

SECTION I

INSTRUCTIONS TO BIDDERS

RUSSELL INDEPENDENT SCHOOLS

908 Powell Lane

Flatwoods, Kentucky 41139

1-606-836-9679

- 1. Submit one sealed copy of this bid, in person or by mail, to the Russell Independent Board of Education located at 908 Powell Lane, Flatwoods, Kentucky 41139 by 10:30 A.M. EST, Wednesday, May 22, 2024. Bid is for July 1, 2024 to June 30, 2025. All questions regarding the bid are to be made to Dennis Chambers or David Craft at (606) 836-9679.**
- 2. Bids are to be enclosed in a sealed envelope clearly marked “BIDS-WASTE SERVICES”.**
- 3. In order for your bid to be considered it must be received prior to the time designated in this invitation and none will be accepted after that date and time.**
- 4. The Russell Independent Board of Education reserves the right to waive defects and informalities in proposals, and to reject any or all proposals or to accept any proposal as may be deemed to its interest. Further, should appear to be in the best interest of the Russell Independent Board of Education to purchase items at a higher price than that named in the lowest bid or bids, or to match items already purchased the award will be made accordingly. The Russell Independent Board of Education or its appointed agents shall remain the sole judge of items that it deems to meet the specifications hereinafter described.**
- 5. Any substitution or departure proposed by the bidder from the items specified in Section II must be clearly noted and described. Otherwise, it will be understood the bidder intends to supply items specifically mentioned in the bid invitation.**
- 6. Conditions by the bidder may be a part of his proposal.**
- 7. Bid price shall be for the services indicated in Section II, including transportation charges.**
- 8. All bids shall be effective for 30 days from date of opening and no bid may be withdrawn prior to that time with out the express consent of the Russell Independent Board of Education.**
- 9. Scope of services is included in Section II of the bid document. All waste containers are to be low profile with lids. The size of container and location are in Section II. The seasonal container will be required for the length of the football season, which is typically August to November.**
- 10. BID CANNOT BE EXECUTED UNLESS THE ATTACHED “CERTIFICATION” IN SECTION III IS COMPLETED AND SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE BIDDING FIRM.**

11. *Containers shall be kept neat in appearance and refuse dropped to the area as a result of loading and unloading of the containers shall be cleared by the awarded vendor. The Russell Independent Board of Education will give appropriate warning (minimum of two weeks) for the awarded vendor to improve the appearance of the container and/or the surrounding area. Failure of the awarded vendor to maintain adequate appearance of the container and/or the surrounding area could result in the voiding of the awarded bid.*

12. **The awarding of the bid is subject to reciprocal preference for Kentucky resident bidders and preferences for a qualified bidder under KRS 45A.494. Any individual, partnership, association, corporation, or other business entity claiming resident bidder status shall submit along with its response the attached Required Affidavit for Bidders, Offerors, and Contractors Claiming Resident Bidder Status. Russell Independent Schools reserves the right to request the documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination. A NONRESIDENT BIDDER only, shall submit, along with its bid response, its certificate of authority to transact in the Commonwealth as filed with the Commonwealth of Kentucky, Secretary of State. The location of the principal office identified therein shall be deemed the state of residency for that bidder. If the bidder is not required by law to obtain said certificate, the state of residency for that bidder shall be deemed to be that which is identified in its mailing address as provided in its bid. The Affidavit is in Section IV of this bid document.**

SECTION II

**WASTE SERVICES 2024-2025
SPECIFICATIONS**

**RUSSELL INDEPENDENT SCHOOLS
908 POWELL LANE
FLATWOODS, KENTUCKY 41139**

Must provide LOW-PROFILE containers and include TWO pick-ups per week.

Cost must include base rate and disposal fee.

Service contract will be July 1, 2024 thru June 30, 2025.

	SIZE CONTAINER	COST PER MONTH
RUSSELL-MCDOWELL INTERMEDIATE SCHOOL 1900 Long Street Flatwoods, KY 41139	TWO Eight-Yard	\$ _____
RUSSELL HIGH SCHOOL 709 Red Devil Lane Russell, KY 41169	TWO Eight-Yard	\$ _____
RUSSELL MIDDLE SCHOOL 707 Red Devil Lane Russell, KY 41169	TWO Eight-Yard	\$ _____
RUSSELL PRIMARY SCHOOL 710 Red Devil Lane Russell, KY 41169	TWO Eight-Yard	\$ _____
RUSSELL AREA VOCATIONAL SCHOOL 705 Red Devil Lane Russell, KY 41169	ONE Six-Yard	\$ _____
RUSSELL CENTRAL OFFICE 908 Powell Lane Flatwoods, Kentucky 41139	ONE Six-Yard	\$ _____
TOTAL REGULAR COST PER MONTH		\$ _____
Other:		
Charge per extra pick-ups		\$ _____
Monthly Charge for seasonal container at Football Field:		
	One Eight-Yard	\$ _____

SECTION III
CERTIFICATION

THIS CERTIFICATE MUST BE EXECUTED BY THE BIDDER

In compliance with this invitation to bid; in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted, in part or whole, to furnish any or all of the items upon which prices are quoted in accordance with the specifications as stated in this Invitation to Bid.

FIRM
NAME _____

BY _____

TITLE _____

ADDRESS _____

TELEPHONE _____

DATE _____

AUTHORIZED
SIGNATURE _____

SECTION IV

AFFIDAVIT

Solicitation/Contract: Waste Services Bid

REQUIRED AFFIDAVIT FOR NON-RESIDENT BIDDERS, OFFERORS AND CONTRACTORS CLAIMING RESIDENT BIDDER STATUS

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity, that, on the date the contract is first advertised or announced as available for bidding:

- 1. Is authorized to transact business in the Commonwealth;
- 2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky corporate income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature Printed Name

Title Date

Company Name and Address: _____

Subscribed and sworn to before my by: _____

(Affiant) (Title)

of _____ this _____ day of _____, 20__.

(Company Name)

Notary Public _____

(seal of notary) My commission expires: _____

“PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES AND KICKBACKS

Any employee or any official of the Russell Independent Board of Education, Flatwoods, Kentucky elective or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from any person, partnership, firm or corporation, offering, bidding for, or in the open market seeking to make sales to the Russell Independent Board of Education, shall be deemed guilty of a felony and upon conviction such person or persons shall be punished by a fine not to exceed five thousand (\$5,000) or by imprisonment for not more than ten (10) years, or both so fined and imprisoned at the discretion of the jury.

Every person, firm or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement in the procurement of business, or the giving of business, to any employee or to any official of the Russell Independent Board of Education, elective or appointive, in his or her efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a felony and shall be punished by a fine not to exceed five thousand dollars (\$5,000) or by imprisonment for not more than ten (10) years, or both so fined and/or imprisoned at the discretion of the jury.

NOTE: It is a misdemeanor not to have this prohibition on every solicitation or contract document. The penalty is a five thousand (\$5,000) fine or one (1) year imprisonment or both on conviction.