

**San Mateo Union High School District
Minutes**

Regular Meeting

November 16, 2017 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Peter Hanley
Greg Land

Absent:

Robert Griffin

A. CALL TO ORDER

Minutes:

President Hanley called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:

In attendance in Closed Session, President Hanley, Vice-President Dwyer, Clerk Land and Trustee Friedman, Trustee Griffin was absent.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

There were no public comments.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957 - Superintendent

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Anticipated Litigation; pursuant to Government Code Section 54956.9

D.4. [] Liability Claims pursuant to Government Code Section 54957.1

D.5. [] Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Agency Negotiator's: Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [] Confidential Student Discipline

D.10. [*] Confidential Student Matters - one (1) case

E. OPEN SESSION (SMART CENTER)

Minutes:

President Hanley called the Open Session to order at 7:00 p.m.

President Hanley reported there was nothing to report from Closed Session.

F. ROLL CALL

Minutes:

In attendance, Trustee Marc Friedman, Clerk Greg Land, Vice-President Linda Lees Dwyer, President Peter Hanley, Student Board Member Ryan Scibetta and Josh Hafter. Trustee Robert Griffin absent.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

Pledge of Allegiance to the flag was led by Student Board Members Ryan Scibetta and Josh Hafter.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Trustee Friedman reported on the San Mateo County School Board Association Legislative Forum meeting. Mr. Friedman reported that he, Mr. Land and Ms. Dwyer attended the Little Big Game at San Mateo High School.

Clerk Land recognized Trustee Friedman for his guest editorial that appeared in the the San Mateo Daily Journal. Mr. Land also reported there was a recent election for the Burlingame Intermediate Elementary District and the San Mateo/Foster City School District. Both districts have new school board members. On November 13, he attended the County Committee meeting as part of his job as the liaison for the district. They discussed several cases on changing houses or parcels going from one district. On November 2, he was part of Assemblymen Kevin Mullins Education Advisory Committee. They talked about current issues and gave Assemblymen Mullins insight into some of the struggles all of the districts have in California.

Vice-President Dwyer attended the musicals at San Mateo, Burlingame and Hillsdale. She will be attending the Mills musical over the weekend. She encouraged people to take advantage of attending the performing arts musical and plays. She attended the county conference on connectivity. It relates to school districts about technology and transportation. How you identify students who are tardy repetitively as quickly as you can so you can do something. She reported on the San Mateo High School stadium lights and that it is a wonderful thing to drive by and see kids playing soccer and building community.

President Hanley reported he attended the legislative forum. He hopes the county school board association continues to put these meetings together. It is a very useful activity.

Public Comment:

Community member Ghada Ahmed addressed the board on Special Education and Autism.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

I.1. Recognition of the National Merit Semifinalist

Minutes:

The Board of Trustees and the Superintendent recognized the National Merit Semifinalist from the high schools.

J. CONSENT AGENDA

Minutes:

President Hanley noted the October 26 minutes was corrected to reflect Trustee Griffin was in Closed session and not in the Public session.

The board upon the motion of Vice-President Dwyer, and seconded by Clerk Land, moved to approve the consent agenda pulling item J3 "Declaration of and Authorization to Donate Surplus" with a vote of 4 to 0.

The board upon the motion of Trustee Friedman, and seconded by Clerk Land, moved to approve J3 "Declaration of and Authorization to Donate Surplus" with a vote of 4 to 0.

J.1. Approval of Renewing the Professional Services Agreement between Lucile Salter Packard Children's Hospital at Stanford and San Mateo

Union High School District

J.2. Approval of Field Trip for Capuchino & Burlingame High School to Participate in Sojourn to the Past

J.3. Declaration of and Authorization to Donate Surplus Property

J.4. Approve the Specific Board Policy - BP 4133.1 - Certificated Staff Prohibited From Teaching Own Children

J.5. Approve the Specific Board Policies - BP 6145 - Extracurricular and Cocurricular Activities and AR 6145.2 - Athletic Competition

J.6. Approval of Student Transfers to the Adult School

J.7. Approve Minutes for the October 12, 2017 and October 26, 2017 Board Meeting

J.8. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.9. Approval of the Actuarial Study of Retiree Health Liabilities, Dated as of December 1, 2016

J.10. Appointment of Members to the Measures M & O Citizens' Oversight Committee

J.11. Acceptance of Gifts to the District

J.12. Approve the Memorandum of Understanding for Retirement Notice Incentive

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported Samia Shoman, EL & Compliance Coordinator and the Bridge Program teachers had a Thanksgiving meal for their students. It was a great experience for the students in the Bridge program.

He reported Saturday he spoke to the county new school board members about what to expect from superintendents and board-superintendent relationships.

He attended the second Budget Ad-Hoc meeting with Trustee Friedman, Clerk Land and Liz McManus in preparation for the 1st Interim Budget Report on December 13. He also reported on the CCS playoffs and the meeting he attended with the English teachers to discuss the curriculum.

K.2. Report of the Student Board Member

Minutes:

Student Board Members Joshua Haitler and Ryan Scibetta reported on the football games at Capuchino, Mills, Hillsdale and Aragon and the sports activities at the schools. Joshua reported on the successful 8th grade family night, the career speaking day with the alumni at Capuchino and the Mock UN trial at Mills High School. Ryan reported

Hillsdale hosted a night for the cure, which is a girl's touch football game for breast cancer awareness. Hillsdale had a successful 8th grade shadowing and Aragon hosted a Wizard of Oz rally.

K.3. Report of the District Teachers' Association Representative

Minutes:
no report

K.4. Report of the CSEA Chapter 519 Representative

Minutes:
no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:
San Mateo Adult School Teacher Stefanie Funk, thanked Sheri Costa, Carina King and the district team for including them in the process for the new website. There was so much effort and thought into making this a team effort. She reported the ESL student council is raising funds for the victims of the Sonoma/Napa County fire, the earthquake in Mexico and the hurricane victims in Puerto Rico. Their goal is to raise \$4,000 and right now they have raised \$2,000.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Update on the New District Website

Minutes:
Sheri Costa, Public Relations, Communications and Publication Manager, presented an overview of the new District website. Carina King, Yvonne Shiu and Ron Campana were in attendance to address any questions the board would have had on the new website.

L.2. Presentation: Physical Education Medical Excuse Procedures

Minutes:
Deputy Superintendent Black, Annette Gennero-Trimble and Polly Wiard presented the proposed Physical Education Medical Excuse Procedure presentation to the board.

Trustee Friedman and Clerk Land recommended changes to the language for AR 6142 Physical Education Medical Excuse Procedure policy to make the language clearer and to make it simple for families to understand.

Dr. Black will take the policy back to the Physical Education Council on November 28 with the recommended changes by the board. The policy will be brought back to the board at its December 13 meeting for approval.

L.3. Approval of Design Tech High School Material Revisions to Charter Petition

Minutes:

Rob Bolt, Staff and Staff Advisory to the Design Tech Board provided the update on Design Tech High School Charter material revisions.

Motion Passed: Approve the Design Tech High School Charter material revisions to charter petition. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Absent Robert Griffin
Yes Peter Hanley
Yes Greg Land

M. CONSTRUCTION

M.1. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the Burlingame High School Stadium Public Address System Project.

Motion Passed: Approve the filing of the Notice of Exemption for the Burlingame High School Stadium Public Address System Project in accordance with the California Environmental Quality Act (CEQA) Guidelines. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Absent Robert Griffin
Yes Peter Hanley
Yes Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer
Yes Marc Friedman
Absent Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Approve the Revised 2014-15 and 2015-16 Confidential Salary Schedules

Motion Passed: Approve the Confidentials 2014-15 and 2015-16 salary

schedules, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Absent Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. INSTRUCTIONAL SERVICES

O.1. Presentation: LCAP Local Metrics Report and Board of Trustees Consultation

Minutes:

Brian Simmons, Director of Curriculum and Assessment, presented the LCAP Local Metrics report.

O.2. Approve the Introduction to Science for English Learners Course Proposal

Motion Passed: Approve the Course of Study Proposal for Introduction to Science for English Learners, as contained in the attached. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Absent Robert Griffin
Yes Peter Hanley
Yes Greg Land

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Consideration of Delegate Assembly Representative

Minutes:

The Board of Trustees nominated Clerk Greg Land for the CSBA Delegate Assembly Representative.

R.2. Review and Discuss Specific Board Policies - July 2017 - Part One

Minutes:

The board approved moving the Specific Board Policies - July 2017 - Part One to the December 13, 2017 consent agenda.

R.3. Review and Discuss the Specific Board Policies - BP1340 - Access to District Records and AR 3580 - District Records

Minutes:

The board approved the Specific Board Policies - BP 1340 - Access to District Records and AR 3580 - District Records to the December 13, 2017 consent agenda.

**R.4. Review and Discuss the Specific Administrative Regulation 6142.7
- Physical Education and Activity and Exhibit 6142.7 - Physical
Education Medical Approval Form**

Minutes:

The board pulled Administrative Regulation 6142.7 - Physical Education and Activity and Exhibit 6142.7 - Physical Education Medical Approval Form from the agenda and has asked it be brought back for further discussion.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 9:20 p.m.

[REDACTED]

Board President

[REDACTED]

Board Clerk