

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 18, 2024

Board Members in Attendance	
Mr. Scott Fitzgerald President	Mr. Victor “Butch” Elzey
Mr. Matt Bucher, Vice President	Mrs. Jennifer Massotti
Dr. Adam Brownstein	Mrs. Jean Wylie
Mrs. Ashlee Connell	Dr. Bridget Amory, Executive Secretary

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Fitzgerald at 6:05 PM on Monday evening, March 18, 2024.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MRS. MASSOTTI/SECONDED BY MR. ELZEY** to approve the Regular Meeting Minutes for February 26, 2024. **Motion passed unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. MASSOTTI** to adjourn into Executive Session at 6:07 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MRS. CONNELL/SECONDED BY DR. BROWNSTEIN** to adjourn Executive Session at 7:09 PM.

**CHANGES TO AGENDA**

Table14C7 Revised Board Policy 5404 Student Code of Conduct, 14D1 Delete Board Policy 5414 Student Code of Conduct Elementary Schools K-5, 14D2 Delete Board Policy 5417 School Bus Code of Conduct General Information

**PUBLIC COMMENT**

Mr. Ratledge expressed concerns with school safety.

**SUPERINTENDENT’S REPORT**

**Strategic Plan Update: Academic Excellence**

Dr. Carvajal-Hageman presented the academic excellence goals and update.

***Academic Excellence: Dr. Carvajal-Hageman  
2024-2025 Academic Calendar***

Dr. Carvajal-Hageman and members of the calendar committee: Emily Coverdale, Amber Curtis, Vicki Hudson, Bobbie Kilgore, Kim Sekinscki, and Kristen Galati presented the proposed 2024-2025 academic calendar.

***Student Climate & Safety Update – Dr. Weller***

Milford School District hired 2 new constables. District-wide safety training was held on March 15<sup>th</sup>. The Code of Conduct was distributed to all staff members for feedback. Thank you Constable Brode for attending the board meeting.

***Field Trip***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. MASSOTTI** to approve the field trip as presented. **Motion passed unanimously.**

***Building Our Future: Dr. Hale  
Revenue and Expenditure Report***

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MR. ELZEY** to approve the Revenue and Expenditure Reports as of February 29, 2024. **Motion passed unanimously.**

***Reassessment Updates***

Dr. Hale shared the reassessment status and timeline for Sussex County.

***Updates on Current Construction Project***

The construction is on schedule and under budget. A video showing of the construction site was shared with the board and the public.

***Construction Change Order Approval***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to approve the Construction Change Order Approval as presented. **Motion passed unanimously.**

***Empowering and Investing in our People: Ms. Manges  
Personnel Report***

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. WYLIE** to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.**

***Supporting the Whole Student***

***Winter Sports Summary – Mr. Jed Bell***

Mr. Bell presented a summary of winter sports.

**BOARD DISCUSSION**

**DSBA UPDATES**

The next legislative session is in April. Mr. Bucher was selected as a National School Board Association alternate delegate. The executive committee reviewed active and pending legislation, and various referendums.

**INTRODUCTION OF NEW DRAFT BOARD POLICY FOR ACTION**

***New Board Policy 1016 Civility***

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. ELZEY** to approve new Board Policy 1016 Civility. **Motion passed unanimously.**

**RECOMMENDED DRAFT REVISIONS OF BOARD POLICIES FOR READ ONLY**

Dr. Amory presented the following revised board policies for read only:

- Revised Board Policy 4309D Limited Contract Positions
- Revised Board Policy 4330 Employee of the Year Awards
- Revised Board Policy 3202 Outside Agents and Salesmen in the Schools
- Revised Board Policy 4223 Overtime and Compensatory Time
- Revised Board Policy 4316 Medical/Hospital Insurance
- Revised Board Policy 5206 Procedures for Homeless Education Program

**ADJOURNMENT**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. MASSOTTI** that the Regular Meeting of the Milford Board of Education held on Monday, March 18, 2024, adjourned @ 8:23 PM. **Motion passed unanimously.**

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Bridget Amory, Ed.D., Executive Secretary

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Theresa Blocker, Recording Secretary

**PERSONNEL REPORT – *Action Item***

**RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT\***

PRINCE, Ameenah  
District – School Psychologist (11 month)  
Effective: March 25, 2024

METRIC, Heather  
District – Occupational Therapist  
Effective: August 2024

**RECOMMEND FOR EMPLOYMENT\***

SNOWDEN, Angela  
High – Full-Time Educational Support Paraprofessional  
Effective: March 25, 2024

**RESIGNATION**

LEYANNA, Emily  
Banneker – Immersion Teacher  
Effective: March 28, 2024  
Service to MSD: 9 years

MCCRAW, James

Morris – Night Custodian  
Effective: March 22, 2024  
Service to MSD: 3 months

**RECOMMEND FOR EMPLOYMENT – 2023-2024 LIMITED CONTRACTS\***

High	Chorus Director	KEEFER, Julie
Banneker	Girl on the Run, Coach	DENISCO, Brianna

**RESCIND EMPLOYMENT – 2023-2024 LIMITED CONTRACTS\***

Banneker	Girls on the Run, Coach	ABBOTT, Morgan
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**RECOMMEND VOLUNTEER**

Central	Boys Lacrosse	MCMILLAN, Brody
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\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.