

**San Mateo Union High School District
Minutes**

Regular Meeting

February 22, 2018 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:

Vice-President Land called the Closed Session to order at 5:40 p.m.

B. ROLL CALL

Minutes:

In attendance in Closed Session, Vice-President Land, Clerk Friedman, Trustee Griffin and Trustee Hanley. President Dwyer arrived at 5:45 p.m.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [] Conference with Legal Counsel-Anticipated Litigation; pursuant to Government Code Section 54956.9

D.4. [*] Liability Claims pursuant to Government Code Section 54957.1 - one (1) case

D.5. [] Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d) (1)

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Agency Negotiator's:-Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [*] Confidential Student Discipline - one (1) case

D.10. [] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:

President Dwyer called the Open Session to order at 7:10 p.m.

F. ROLL CALL

Minutes:

In attendance, Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman, Vice-President Greg Land and President Linda Lees Dwyer. Student Board Member was absent.

In Closed Session the Board upon the motion of Trustee Hanley, and seconded by Vice-President Land, moved to approve the Stipulated Expulsion of case #17/18-20 with a vote of 5 to 0.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

Pledge of Allegiance to the flag was led by President Dwyer.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Public Comment requesting the Board to consider passing a resolution for voter registration on the March 8 board meeting:

Will Colgazier

Andrea Herrera

Michael Herrera

Danielle Robledo

Claire Beswick

Kyle and Hillsdale Student Voice Crew

Burlingame High School Student Voice

Trustee Hanley reported on his visit to the high schools and the Middle College the last two weeks. He encouraged all students who are eligible to register to vote and supports students getting more involved in the elections.

Clerk Friedman reminded the board about the San Mateo County School Board Association meeting next week Monday and reminded the board about the candidate forum meeting. He would like to see on an upcoming board agenda and update on what the district provides for special training for our teachers and students on safety at the schools.

Trustee Griffin reported February as Black History month. He highlighted the important role African Americans played in the American society

Vice-President Land stated he was proud of the students who came to talk about the voter registration. He also mentioned the terrible tragedy at Stoneman Douglas High School in Florida and he praised the efforts of student of Douglas High School who spoke with the legislative body to try to make a difference by demanding change.

President Dwyer reported on the importance of people register to vote and she looks forward to the resolution for voter registration being brought to the board.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

I.1. 2017-18 First Interim Financial Report Letter

Minutes:

President Dwyer acknowledged the receipt of the 2017-18 First Interim Financial Report letter from the San Mateo County Office of Education.

J. CONSENT AGENDA

Minutes:

The Board upon the motion of Clerk Friedman, and seconded by Trustee Griffin, moved to approve the consent agenda minus item J8 Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders and item J9 Review and Approval of the Comprehensive SB 187 School Safety Plans with a vote of 5 to 0.

The Board upon the motion of Trustee Hanley, and seconded by Vice-President Land, moved to approve item J8 Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders with a vote of 5 to 0.

The Board upon the motion of Trustee Hanley, and seconded by Vice-President Land, moved to approve item J9 Review and Approval of the Comprehensive SB 187 School Safety Plans with a vote of 5 to 0.

The Board of Trustee requested the Administration provide them with a review of the Big Five protocols, the work the district does with the county and how the district ensures the safety of students at a future board meeting.

J.1. Approval of Management/Classified Employees' Holiday Schedule for 2018-2019

J.2. Adoption of Resolution to Review Observance Day for Lincoln's and Washington's Day

J.3. Approval of Change Orders for Measure O and District Deferred Maintenance Capital Facilities Projects

J.4. Approval to File Notice of Completion for Capital Facilities Projects

J.5. Acceptance of Gifts to the District

J.6. Approval of Student Transfers to the Adult School

J.7. Confirmation of Bills and Salaries for January 2018

J.8. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.9. Review and Approval of the Comprehensive SB 187 School Safety Plans

J.10. Approve the Revised Request to Pay Game Support Staff Fees Form

J.11. Approve Mid-Year ConApp Report

J.12. Declaration of and Authorization to Dispose of Surplus Property

J.13. Approve the Revised Job Description for Assistant Principal II

J.14. Approval to Award CMAS Contract for Aragon High School Field Replacement Project

J.15. Approval to Award CMAS Contract for Hillsdale High School Field Replacement Project

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly thanked the students who came and spoke on voter registration. He reported the district is in the process of negotiations with the teachers union. He recognized Kimya Cotton, Medina McKinney and Cynthia Eagleton with the Black Parents

Association. They each received a certificate of recognition for their leadership of the group.

K.2. Report of the Student Board Member

Minutes:
none

K.3. Report of the District Teachers' Association Representative

Minutes:
District Teachers Association Representative reported the CTA had their first negotiation session with the district. He also attended the PAR evaluation committee meeting. He recognized the students who spoke on behalf of the causes they are representing. He reported the board has been very supportive of the concerns of the students. The first event is on March 14 for the 17 minutes of recognition for the 17 deaths that occurred in Florida.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:
CSEA Chapter 519 Representative spoke to support the Reclassification of the Instructional Aides and they asked for the board to accept the recommendation.

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:
Adult School Vice President reported the Adult School agrees with the voting rights, immigration rights and ethnic studies. They are happy Governor Brown is recognizing the value of adult education.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Adult School Update and Presentation

Minutes:
Tim Doyle, Director of the Adult School, Eric Saavedra, Assistant Director and Ka'Ryn Holder-Jackson, ACCEL Executive Director presented the Adult School update.

L.2. 2018-2019 School Year Enrollment and Projections and Approval to Increase the Capacities and Staffing

Minutes:
Clerk Friedman moved to approve all the increases proposed, moved to keep the three schools at the exact same capacity level, allow to staff at the numbers recommended and also approve transferring the upper class.

Motion Passed: Approve the recommendation to increase the capacities and staffing at Aragon High School from 1645 to 1735, Burlingame High School from 1450 to 1470, Hillsdale High School from 1525 to 1565, and San Mateo High School from 1650 to 1700. Decrease Capuchino High School from 1150 to 1135, Mills High School from 1209 to 1160, and Peninsula High School from 200 to 180. Approve the lottery seats and transfers for upper graders. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

L.3. Presentation: LCAP Mid-Year Update

Minutes:

The board pulled the Presentation: LCAP Mid-Year Update and this item will be brought back on the March 8 agenda.

L.4. Potential District Bond Measure

M. CONSTRUCTION

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Review, Discuss and Approve the Reclassification of Instructional Aide I and Instructional Aide II Positions

Motion Passed: Review, discuss and approve the reclassification of Instructional Aide I and Instructional Aide II positions, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. INSTRUCTIONAL SERVICES

O.1. Approve the Waiver of Ethnic Studies

Motion Passed: Approve the option for any school in the District who chooses to substitute the five-credit Contemporary World Studies (CWS) graduation requirement for the five-credit Ethnic Studies course. Passed with a motion by Greg Land and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
No Peter Hanley
Yes Greg Land

O.2. Approve the New Course of Study

Motion Passed: Approve the new course of study of IB Environmental Science, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Consideration of 2018 CSBA Delegate Assembly Election

Minutes:

The board approved Amy Koo (Belmont-Redwood Shores SD), Clayton Koo (Jefferson ESD), Kalimah Salahuddin, (Jefferson Union SD) for the representatives to the CSBA Delegate Assembly, Subregion 5-B.

R.2. Review and Discuss the Revised BP 7325 and AR 7325 - District Stadium Lights and Public Address Systems

Minutes:

The board pulled the Review and Discuss the Revised BP 7325 and AR 7325 - District Stadium Lights and Public Address Systems and this item will be brought back on the March 8 agenda.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT


Minutes:


President Dwyer recessed the board to Closed Session at 11:01 p.m.

President Dwyer called the Open Session to order at 11:06 p.m.

President Dwyer reported in Closed Session the board upon the motion of Vice-President Land, and seconded by Trustee Griffin, moved to approve the Resignation Agreement and Release of Employee #785 with a vote of 5 to 0.

There being no further business the meeting was adjourned at 11:10 p.m.


Board President


Board Clerk