

San Mateo Union High School District Minutes

Regular Meeting

January 18, 2018 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

President Dwyer called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:

In attendance in Closed Session, President Dwyer, Clerk Friedman, Trustee Griffin and Trustee Hanley. Vice-President Land was absent

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

None

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code
Section 54957 - Superintendent

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Anticipated Litigation; pursuant to Government Code Section 54956.9

D.4. [] Liability Claims pursuant to Government Code Section 54957.1

D.5. [] Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d) (1)

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [] Conference with Real Property Negotiator-Agency Negotiator's:-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [*] Confidential Student Discipline -four (4) cases

D.10. [] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:

President Dwyer called the Open Session to order at 7:04 p.m.

President Dwyer reported that the Board in Closed Session approved Suspended Expulsion case #17/18/14 and 17/18/18 and Stipulated Expulsion case #17/18/13 and 17/18/17 with the motion from Trustee Griffin and seconded by Trustee Hanley with a vote of 4 to 0 with 1 absent. Trustee Hanley, Trustee Griffin, Clerk Friedman and President Dwyer voting yes and Vice-President Land absent.

F. ROLL CALL

Minutes:

In attendance, Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman, President Linda Lees Dwyer and Student Board Members Josh Hafter and Kei Nomura. Vice-President Greg Land arrived at 7:09 p.m.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

Pledge of Allegiance to the flag was led by Student Board Member Josh Hafter.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Trustee Hanley wished Associate Superintendent KindyLee Mackamul good luck in her retirement. He stated that she would be missed.

Trustee Griffin reported he attended the Martin Luther King, Jr. essay contest at the Martin Luther King center. He wished Associate Superintendent, KindyLee Mackamul, best wishes in her retirement. He

enjoyed working with her and he appreciated all the knowledge she provided to the board.

Clerk Friedman stated Ms. Mackamul will be greatly missed. She has been a great asset to the administration team and to the board. He wished her the best going forward.

Vice-President Land acknowledged the amazing work that Ms. Mackamul has done with the Mental Health and Special Education departments. He was proud to have worked with her. He reported he went on a tour with Superintendent Skelly visiting the high schools. They visited Peninsula High School and he enjoyed seeing the yoga program and the mindfulness program.

President Dwyer stated Ms. Mackamul has been a strong contributor in the district and she has helped so many people and students. She will be missed.

There were no public comments.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:

No communications to the Board of Trustees

J. CONSENT AGENDA

Minutes:

Trustee Hanley pulled item J11 Approval of Change Orders for Measure O Capital Facilities Project.

The board, upon the motion of Vice-President Land, and seconded by Trustee Griffin, moved to approve the amended consent agenda with the change to item J4 Approve the Established Graduation Dates, Time and Location May/June 2018 the graduation time for San Mateo High School should be 5 p.m. and item J10 Acceptance of Gifts to the District. Aragon High School donation total should be \$1,167.85 and Mills High School donation total should be \$2,918.89 with a vote of 5 to 0.

The board upon the motion of Trustee Hanley, and seconded by Vice-President Land, moved to approve item J11 Approval of Change Orders for Measure O Capital Facilities Project with a vote of 5 to 0.

J.1. Approval of Resolution Authorizing Board Member Compensation

J.2. Approval of Field Trip for San Mateo High School to Participate in Sojourn to the Past

J.3. Acceptance of Quarterly Report on Williams Uniform Complaints

J.4. Approve the Established Graduation Dates, Time and Location, May/June 2018

J.5. Approval of Location and Dates for Summer School

J.6. Approval of School Accountability Report Cards (SARC)

J.7. Approve the Minutes from the December 13, 2017 Board Meeting

J.8. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.9. Declaration of and Authorization to Dispose of Surplus Property

J.10. Acceptance of Gifts to the District

J.11. Approval of Change Orders for Measure O Capital Facilities Projects

J.12. Approval of Architectural Services Agreement with Skyline Engineering for Project #0211 Hillsdale High School Gym Roof and Flashing

J.13. Approval of Geotechnical Services Agreement with Cleary Consultants, Inc. for Project #0063 New Alternative High School

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly reported he will be attending the ACSA Superintendent Symposium next week. He stated the second semester has begun, students are back in classes and the regular season of basketball has started. He had a chance to attend the Peninsula Health District quarterly meeting with staff. He and Ron Campana, Principal of Peninsula High School, attended the Burlingame Chamber of Commerce meeting where he and Mr. Campana were able to connect with the City of Burlingame to talk about the possible move of Peninsula High School to Burlingame.

K.2. Report of the Student Board Member

Minutes:

Student Board Member Kei Nomura reported San Mateo High School is planning their winter formal, winter show case rally and their silent basketball game.

Burlingame High School has their winter formal and their quad games. This Friday they are having their random act of kindness week.

Hillsdale High School is having their winter formal and March Madness and their basketball quad tournament.

Student Board Member Josh Hafter reported Capuchino is starting their peer modeling program to encourage other groups in the school to be involved in leadership. They are having their space jam rally and winter formal.

Mills High School will be having a Harry Potter rally in February, an international assembly and there will be senior nights for wrestling, basketball and soccer.

Aragon High School is having their formal. They are planning a club fair and a possible culture week in February.

K.3. Report of the District Teachers' Association Representative

Minutes:

The District Teachers' Association Representative acknowledged Associate Superintendent KindyLee Mackamul stating she has been a real asset to the district and to the Deans and she will be missed. He spoke on the district organizational changes specifically to the change to the Dean to Vice-Principal position at the three San Mateo schools and the importance of the dean positions. He does not disagree with the financial reasons for making this change, but when we move forward in the coming years as we decide how we will best serve our students and best serve our teaching population, we consider the roles these people play when we have the opportunity to reinstate or facilitate that type of position again.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:

The San Mateo Adult School Teachers Association reported the Adult School is into their winter/spring semester. The enrollment is up and the classes are full. He reported the state budget looks good for the Adult School this year. The budget includes a Cost of Living Adjustment (COLA) for the first time since 2008.

L. SPECIAL REPORTS AND APPEARANCES

L.1. 2017-2018 Mid-Year Annual District Goals Update

Minutes:

Superintendent Skelly gave the update on the 2017-2018 Mid-Year Annual District Goals Update.

L.2. 2018-2019 District Organizational Change

Minutes:

Superintendent Skelly reviewed the 2018-2019 District Organizational Change with the board.

M. CONSTRUCTION

M.1. Approval to Advertise for Competitive Bids for Capital Facilities Projects

Motion Passed: Approve bidding the Capital Facilities Projects included on the attached list. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Public Hearing on the 2017-2018 American Federation of State, County and Municipal Employees (AFSCME) Local 829 2017-18 Tentative Agreement and Salary Schedule

Minutes:

President Dwyer opened the public hearing on the 2017-2018 American Federation of State, County and Municipal Employees (AFSCME) Local 829 2017-18 Tentative Agreement and Salary Schedule at 8:58 p.m.

President Dwyer closed the public hearing on the 2017-2018 American Federation of State, County and Municipal Employees (AFSCME) Local 829 2017-18 Tentative Agreement and Salary Schedule at 8:58 p.m.

N.3. Approve the 2017-2018 Tentative Agreement and Salary Schedule for the American Federation of State, County and Municipal Employees (AFSCME) Local 829

Motion Passed: Approve the American Federation of State, County and Municipal Employees (AFSCME) Local 829 2017-2018 tentative agreement and salary schedule, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.4. Review, Discuss and Approve the Job Description for the New Administrative Position of Assistant Superintendent of Curriculum and Instruction for the 2018-2019 School Year

Motion Passed: Review, discuss and approve the job description for the new administrative position of Assistant Superintendent of Curriculum and Instruction, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.5. Review, Discuss and Approve the Job Description for the New Administrative Position of Vice Principal

Minutes:

The Board of Trustees has approved the Job Description with the change to the title to be "Assistant Principal I."

Motion Passed: Review, discuss and approve the job description for the new administrative position of Vice Principal, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

O. INSTRUCTIONAL SERVICES

O.1. Approval of the Revised English Language Arts Course of Study

Motion Passed: Approve the revised English Language Arts course of study, as contained in the attachment. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

Q.1. Presentation of the Design Tech Audit

Minutes:

Deputy Superintendent of Business Services, Elizabeth McManus presented to the board the Design Tech Financial Audit.

R. BOARD OPERATIONS

R.1. Review and Discuss the Revised Specific Board Policy BP 9320 Board Bylaws - Meetings and Notices

Minutes:

The Board of Trustees approved moving Board Policy 9320 "Review and Discuss the Revised Specific Board Policy BP 9320 Board Bylaws - Meetings and Notices" to the consent agenda on the February 8, 2018 board meeting.

R.2. Review, Discuss and Approve Calendar for Board Meetings for the 2018-2019 School Year

Minutes:

President Dwyer pulled item R2 "Review, Discuss and Approve Calendar for Board Meetings for the 2018-2019 School Year" from the agenda. This item was pulled for further investigation into not having a meeting in July. This item will be brought back on the February 8,

2018 board agenda.

R.3. Review, Discuss and Approve the Revised Specific Administrative Regulation 6142.7 - Physical Education and Activity and E 6142.7 - Physical Education Medical Exempt Form

Motion Passed: Review, discuss and approve the revised specific Administrative Regulation 6142.7 - Physical Education and Activity and E 6142.7 - Physical Education Medical Exempt Form, as contained in the attachment. Passed with a motion by Robert Griffin and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

R.4. Review, Discuss and Approve the Revised Specific Board Policy BP 6153 - School Sponsored Trips

Motion Passed: Review, discuss and approve the revised specific Board Policy BP 6153 - School Sponsored Trips, as contained in the attachment. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

R.5. Review and Discuss the Specific Board Policies July 2017 Updates - Part Two

Minutes:

The Board of Trustees approved moving the Review and Discuss the Specific Board Policies July 2017 Updates - Part Two to the consent agenda for the February 8, 2018 board agenda with the correction to BB 9121 (a) - Presidents. Correct BB 9121 (a) strike out "elect a president from among its members" and leave in "in accordance with the rotation policy" and refer to Board Policy 9100 "Organization." for the rotation.

S. REQUESTED BOARD ITEM

Minutes:

Add to the board item list:

-Follow-up on Peninsula High School

-WASC reports

-Update on the innovation programs

-Report on the Bridge program

-Update on the homework policy committee

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 9:42 p.m.

[REDACTED]

Board President

[REDACTED]

Board Clerk

