

RECORD OF SITE-BASED DECISION-MAKING COUNCIL PROCEDURES MINUTES

The North Washington Elementary School Site-Based Decision-Making Council met at North Washington Elementary School for a meeting on Tuesday, the nineteenth day of March, 2024 for a regular called meeting, with the following members present:

--Alicia Kelly	--Daralyn Kirkpatrick	--Rhoda Whitaker
--Bart Price	--Julie Dickerson	--Pam Nicholas

Member(s) Absent:

--N/A

Guest(s) Present: Ciara Tennill

Called meeting to order at 3:30 PM

- Approval of Consent Agenda:
 - Reviewed agenda, financial reports, and previous meeting minutes. Motion made by D. Kirkpatrick and seconded by B. Price to approve.

- NEW BUSINESS
 - a. **Good News Report**
 - i. KCSI Grant- Mrs. Kelly shared that the community planning meetings for this grant have been very successful with a great turnout and great conversations.
 - ii. End of 3rd 9 weeks was on March 15th. Parent teacher conferences will be next Monday, March 25.
 - iii. Next week our PTO and library will be collaborating to host a book fair. This will be the first book fair we have had in a few years.
 - iv. Selected 7th grade students are participating in Jr. Leadership which is a great opportunity which students had to apply and be selected for.
 - v. Many spring field trips and events are planned to end the school year great!
 - b. **Public Comment**
 - i. No public comment.

Planning for Student Achievement:

Comprehensive School Improvement Plan:

- *Staffing Allocation 2024-2025 Approval:* Mrs. Kelly shared three different options for the 2024-2025 school year for number of classrooms per grade level. Option 1 had no splits and went 1 teacher over the district allocation. Option 2 had one split grade and 2 teachers over the district allocation. Option 3 had one split grade level and was 0 teachers over the district allocation. Teachers reviewed these plans and had the option to submit other possible solutions. 78% of teachers voted for option 1. Council would also like to continue request to board for 1.0 additional assistance principal and 0.5 additional

guidance counselor. Motion made by R. Whitaker and seconded by J. Dickerson to approve staffing allocations using option 1 currently with the additional teacher being funded through Title I and continuing request to board for 1.0 additional assistance principal and 0.5 additional guidance counselor.

- *Professional Development Plan 2024-2025 Approval:* Council discussed options for how to allocate the 24 hours of professional development required by teachers. Last school year, council approved 2 district, 1 school, and 1 flex day. Council discussed that they felt the school days were more tailored to their needs and would like to do more school hours this year. Motion was made by P. Nicholas and seconded by J. Dickerson to approve 1 district, 2 school, and 1 flex day.
- *Curriculum Resources 2024-2025:* Mrs. Kelly shared with council the district approved curriculum resources for 2024-2025. Administrators and district leaders researched and reviewed various options to determine the best curriculum options for reading and math based on high quality instructional resources and cost long term. Additionally, these changes will allow the district to have consistency across schools with resources which is important to meet new legislative requirements as well as increase collaboration with parallel partners. K-8 will be using Illustrative Math and materials/PD will be mostly covered this year by the math grant the district received. K-2 will utilize Magnetic Reading in place of Foundations since Foundations no longer meets the qualifications for HQIR based on research. Most items for Magnetic Reading will be covered by the RDIF grant. 3rd-8th grades will use Wit and Wisdom for ELA and KYCL grant funds will help cover the initial cost. Professional development will be provided for all three of these curriculum resources which will help equip teachers with the knowledge they need to feel successful implementing the curriculum. Mrs. Kelly will be meeting with teachers to discuss these changes for next year.

Family Engagement Committee Update

Mrs. Kelly shared that we have a parent who has agreed to join our family engagement committee to take the vacant spot of a parent that recently moved out of state. Shaun Whiteaker is the director at the Springfield Public Library and is a new parent to our school this year. We are excited to welcome him to the team. This committee is continuing to work on the application process for gold certification which must be submitted by May 1st.

Other Business:

Impact Survey Results/Next Steps

Mrs. Kelly shared impact survey results with council. This survey is completed every two years by certified staff. Mrs. Kelly met with teachers after school to dig deeper into the results. Teachers worked in groups to identify strengths and weaknesses in each area. Two areas that decreased the most (school leadership and staff-leadership relationships) will be examined more in detail by a climate committee beginning this summer. The climate committee will consist of teachers from various grade bands/areas to provide representation throughout the school.

Student Handbook Discussion

Concerns regarding student use of YouTube has been brought to Mrs. Kelly's attention and requested to be discussed prior to next school year to possibly implement new

guidelines/expectations around student use of YouTube. The concerns were regarding teachers allowing students to listen to music while working and watching YouTube videos when work is completed. The content of the music/videos have been observed and do not always appear to be school appropriate. Council discussed addressing in possibly the teacher handbook instead of the student handbook. Council would like a survey to be completed by teachers regarding student use of You Tube and if there are any academic reasons that students would need YouTube access.

Motion made by J. Dickerson and seconded by P. Nicholas to enter executive session. Due to an unexpected leave for one of our part-time interventionists and additional intervention support needed in May, council approved to hire an additional temporary part-time interventionist. Motion made by J. Dickerson and seconded by P. Nicholas to approve for hire Donna White.

Meeting adjourned at 4:27 p.m. The next SBDM meeting will be held on Tuesday, April 16, 2024 at 3:30 pm.