanley and Trustee Friedman voting yes and Clerk Land voting no.

The board upon motion of Trustee Friedman, and seconded by Clerk Land, moved to approve the BAC Endowment Original Agreement list with a vote of 5 to 0.

The board upon motion of Trustee Friedman, and seconded by Vice-President Dwyer, moved to approve the Capital Facilities RDA budget with the Capuchino high baseball field being put on suspension to look at alternatives to use the money for sports that will benefit a broader base of the community for all genders, with a vote of 5 to 0.

The board upon motion of Trustee Friedman, and seconded by Vice-President Dwyer, moved to approve the State Deferred Maintenance-14 list, suspending the Hillside High School Basketball Court, with a vote of 5 to 0.

## **Q. BOARD OPERATIONS**

### **Q.1. Board Members School, Committees and Designation of City Representatives assignments for the 2017-2018 School Year**

Minutes:

The Board Members Assignments for 2017-2018

President Hanley: City of San Bruno, Hillside High School and Middle College and the Property Committee,

Vice-President Dwyer: City of San Mateo, Mills High School and the Adult School and the Citizen Oversight Committee.

Clerk Land: City of Burlingame, Burlingame and Capuchino High School and Budget Advisory Committee

Trustee Friedman: City of Millbrae and Hillsborough, San Mateo and D-Tech High School, Budget Advisory and Property Committee.

Trustee Griffin: City of Foster City, Aragon and Peninsula High School and the Citizen Oversight Committee.

**R. REQUESTED BOARD ITEM**

Minutes:

Vice-President Dwyer requested to receive Student Data and Special Education update.

Superintendent Skelly stated there will be a Special Education report for the public at a future board meeting.

**S. ADJOURNMENT**

Minutes:

There being no further business the meeting was adjourned at 10:06 p.m.

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Board President

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Board Clerk