

San Mateo Union High School District Minutes

Regular Meeting

May 24, 2018 7:00 PM
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:

Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley

Absent:

Greg Land

A. CALL TO ORDER

Minutes:

President Dwyer called the Closed Session to order at 5:36 p.m.

B. ROLL CALL

Minutes:

In attendance Trustee Griffin, Trustee Hanley, Clerk Friedman and President Dwyer. Vice-President Land absent.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:

none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [*] Public Employee Appointment/Employment pursuant to Government Code Section 54957-San Mateo Assistant Principal II

D.3. [] Conference with Legal Counsel-Anticipated Litigation; pursuant to Government Code Section 54956.9

D.4. [*] Liability Claims pursuant to Government Code Section 54957.1-one (1) case

D.5. [] Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d) (1)

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Agency Negotiator's:-Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [*] Confidential Student Discipline- one (1) case

D.10. [*] Confidential Student Matters-Thirteen (13) cases and one (1) Special Education Settlement

E. OPEN SESSION (SMART CENTER)

Minutes:

President Dwyer called the Open Session to order at 7:07 p.m.

President Dwyer reported in Closed Session the Board upon the motion of Trustee Griffin, and seconded by Trustee Hanley, moved to approve the Stipulated Expulsion case #17/18/29 with a vote of 4 to 0 with 1 absent.

President Dwyer reported in Closed Session the Board upon the motion of Clerk Friedman, and seconded by Trustee Griffin, moved to approve the readmission of nine (9) students with a vote of 4 to 0 with 1 absent.

President Dwyer reported in Closed Session the Board upon the motion of Clerk Friedman, and seconded by Trustee Hanley, moved to approve one Special Education Settlement #2018-020876 with a vote of 4 to 0 with 1 absent.

F. ROLL CALL

Minutes:

In attendance Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman and President Linda Lees Dwyer. Vice-President Greg Land absent.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The pledge of allegiance to the flag was led by Liv and Sky, the daughters of Brett Stevenson, incoming Assistant Principal at Hillsdale.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:

Trustee Hanley-none

Trustee Griffin attended his granddaughter's graduation. He also attended the Black Parents Association Baccalaureate service this past Sunday. The guest speaker was probably the best speaker that he had heard overall at this event.

Clerk Friedman reported he also enjoyed the Black Parents Association Baccalaureate ceremony. On Friday he attended the San Mateo County School Board Associations Kent Awards dinner. Aragon High School won the award for the Flex Time program and the Mental Health Program was also recognized.

President Dwyer attended the Golden Apple presentation for Robyn Tribuzi, Dance Teacher at San Mateo High School.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

I.1. 2017-18 Second Interim Financial Report Letter from the San Mateo County Office of Education

Minutes:

President Dwyer acknowledged the receipt of the 2017-18 Second Interim Financial Report letter from the San Mateo County Office of Education.

J. CONSENT AGENDA

Minutes:

The board upon the motion of Clerk Friedman, and seconded by Trustee Griffin, moved to approve the consent agenda minus J4 Approval of the College and Career Access Pathways Dual Enrollment Partnership Agreement between San Mateo County Community College District and San Mateo Union High School District with a vote of 4 to 0 with 1 absent.

The board upon the motion of Trustee Hanley, and seconded by Clerk Friedman, moved to approved item J4 Approval of the College and Career Access Pathways Dual Enrollment Partnership Agreement between San Mateo County Community College District and San Mateo Union High School District with a vote of 4 to 0 with 1 absent.

J.1. Acceptance of the Memorandum of Understanding San Mateo Middle College High School, operated by the San Mateo Union High School District and the Cabrillo Unified School District

J.2. Approval of the Agreement with the San Mateo County Community College District with San Mateo Union High School District for Middle College at Skyline College for 2018-19SY

J.3. Acceptance of the Memorandum of Understanding with San Mateo Middle College High School and the San Mateo County Community College District

J.4. Approval of the College and Career Access Pathways Dual Enrollment Partnership Agreement between San Mateo County Community College District and San Mateo Union High School District.

J.5. Approve the Memorandum of Understanding Between the Los Hermanos/Skyline College and Capuchino High School

J.6. Approval of Student Transfers to the Adult School

J.7. Denial of Inter-District Transfer Requests

J.8. Approval of Change Orders for Measure O Capital Facilities and State Deferred Maintenance Projects

J.9. Approval to File Notice of Completion for Capital Facilities Projects

J.10. Approval to Transfer \$1,000,000 from Measure O Project No. 0061: M & O New Building Project to Measure O Project No. 0058: New District Office Project.

J.11. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.12. Acceptance of Gifts to the District

J.13. Approve the Specific Board Policies - October 2017 Updates Part Two

J.14. Middle College Candidates for Graduation, May 2018

J.15. Denial of Claim Against the District

J.16. Approve the Minutes from the May 10, 2018 Regular Board Meeting

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:

Superintendent Skelly enjoyed the Black Parents Association Baccalaureate ceremony. He also attended the Kent Awards ceremony. Tuesday he attended the "Break the Fast event" at the end of Ramadan at Westmoor High School. Next week is the graduation ceremonies and he introduced Jeff Gilbert who introduced Brett Stevenson the new Assistant Principal I for Hillsdale.

K.2. Report of the Student Board Member

Minutes:

Student Board Member reported all the schools are getting ready for finals and graduations. The schools have been planning stress buster activities to help alleviate the stress from finals. Josh Hafter, UASB President introduced the UASB Cabinet members and presented them with certificates.

K.3. Report of the District Teachers' Association Representative

Minutes:

District Teachers' Association Representative commented on the proposed Homework policy. There were two issues the teachers have concerns with 1)the mandated 15% maximum weight for category for homework. They are concerned about having flexibility to address the different population of students who excel outside of class and earn more points that way. If they don't have that opportunity the students will suffer. 2)the advance courses the AP/IB courses and assigning homework over breaks the AP/IB teachers are concerned about not being able to assign homework over spring break and breaks closer to the testing time. The College Board does not follow suit on the homework policy for the district. The third thing maybe the district should be shifting the discussion on how many AP courses should the students take and sort of assess whether that is for a particular student or cohort of students. He mentioned the negotiations and the CTA is looking for a compensation package that meets the needs of the teaching body.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:
no report

K.5. Report of the San Mateo Adult School Teachers Association

Minutes:
San Mateo Adult School representative Ellen Hayworth with the GED Adult School program stated the Adult School is working on the final details of their contract with the district. The annual student volunteer appreciate event was held on May 30th and on Friday, June 1 they conducted a secure campus lock down drill. On Friday, June 8, will be their annual international day of celebration where there will be displays, samples of food, traditional songs and dances. She reported the GED test for high school will be held at Hillsdale High School on June 20 in the Little Theater.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Update on Innovative Grant Proposals

Minutes:
Superintendent Skelly introduced Pam Duszynski, Mills Principal, Shamar Shanks, Capuchino Principal, Holly Estrada, Aragon Teacher and Adam Gelb, Assistant Principal San Mateo who gave an update on the innovative grant proposals for their school.

L.2. Approve the 2018-19 Single Plans for Student Achievement (SPSA)

Motion Passed: Approve the 2018-19 Single Plans for Student Achievement (SPSA), as contained in the attachment. Passed with a motion by Marc Friedman and a second by Robert Griffin.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Absent Greg Land

L.3. Presentation: Alternative Credits Toward Graduation

Minutes:

Brian Simmons, Director of Curriculum and Assessment, presented the revision to the Board policy related to Alternative Credits Toward Graduation. The Board approved bringing this policy back to the consent agenda.

M. CONSTRUCTION

M.1. Public hearing regarding the Department of Transportation's report providing no objection to the establishment of the New Continuation High School/Alternative High School project at 858 & 860 Hinckley Road, Burlingame, California, despite its proximity to San Francisco International Airport and Consider a Resolution Adopting Relocation Assistance Rules and Regulations for the Project.

Minutes:

President Dwyer opened the public hearing regarding the Department of Transportation's report providing no objection to the establishment of the New Continuation High School/Alternative High School project at 858 & 860 Hinckley Road, Burlingame, California, despite its proximity to San Francisco International Airport at 8:48 p.m.

President Dwyer closed the public hearing regarding the Department of Transportation's report providing no objection to the establishment of the New Continuation High School/Alternative High School project at 858 & 860 Hinckley Road, Burlingame, California, despite its proximity to San Francisco International Airport at 8:48 p.m.

Motion Passed: The Board hold a public hearing regarding the Project's proximity to SFO and receive comments from the public, if any, and thereafter close the public hearing. No further action is required by the Board. It is recommended that the Board adopt the attached Resolution Adopting Relocation Assistance Rules and Regulations for the New Continuation High School/Alternative High School project. Passed with a motion by Peter Hanley and a second by Marc Friedman.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Absent Greg Land

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Absent Greg Land

N.2. Review, Discuss and Approve the New Job Description for the Adaptive Physical Education Teacher Position

Motion Passed: Review, discuss and approve the new job description for the Adaptive Physical Education Teacher position, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Absent Greg Land

N.3. Approve the Revised Job Description for the Manager of Mental Health Programs

Motion Passed: Approve the revised job description for the Manager of Mental Health Programs, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Marc Friedman.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Absent Greg Land

N.4. Approve the Revised Job Description for the Strength & Conditioning Coach

Motion Passed: Approve the revised job description for the Strength and Conditioning Coach, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Absent Greg Land

N.5. Approve the Revised Job Description for the Athletic Trainer

Minutes:

This item Approve the Revised Job Description for the Athletic Trainer was pulled from the agenda.

O. INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS

R.1. Review and Discuss the Specific Board Policies - October 2017 Updates Part Three

Minutes:

The board approved moving to consent the Review and Discuss the Specific Board Policies - October 2017 Updates Part Three.

R.2. Review and Discuss the Specific Administrative Regulation - AR 5022.1 and Exhibit - E 5022.1 - Student and Family Privacy and Use of Pupil Information Regarding Eligibility for Free and Reduced Price Meals

Minutes:

The board approved Administrative Regulation - AR 5022.1 and Exhibit - E 5022.1 - Student and Family Privacy and Use of Pupil Information Regarding Eligibility for Free and Reduced Price Meals be placed on the consent agenda on the next board agenda.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:

There being no further business the meeting was adjourned at 8:54 p.m.

[Redacted Signature]

Board President

[Redacted Signature]

Board Clerk