

**MINUTES
VERNON TOWN COUNCIL
SPECIAL MEETING
SENIOR CENTER 2ND FLOOR, CONFERENCE ROOM
26 PARK PLACE
TUESDAY, DECEMBER 11, 2007
7:30 P.M.**

Meeting was called to order 7:33 P.M.

Pledge of Allegiance:

Roll Call:

Present: Daniel Anderson, Bill Campbell, Daniel Champagne, Bill Fox, Marie Herbst, Nancy E. Herold, Brian Motola, Pauline Schaefer, Diane Wheelock, Michael Winkler

Absent: Peggy A. Jackle

Entered During Meeting: Mark Etre (8:00 P.M.)

Also Present: Mayor Jason McCoy, Town Administrator Christopher Clark, Recording Secretary Linda Bukowy, Technical Assistant Christopher Prue

Citizen's Forum:

- Lance Chernack, 50 Cubles Drive, On the Planning and Zoning Board for over a year and I'm here in support of Mary Kelly and Chip Bellows. I have learned a great deal from them. We all listen to each other and agree to disagree, they do an outstanding job for the town. Please approve their re-nomination.
- Justin Scharz, 79 Brooklyn Street Apt 2H, I'm here to voice a complaint and concern about the Connecticut Valley Atheist display on the town green, I understand that you want to cover all people of all faiths, but that covers only 1/3rd of the faiths, 2/3rds of that display are an offence. I have a close friend's father who died in those towers and she's offended by it. I have been in contact with other victims families and they are offended by it. We are currently seeking legal action of having it removed from the town green. This has brought more discord and bad press to this town in the short time it's been up.
- Carl Prevo, 139 Grier Road, here to support the two candidates for Planning and Zoning, Mary Kelly and Chip Bellows. Very good group of dedicated people, I can't say that I agree with them but they are good dedicated people. I hope you keep them.
- Joe Grabinski, 623 Dart Hill Road, Two issues that I believe are very important issues to this town. First is imminent domain, the State has passed a weak law, in fact I don't even know if it has passed yet. This council needs to take steps to protect the citizen's of this town's personal property. We cannot allow any Mayor of this town to take property from one personal and give it to a profit making enterprise. Restrict the Mayor's power from taking land from private citizens. Second, resurrect the ordinance of children on the streets late at night; this never reached the state supreme court. It was rewritten three times and had a good chance of passing. We need to revisit this; we need to keep the drug dealers dealing hard drugs off our streets. We need to try to save our children; I go down the street and see sneakers hanging from the wire, that is a sign of a drug dealers spot.
- Pastor Raymond Grazel, 121 Reed Street, when we had reports that you were going to open up the green for all types of displays apparently religious or not, I didn't have a problem with that. One of the terms that was used in the paper was appropriate. I would like the council to consider what you are opening yourself up to when you open up the green for all types of political or religious groups. When you have maybe someone wanting to put something up for Martin Luther King and at the same time a white supremacists group wants to put something up. Whether the town wants to have free speech in using the town green for displays. Take some time to think about this and see what would be the best way to respects people's beliefs.

Proposed Motion:

To extend Citizen's Forum for 15 minutes.

Council Member Wheelock seconded by Council Member Herbst moved to approve. Motion Carried

- Chaplain James M. Hoover, Captain of the United States Airforce retired, the shootings in Colorado is indicative of the hatred of Christians in the United States. In looking at the buildings the Atheist; meaning without God is a light coming between those two buildings, the light making a cross. The bible in closing says one thing that we should all remember, "the fool says in his heart that this no god, the fool that put that sign up has a day that he should put that up on and it's April 1st.

Citizen's Forum closed at 7:50 P.M.

Presentation:

Jaron Cohen, Rockville High School Football Coach, and several members of the Rockville High School football team will be present to receive a plaque from Mayor Jason L. McCoy

Mayor McCoy moved for a recess of 5 minutes at 7:55 P. M.

The meeting was reconvened at 8:05 P.M.

CONSENT AGENDA ITEMS:

- C 1.** Request for Tax Refunds – Current and Prior Fiscal Years. **(Appendix A)**
- C 2.** Request the Town Council to approve the appointment of George Apel as a member of the School Building Advisory Commission.
- C 3.** Request the Town Council to approve the appointment of Vicky Rispoli as Board of Education Liaison to the Youth Services Advisory Board.
- C 4.** Request the Town Council to approve the appointment of Ashley Wilson as a member of the Youth Services Advisory Board.
- C 5.** Request the Town Council to approve the reappointment of Matthew A. Larson as a member of the Board of Ethics.
- C 6.** Request the Town Council to approve the appointment of Mayor Jason L. McCoy as a member of the Bolton Lakes Regional Water Pollution Control Authority.
- C 7.** Request the Town Council to approve the reappointment of Jeffrey Cohen as a member of the Economic Development Commission.
- C 8.** Request the Town Council to remove John B. Fieramosca from "List of Appointed and Elected Officials".

Council Member Wheelock seconded by Council Member Champagne moved to approve the consent agenda as presented.

Motion carried unanimously.

NEW BUSINESS (CONSENT ITEMS)

1. **Request for Tax Refunds – Current and Prior Years.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated December 6, 2007 to Christopher Clark, Town Administrator, is in the packet.) **(Appendix A)**

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES ONE (1) TAX REFUND FOR THE PRIOR YEAR IN THE AMOUNT OF \$457.74 AND SIX (6) TAX REFUNDS FOR THE CURRENT YEAR IN THE AMOUNT OF \$184.19 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF

REVENUE DATED DECEMBER 6, 2007 TO THE TOWN ADMINISTRATOR.

2. Request the Town Council to approve the Mayor's appointment of George Apel (R), 76 Tallwood Drive, to serve as a member of the School Building Advisory Commission in order to fill a vacancy due to the resignation of Peggy Jackle.

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF GEORGE APEL (R) TO SERVE AS A MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION FOR A TERM TO EXPIRE ON JUNE 30, 2008.

3. Request the Town Council to approve the Mayor's appointment of Vicky Rispoli (R), 20 Hickory Hill, to serve as Board of Education Liaison to the Youth Services Advisory Board in order to fill a current vacancy.

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF VICKY RISPOLI (R) TO SERVE AS THE BOARD OF EDUCATION LIAISON TO THE YOUTH SERVICES ADVISORY BOARD FOR A TERM TO EXPIRE ON NOVEMBER 8, 2009.

4. Request the Town Council to approve the Mayor's appointment of Ashley Wilson (R), 107 Echo Ridge Drive, to serve a member of the Youth Services Advisory Board to fill a vacancy due to the resignation of Vicky Rispoli. (Resume is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF ASHLEY WILSON (R) TO SERVE AS A MEMBER OF THE YOUTH SERVICES ADVISORY BOARD FOR AN INDEFINITE TERM.

5. Request the Town Council to approve the Mayor's reappointment of Matthew A. Larson (R) as a member of the Board of Ethics. (Resume is in the packet)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF MATTHEW A. LARSON (R) TO SERVE AS A MEMBER OF BOARD OF ETHICS, SAID TERM TO EXPIRE ON NOVEMBER 30, 2012.

6. Request the Town Council to approve the appointment of Mayor Jason L. McCoy (R) as a member of the Bolton Lakes Regional Water Pollution Control Authority.

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF MAYOR JASON L. MCCOY TO SERVE AS A MEMBER OF THE BOLTON LAKES REGIONAL WATER POLLUTION CONTROL AUTHORITY, SAID TERM TO EXPIRE ON NOVEMBER 11, 2010.

7. Request the Town Council to approve the reappointment of Jeffrey Cohen (U), 27 Valley View Lane, as a member of the Economic Development Commission. (Resume is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF JEFFREY COHEN TO SERVE AS A MEMBER OF THE ECONOMIC DEVELOPMENT COMMISSION, SAID TERM TO EXPIRE ON JUNE 30, 2012.

8. **Request the Town Council adopt a motion to remove John B. Fieramosca from the List of Appointed and Elected Officials.** (Copy of voter registration card indicating change of address is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REMOVAL OF THE BELOW LISTED APPOINTED OFFICIAL AND DIRECTS THE TOWN CLERK'S OFFICE TO REMOVE THE FOLLOWING NAME FROM THE OFFICIAL'S LISTING: JOHN B. FIERAMOSCA, ALTERNATE MEMBER, DESIGN REVIEW ADVISORY COMMISSION.

OLD BUSINESS:

NEW BUSINESS:

1. **Request the Town Council approve the budget amendments for fiscal year 2007-2008 as outlined in the budget amendments #2-3** (Copy of amendments are in the packet). **(Appendix B)**

Council Member Wheelock, seconded by Council Member Herbst moved to approve the motion.

Motion carried unanimously

2. **Request the Town Council adopt resolutions relative to the entitled OPM Regional Performance Incentive Program.** (Copy of resolutions and supporting documentation relative to each grant is in the packet). **(Appendix C)**

Overview from Christopher Clark, Town Administrator of explanation of the items on the agenda

PROPOSED MOTION#1:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "JOB ORDER CONTRACTING", AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

PROPOSED FRIENDLY AMENDMENT MOTION#1:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "JOB ORDER CONTRACTING", AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM IN

COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB-SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

Motion carried, Council Member's Herbst, Fox, Winkler and Schaefer opposed

PROPOSED MOTION#2:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "HOMELESS 1- INTEGRATED DATABASE", AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

PROPOSED MOTION#3:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "HOMELESS 2-PREVENTION/RAPID REHOUSING PILOT", AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

PROPOSED MOTION#4:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "CONNECTICUT EDUCATION NETWORK HOOKUP", AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

PROPOSED MOTION#5:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "APPLICATIONS SHARING AND DEVELOPMENT", AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Motion carried unanimously

PROPOSED MOTION#6:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED “ENHANCEMENT OF REGIONAL GIS FOR TOWNS”, AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON’S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

PROPOSED MOTION#7:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED “GIS FLIGHT AND MAPPING DATA”, AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON’S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Motion carried unanimously

PROPOSED MOTION#8:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED “REGIONAL TRAFFIC TEAM/ACCIDENT INVESTIGATION UNIT”, AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON’S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

PROPOSED MOTION#9:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED “REGIONAL LAW ENFORCEMENT DATA SHARING”, AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON’S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

PROPOSED MOTION#10:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED “REGIONAL LAW ENFORCEMENT TRAINING CENTER”, AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY

ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

PROPOSED MOTION#11:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "REGIONAL EOC FACILITY", AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON'S PARTICIPATION IN THIS PROGRAM.

Council Member Anderson, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

Point of Information on items 2,3,4 & 5 by Council Member Herbst

3. **Capital Improvement request from George Fetko, Director, Department of Public Works.**
(Copy of supporting documentation from Mr. Fetko, copy of additional appropriations form General Fund balance FY 2007-2008 from Finance Officer James Luddecke (including copy of Legal Notice for the December 18th Town Council meeting), and memo from Christopher Clark, Town Administrator is in the packet.)

Items 1 & 2 previously approved:

PROPOSED MOTION #1:

THE TOWN COUNCIL HEREBY APPROVES A BUDGET AMENDMENT OF \$25,000.00 FOR THE PURCHASE OF A NEW SKID STEER LOADER FOR THE DEPARTMENT OF PUBLIC WORKS, AND SAID PROCUREMENT BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB-SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

PROPOSED MOTION #2:

THE TOWN COUNCIL HEREBY APPROVES A BUDGET AMENDMENT OF \$18,560.00 FOR THE PURCHASE OF A TWELVE TON TAG ALONG TRAILER FOR THE DEPARTMENT OF PUBLIC WORKS, AND SAID PROCUREMENT BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB-SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

PROPOSED MOTION #3:

THE TOWN COUNCIL HEREBY CALLS A PUBLIC HEARING AND SPECIAL TOWN MEETING FOR THE PURPOSES OF MAKING IMPROVEMENTS TO REPAIR, SHIM

AND PAVE STREETS IN THE TOWN OF VERNON, AND THAT IT APPROPRIATE THE SUM OF MONEY ON THE AMOUNT OF \$202,587.00 AND THAT SAID PROCUREMENT BE DONE IN ACCORDANCE WITH THE TOWN CHARTER, ARTICLE XII, FINANCIAL ADMINISTRATION, SUB SECTION 9 ENTITLED "PURCHASING", SAID MEETING TO BE HELD ON JANUARY 8, 2008 AT 7:40, SECOND FLOOR, VERNON SENIOR CENTER, 26 PARK PLACE, VERNON CONNECTICUT.

Council Member Wheelock, seconded by Council Member Herbst, moved to approve the motion with amendment to the date of the legal notice.

Discussion took place

Motion carried unanimously

4. **Capital Improvement request from James Kenny, Police Chief.** (Copy of supporting documentation from Chief Kenny along with memo from Christopher Clark, Town Administrator is in the packet.)

PROPOSED MOTION #1:

THE TOWN COUNCIL HEREBY APPROVES A BUDGET AMENDMENT OF \$54,432.10 FOR THE PURCHASE OF A COMPUTER SYSTEM UPGRADE OF THE RECORDS MANAGEMENT SYSTEM FOR THE POLICE DEPARTMENT AND SAID PROCUREMENT TO BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

Council Member Wheelock, seconded by Council Member Schaefer, moved to approve the motion.

Discussion took place

Council Member Wheelock, seconded by Council Member Schaefer, moved to withdraw motion to approve.

Council Member Wheelock, seconded by Council Member Schaefer, moved to postpone Item #4 Motion #1 until next meeting.

Motion carried unanimously, Council Member Champagne abstained

PROPOSED MOTION #2:

THE TOWN COUNCIL HEREBY APPROVES A BUDGET AMENDMENT OF \$31,048.00 FOR THE PURCHASE OF AN ELECTRICAL SYSTEM PROTECTION FOR THE POLICE DEPARTMENT, SAID PROCUREMENT TO BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

Council Member Wheelock, seconded by Council Member Schaefer, moved to approve the motion.

Motion carried unanimously

PROPOSED MOTION #3:

THE TOWN COUNCIL HEREBY CALLS APPROVES A BUDGET AMENDMENT OF \$60,647.34 FOR THE PURCHASE OF ONE FORD EXPEDITION AND ONE FORD CROWN VICTORIA, AND THAT SAID PROCUREMENT BE DONE IN ACCORDANCE WITH THE TOWN CHARTER, ARTICLE XII, FINANCIAL ADMINISTRATION, SUB SECTION 9 ENTITLED "PURCHASING".

Council Member Wheelock, seconded by Council Member Schaefer, moved to approve the motion.

Discussion took place

Motion carried, Council Member Champagne abstained

5. **Capital Improvement request from Bruce Dinnie, Parks and Recreation Director.** (Memorandum from Christopher Clark, Town Administrator along with supporting documentation is in the packet.)

PROPOSED MOTION #1:

THE TOWN COUNCIL HEREBY MOVES TO APPROPRIATE \$5,200.00 FOR THE PURCHASE OF A FOUR (4) BASKETBALL STANDARDS FOR THE PARKS AND RECREATION DEPARTMENT, AND THAT SAID PROCUREMENT BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB-SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

Council Member Wheelock, seconded by Council Member Schaefer, moved to approve the motion.

Discussion took place

PROPOSED FRIENDLY AMENDMENT TO MOTION #1:

THE TOWN COUNCIL HEREBY APPROVES A BUDGET AMENDMENT OF \$5,200.00 FOR THE PURCHASE OF A FOUR (4) BASKETBALL STANDARDS FOR THE PARKS AND RECREATION DEPARTMENT, AND THAT SAID PROCUREMENT BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB-SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

Council Member Herbst, seconded by Council Member Champagne moved to approve friendly amendment.

Motion carried unanimously

PROPOSED MOTION #2:

THE TOWN COUNCIL HEREBY MOVES TO APPROPRIATE \$2,650.00 FOR THE PURCHASE OF OUTDOOR GRILLS FOR THE PARKS AND RECREATION DEPARTMENT, AND THAT SAID PROCUREMENT BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUB-SECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED "PURCHASING".

Council Member Wheelock, seconded by Council Member Schaefer, moved to approve the motion.

Motion carried unanimously

6. **Request the Town Council transfer \$3,000.00 from available funds relative to an outstanding invoice from the Journal Inquirer for Legal Ads for the Zoning Board of Appeals.** (memorandum from Town Administrator Christopher Clark is in the packet.)

PROPOSED MOTION:

REQUEST THE TOWN COUNCIL TRANSFER FROM CONTINGENCY FUNDS THE AMOUNT OF \$3,000.00 TO BE PAID TO THE JOURNAL INQUIRER RELATIVE TO OLD BILLS FROM THE ZONING BOARD OF APPEALS.

Council Member Wheelock, seconded by Council Member Schaefer, moved to approve the motion.

Discussion took place

Motion carried unanimously

7. **Request the Town Council to approve the draft letter of resolution to the Honorable Governor M. Jodi Rell relative to placing the requested funds for the Roosevelt Mills Project onto the Bond Commission agenda.** (Draft support letter from Jason L. McCoy, Mayor and copy of "before and after" pictures of the project is included in the packet.)

PROPOSED MOTION:

REQUEST TOWN COUNCIL TO SUPPORT AND SEND THE RESOLUTION TO THE HONORABLE GOVERNOR M. JODI RELL RELATIVE TO PLACING REQUESTING FUNDS FOR THE ROOSEVELT MILLS PROJECT ONTO THE BOND COMMISSION AGENDA.

Council Member Herbst, seconded by Council Member Wheelock, moved to approve the motion.

Discussion took place

Motion carried unanimously

INTRODUCTION OF ORDINANCES:

1. **Request for Town Council to schedule a Public Hearing regarding Ordinance entitled "An Ordinance to Grant an Exemption of Property Tax for Hybrid Electric Vehicles and Certain Authorized Alternative Fuel Vehicles."** (Copy of the draft ordinance along with a copy of a memorandum from Susan Boyan and *OLR Research Report* is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V OF THE VERNON TOWN CHARTER, SECTION 6, ENTITLED "PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES," HEREBY SCHEDULES A PUBLIC HEARING REGARDING "AN ORDINANCE TO GRANT AN EXEMPTION OF PROPERTY TAX FOR HYBRID ELECTRIC VEHICLES AND CERTAIN AUTHORIZED ALTERNATIVE FUEL VEHICLES" TUESDAY, JANUARY 8, 2007 AT 7:35 P.M. AT THE SECOND FLOOR OF THE VERNON SENIOR CENTER, 26 PARK PLACE, VERNON, CONNECTICUT.

Council Member Wheelock, seconded by Council Member Motola, moved to approve the motion.

Motion carried unanimously

ADOPTION OF MINUTES:

PROPOSED MOTION #1:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL MEETING OF NOVEMBER 8, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wheelock, seconded by Council Member Herold, moved to approve the motion.

Discussion took place

Motion carried, Council Member Anderson abstained

Corrections to minutes discussed

Council Member Wheelock, seconded by Council Member, moved to extend curfew.

Motion carried unanimously

PROPOSED MOTION #2:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 20, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED AS AMENDED. COPY OF REVISED RULES OF PROCEDURE IS ATTACHED.

Council Member Wheelock, seconded by Council Member Schaefer, moved to approve the motion.

Discussion took place

Motion carried, unanimously

INFORMATIONAL ITEMS:

1. Minutes from Board of Education meeting of November 13.
2. Monthly report for October 2007 from Alan M. Slobodien, Director, Vernon Youth Services Bureau, monthly report for October 2007 from Penny Rand, Senior Center Director, monthly report for September 2007 from Town Clerk Bernice Dixon.
3. Copy of Rockville Downtown News, and "*Quarterly Activities & Expenditures Report*" from Randy Anagnostis, Chief Executive Officer, RDA .
4. Updated information listing for Town Council members. (please contact Charlotte Adams with corrections/additions)
5. Letter from Peggy Jackle, resigning from the School Building Advisory Commission.
6. Copy of Town Council meeting schedule (revised) for 2008 through January 2009.
7. Copy of report from John Leary, Chair, Permanent Municipal Building Committee.
8. Copy of letter from Board of Education member Vicky Rispoli, resigning as an at-large member of the Youth Services Advisory Board.
9. Information from Tim Timberman, Town Engineer, relative to bridge projects will be distributed to Town Council members on Tuesday, December 11th.

ADJOURNMENT:

Council Member Etre, seconded by Council Member Schaefer, moved to adjourn at 10:35 P.M.

Motion carried, unanimously

Received: December 12, 2007

Approved: January 8, 2007

Respectfully submitted,
Linda Bukowy
Recording Secretary



James Krupinski
Assistant Town Clerk

Appendix A



OFFICE OF THE
COLLECTOR OF REVENUE
CAROL S. NELSON -CCMC

TOWN OF VERNON

8 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3660
Fax: (860) 870-3585
E-Mail: carol.nelson@ci.vernon.ct.us

TO: Christopher Clark, Town Administrator

FROM: Carol S. Nelson, Collector of Revenue *CSN*

DATE: December 6, 2007

SUBJECT: Refunds for Town Council Approval

PRIOR YEARS:

Nissan Infiniti LT 457.74

(1) Total Prior Year Overpayments \$ 457.74

CURRENT YEAR:

Chase Man Auto Fin Corp 33.89
Overpayment due to Sold Vehicle

Fitzgerald, Daniel B 48.05
Overpayment due to BAA

Hall, Kelly Jo 19.75
Overpayment due to Assessor's Correction – Junked/Totaled

Nextel Comm of the Mid-Atlantic 34.77
Overpayment due to Paid Wrong Amount

Normandin, Richard L 7.57
Overpayment due to Assessor's Correction – Sold Vehicle

VW Credit Leasing LTD 40.16
Overpayment due to Assessor's Correction – Sold Vehicle

(6) Total Current Overpayments \$ 184.19

(1) Total Prior Year Overpayment \$ 457.74

Grand Total \$ 641.93

Appendix B

Budget Amendment Request

NEW BUSINESS #1

Total Amount Requested: 1,000.00Fiscal Year ~~2006-2007~~ 2007-2008Date: 11/21/07To: Finance Officer From (Department): THE BUILDING DEPARTMENT Amendment #: 2Type of Amendment (X): ☐ Additional Appropriation ☐ Pass-Through ☒ Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
FROM:				
<u>Building Inspection</u>	<u>Mileage</u>	<u>10232187</u>	<u>55010</u>	<u>1,000.00</u>
"FROM" Subtotal:				<u>1,000.00</u>

Department	Account Description	Org Code	Object	Amount
TO:				
<u>1. Building Inspection</u>	<u>Part time wages</u>	<u>10232187</u>	<u>51030</u>	<u>1000.00</u>
<u>2.</u>	<u>(clerical filing + Plan Index data entry)</u>			
<u>3.</u>				
<u>4.</u>				
"TO" Subtotal:				<u>1000.00</u>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
<u>1.</u>	
<u>2.</u>	
<u>3.</u>	
<u>4.</u>	

	1	2	3	4
Balance in account for which funds are requested:	<u>0.00</u>			
Original appropriation in account:	<u>0.00</u>			
Plus or minus prior amendments:	<u>0.00</u>			
Amount of appropriation to date:	<u>0.00</u>			

STEPHEN T. DUPRE
Department HeadStephen Dupre
SignatureNov. 21 2007
Date

At a meeting of the Town Council held on _____

the above request(s) was/were approved in the amount of: _____

Signature of Town Administrator: _____

Budget Amendment Request

Date: December 18, 2007

Type of Amendment (X): ☒ Additional Appropriation ☐ Pass-Through ☐ Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
<u>TO:</u>				
1. Capital Improvements	Other equipment and machinery	10780290	57590	43,560.00
2.				
3.				
4.				
"TO" Subtotal: \$				43,560.00

No.

COMMENTS CONCERNING BUDGET AMENDMENT REQUEST

1. To acquire a **new skid steer loader** for the Department of Public Works. This loader is small and light, enabling it to be moved easily and can get into tight spots as opposed to the larger equipment. It is a versatile machine with much more usefulness than picking up dirt. Many attachment options are available such as hydraulic hammers, brooms, rock rakes, post hole diggers, and backhoes. The estimated cost is **\$25,000.00**.
2. To acquire a **new 12-ton trailer**. This will save man-hours as two pieces of equipment can be transported to the job site, rather than the current situation of making two trips. At the end of the day, removing both pieces at the same time, rather than one, will aid in the prevention of vandalism. The estimated cost is **\$18,560.00**.

	1	2	3	4
Balance in account for which funds are requested:	17,500.00	-		
Original appropriation in account:	17,500.00	-		
Plus or minus prior amendments:	20,000.00	-		
Amount of appropriation to date:	37,500.00	-	-	-

December 5, 2007
Date

the above request(s) was/were approved in the amount of:

Signature of Town Administrator:

Appendix C

CRCOG Support Resolution OPM Regional Performance Incentive Program Job Order Contracting

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Job Order Contracting"

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Homeless-1 Integrated Database**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Homeless 1 Integrated Database."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Homeless-2 Prevention/Rapid Rehousing Pilot**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Homeless 2 Prevention/Rapid Rehousing Pilot."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Connecticut Education Network Hookup**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Connecticut Education Network Hookup."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Applications Sharing and Development**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Applications Sharing and Development."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Enhancement of Regional GIS for Towns**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Enhancement of Regional GIS for Towns."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
GIS Flight and Mapping Data**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- GIS Flight and Mapping Data."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Regional Traffic Team/Accident Investigation Unit**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Regional Traffic Team/Accident Investigation Unit."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Regional Law Enforcement Data Sharing**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Regional Law Enforcement Data Sharing."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Regional Law Enforcement Training Center**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Regional Law Enforcement Training Center."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix C (cont)

**CRCOG Support Resolution
OPM Regional Performance Incentive Program
Regional EOC Facility**

Whereas, Public Act 07-239 passed by the Connecticut General Assembly provides statewide \$8.6 million in incentive grants to regional planning organizations for projects that involve shared services; and

Whereas, the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas, on November 13, 2007 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Vernon has expressed an interest in taking part in the project proposal entitled "OPM Regional Performance Incentive Program- Regional EOC Facility."

Now, Therefore Be It Resolved that the Vernon Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Jason L. McCoy to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

Appendix D

CAPITAL EQUIPMENT REQUEST
for PURCHASE or MAJOR LEASE

Department: <u>PUBLIC WORKS</u>		Date Prepared: <u>02/07/07</u>	
--	--	---------------------------------------	--

1. Item Requested: <div style="text-align: center; font-weight: bold;">SKIDSTEER LOADER</div>	5. Cost: Purchase price or annual lease: Plus: Installation or other costs: Less: Trade-in or other discount: Net purchase cost or annual lease:
---	--

	Per Unit	Total
\$	25,000.00	\$ 25,000.00
		\$ 25,000.00

2. Number of Units Requested: 1

3. Form of Acquisition (x):	Purchase: X Lease:
------------------------------------	--

4. Department Priority (0.1 to 1.0): 1
--

6. Requested Expenditures for:

2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
\$ 25,000.00					

If your estimate is indexed for inflation, indicate adjustment percentage (%) use 6.00%

7. Purpose of Expenditure ("x" where appropriate) <input type="checkbox"/> Scheduled replacement <input type="checkbox"/> Replace worn-out / obsolete equipment <input checked="" type="checkbox"/> Reduce personnel time <input checked="" type="checkbox"/> Expand Services <input checked="" type="checkbox"/> New operation <input checked="" type="checkbox"/> Increase safety <input checked="" type="checkbox"/> Improve procedures <input type="checkbox"/> Improve records, etc.	8. Number of Similar Items in Current Inventory: 0 9. Estimated Use of Requested Item(s): <div style="margin-bottom: 10px;"> 52 Weeks per year (or months if seasonal) </div> <div style="margin-bottom: 10px;"> 5 Average days per week </div> <div style="margin-bottom: 10px;"> 8 Average hours per day used </div> Estimated useful life in years: 10
--	---

10. Items to be Replaced:

Item	Model	Fixed Asset Number	Year Acquired	Mileage/ Hours used	Prior Fiscal Year's	
					Maintenance Cost	Lease Cost
a. N/A						
b.						
c.						
d.						

11. Recommended Disposition of Replaced Item(s) ("x"):

☐ Possible use by other departments
☐ Trade-in
☐ Sell
☐ Scrap

12. Reserved:

Capital Improvement Committee Action:

Funding Recommendation:

Legislative Action:

Appendix D (cont)

**CAPITAL EQUIPMENT REQUEST
for PURCHASE or MAJOR LEASE**

Department: PUBLIC WORKS		Date Prepared: 02/07/07																																						
1. Item Requested: <div style="text-align: center; font-weight: bold;">12 TON TRAILER</div>		5. Cost: Purchase price or annual lease: <u>Plus:</u> Installation or other costs: <u>Less:</u> Trade-in or other discount: Net purchase cost or annual lease:																																						
2. Number of Units Requested: <input type="text" value="1"/>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Per Unit</th> <th style="width: 85%;">Total</th> </tr> </thead> <tbody> <tr> <td>\$ 18,560.00</td> <td>\$ 18,560.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td>\$ 18,560.00</td> </tr> </tbody> </table>		Per Unit	Total	\$ 18,560.00	\$ 18,560.00								\$ 18,560.00																									
Per Unit	Total																																							
\$ 18,560.00	\$ 18,560.00																																							
	\$ 18,560.00																																							
3. Form of Acquisition (x): Purchase: <input checked="" type="checkbox"/> X Lease: <input type="checkbox"/>																																								
4. Department Priority (0.1 to 1.0): <input type="text" value="0.45"/>																																								
6. Requested Expenditures for: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 16.6%;">2007-2008</th> <th style="width: 16.6%;">2008-2009</th> <th style="width: 16.6%;">2009-2010</th> <th style="width: 16.6%;">2010-2011</th> <th style="width: 16.6%;">2011-2012</th> <th style="width: 16.6%;">2012-2013</th> </tr> </thead> <tbody> <tr> <td>\$ 18,560.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>If your estimate is indexed for inflation, indicate adjustment percentage (%) use _____</p>				2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	\$ 18,560.00																														
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7. Purpose of Expenditure ("x" where appropriate) <input type="checkbox"/> Scheduled replacement <input type="checkbox"/> Replace worn-out / obsolete equipment <input checked="" type="checkbox"/> Reduce personnel time <input checked="" type="checkbox"/> Expand Services <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increase safety <input checked="" type="checkbox"/> Improve procedures <input type="checkbox"/> Improve records, etc.		8. Number of Similar Items in Current Inventory: <input type="text" value="1"/> 9. Estimated Use of Requested Item(s): <input type="text" value="40"/> Weeks per year (or months if seasonal) <input type="text" value="3"/> Average days per week <input type="text" value="8"/> Average hours per day used Estimated useful life in years: <input type="text" value="15"/>																																						
10. Items to be Replaced: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th rowspan="2" style="width: 15%;">Item</th> <th rowspan="2" style="width: 15%;">Model</th> <th rowspan="2" style="width: 10%;">Fixed Asset Number</th> <th rowspan="2" style="width: 10%;">Year Acquired</th> <th rowspan="2" style="width: 10%;">Mileage/ Hours used</th> <th colspan="2" style="width: 40%;">Prior Fiscal Year's</th> </tr> <tr> <th>Maintenance Cost</th> <th>Lease Cost</th> </tr> </thead> <tbody> <tr><td>a.</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>b.</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>c.</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>d.</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>				Item	Model	Fixed Asset Number	Year Acquired	Mileage/ Hours used	Prior Fiscal Year's		Maintenance Cost	Lease Cost	a.							b.							c.							d.						
Item	Model	Fixed Asset Number	Year Acquired						Mileage/ Hours used	Prior Fiscal Year's																														
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11. Recommended Disposition of Replaced Item(s) ("x"): <input type="checkbox"/> Possible use by other departments <input type="checkbox"/> Trade-in <input type="checkbox"/> Sell <input type="checkbox"/> Scrap																																								
12. Reserved: Capital Improvement Committee Action: Funding Recommendation: Legislative Action:																																								

Appendix D (cont)

CAPITAL PROJECTS REQUEST

Department: PUBLIC WORKS		Date Prepared: February 8, 2007																									
1. Project Title: GROUP #1 - REPAIR, SHIM AND PAVE		2. Purpose of Project Request Form (check one) <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <input type="checkbox"/> Add a new item to the program <input checked="" type="checkbox"/> Modify a project already in the program <input type="checkbox"/> Delete an item already a part of the program </div> </div>																									
3. Department Priority: (Indicate per instructions) <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> <input checked="" type="checkbox"/> A </div> <div style="text-align: center;"> <input type="checkbox"/> B </div> <div style="text-align: center;"> <input type="checkbox"/> C </div> <div style="text-align: center;"> <input checked="" type="checkbox"/> Sequence 1st; 2nd; or 3rd </div> </div>																											
4. Location: BANCROFT STREET, BANCROFT PLACE, OLSEN DRIVE, VALERIE DRIVE, MARK CIRCLE, RAU STREET EXT, DOW STREET																											
5. Description: REPAIR FAILED AREAS, SHIM AND PAVE 1.1 MILES.																											
6. Justification and Useful Life: INCREASE PERCENTAGE RATE OF GOOD ROADS. ENHANCE DRIVE-ABILITY AND APPEARANCE OF TOWN PROPERTY. LIFE OF OVERLAY IS 10 TO 15 YEARS IF MAINTAINED PROPERLY.																											
7. Requested Cost Estimates for: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <th style="width: 16.6%;">2007-2008</th> <th style="width: 16.6%;">2008-2009</th> <th style="width: 16.6%;">2009-2010</th> <th style="width: 16.6%;">2010-2011</th> <th style="width: 16.6%;">2011-2012</th> <th style="width: 16.6%;">2012-2013</th> </tr> <tr> <td style="text-align: right;">\$ 202,587.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p style="margin-top: 5px;">If your estimate is indexed for inflation, indicate adjustment percentage (%) used: _____</p>				2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	\$ 202,587.00																	
2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013																						
\$ 202,587.00																											
8. Project Cost Summary: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 40%;">Property acquisition:</td><td></td></tr> <tr><td>Planning / Engineering / Legal:</td><td></td></tr> <tr><td>Construction:</td><td style="text-align: right;">202,587.00</td></tr> <tr><td>Furnishings / Equipment:</td><td></td></tr> <tr><td>Contingency / Other:</td><td></td></tr> <tr><td>TOTAL COST:</td><td style="text-align: right;">\$ 202,587.00</td></tr> </table>		Property acquisition:		Planning / Engineering / Legal:		Construction:	202,587.00	Furnishings / Equipment:		Contingency / Other:		TOTAL COST:	\$ 202,587.00	9. Recommended Method of Financing: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 40%;">Taxes / Current revenues:</td><td style="text-align: right;">\$ 202,587.00</td></tr> <tr><td>Grants:</td><td></td></tr> <tr><td>Finance - Lease / Bonds:</td><td></td></tr> <tr><td>Capital reserve:</td><td></td></tr> <tr><td>Other:</td><td></td></tr> <tr><td>TOTAL FINANCING:</td><td style="text-align: right;">\$ 202,587.00</td></tr> </table>		Taxes / Current revenues:	\$ 202,587.00	Grants:		Finance - Lease / Bonds:		Capital reserve:		Other:		TOTAL FINANCING:	\$ 202,587.00
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Construction:	202,587.00																										
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Grants:																											
Finance - Lease / Bonds:																											
Capital reserve:																											
Other:																											
TOTAL FINANCING:	\$ 202,587.00																										
10. Net Impact on Operating Costs (+ or -): <div style="margin-top: 10px;"> Direct Operating Costs Personnel: # of employees: _____ Personnel: Costs _____ Purchased services: _____ Materials and supplies: _____ Equipment purchases: _____ Utilities: _____ Other: _____ </div> <div style="margin-top: 10px;"> Indirect Operating Costs Fringe benefits: _____ General administrative costs: _____ Other: _____ </div> <div style="margin-top: 10px;"> TOTAL OPERATING COSTS: _____ </div>		11. Net Impact on Municipal Income (+ or -): <div style="margin-top: 10px;"> Taxes: _____ Other income: _____ Gain or loss from sale of replaced asset: _____ </div> <div style="margin-top: 10px;"> TOTAL IMPACT ON INCOME: \$ - </div>																									
12. Reserved: <div style="margin-top: 10px;"> Committee Action: _____ Funding Recommendation: _____ Legislative Action: _____ </div>																											

12/6/2007

ADDITIONAL APPROPRIATIONS FROM GENERAL FUND BALANCE
FISCAL YEAR 2007 - 2008

[illegible]

Appendix E

CAPITAL PROJECTS REQUEST

Department: <u>POLICE</u>		Date Prepared: <u>November 27, 2007</u>																																			
1. Project Title: Computer System Upgrade		2. Purpose of Project Request Form (check one) <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 40%;"> <input checked="checked" type="checkbox"/> X <input type="checkbox"/> <input type="checkbox"/> </div> <div style="width: 60%;"> Add a new item to the program Modify a project already in the program Delete an item already a part of the program </div> </div>																																			
3. Department Priority: (Indicate per instructions) <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> <input checked="checked" type="checkbox"/> X A </div> <div style="text-align: center;"> <input type="checkbox"/> B </div> <div style="text-align: center;"> <input type="checkbox"/> C </div> <div style="border: 1px solid black; padding: 2px; text-align: center;"> 1 Sequence 1st; 2nd; or 3rd </div> </div>																																					
4. Location: <u>Vernon Police Department, 725 Hartford Turnpike, Vernon, CT 06066</u>																																					
5. Description: <u>Provide software and hardware upgrade to department Records Management System (RMS) which will facilitate in-car report writing as well as several new features. Project will upgrade current RMS to that of State Police and several other communities for data sharing purposes. Current equipment inadequate to meet needs of department or upgrade. Project compatible with upgrades planned by Town IT department.</u>																																					
6. Justification and Useful Life: <u>Current equipment and software version does not allow for in car reporting. Officers have to use computers in the station for report writing. This is an inefficient use of man hours. Upgrade will allow in car reporting along accident reporting. New G and town upgrades will be incorporated into this project. Estimated life of upgrade 5+ years.</u>																																					
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Appendix E (cont)

CAPITAL PROJECTS REQUEST

Department: <u>POLICE</u>		Date Prepared: <u>November 27, 2007</u>																									
1. Project Title: Electrical System Protection		2. Purpose of Project Request Form (check one) <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 40%;"> <input checked="checked" type="checkbox"/> X <input type="checkbox"/> <input type="checkbox"/> </div> <div style="width: 60%;"> Add a new item to the program Modify a project already in the program Delete an item already a part of the program </div> </div>																									
3. Department Priority: (Indicate per instructions) <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> <input checked="checked" type="checkbox"/> X A </div> <div style="text-align: center;"> <input type="checkbox"/> B </div> <div style="text-align: center;"> <input type="checkbox"/> C </div> <div style="text-align: center; border: 1px solid black; padding: 2px;"> <input checked="checked" type="checkbox"/> 1 Sequence 1st, 2nd; or 3rd </div> </div>																											
4. Location: Vernon Police Department, 725 Hartford Turnpike, Vernon, CT 06066																											
5. Description: Provide department with lightning protection for building and tranient surge surpression for electrical system																											
6. Justification and Useful Life: Department currently has inadequate lightning protection to buidling. With large mast antenna for radio systerr lightning strikes are not uncommon. Lightning srtikes damage electrical, radio and computer equipment. Request also the instillation of sun surpression equipment to protect electrical equipment. Estimated life 25 years.																											
7. Requested Cost Estimates for: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <th style="width: 16.6%;">2007-2008</th> <th style="width: 16.6%;">2008-2009</th> <th style="width: 16.6%;">2009-2010</th> <th style="width: 16.6%;">2010-2011</th> <th style="width: 16.6%;">2011-2012</th> <th style="width: 16.6%;">2012-2013</th> </tr> <tr> <td style="text-align: right;">\$ 31,048.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p style="margin-top: 10px;">If your estimate is indexed for inflation, indicate adjustment percentage (%) used: <u>0.00%</u></p>				2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	\$ 31,048.00																	
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12. Reserved: Committee Action: _____ Funding Recommendation: _____ Legislative Action: _____																											

**CAPITAL EQUIPMENT REQUEST
for PURCHASE or MAJOR LEASE**

Department: POLICE		Date Prepared: 11/21/07																																						
1. Item Requested: Replacement vehicles for police fleet		5. Cost: Purchase price or annual lease: <u>Plus:</u> Installation or other costs: <u>Less:</u> Trade-in or other discount: Net purchase cost or annual lease:																																						
2. Number of Units Requested: 1		<table border="1" style="width: 100%; border-collapse: collapse; margin-top: -10px;"> <thead> <tr> <th style="text-align: left;">Per Unit</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>\$ 34,019.92</td> <td style="text-align: right;">\$ 34,019.92</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td style="text-align: right;">\$ 34,019.92</td> </tr> </tbody> </table>		Per Unit	Total	\$ 34,019.92	\$ 34,019.92								\$ 34,019.92																									
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3. Form of Acquisition (x): Purchase: <input checked="" type="checkbox"/> x Lease: <input type="checkbox"/>																																								
4. Department Priority (0.1 to 1.0): 0.1																																								
6. Requested Expenditures for: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 16.6%;">2007-2008</th> <th style="width: 16.6%;">2008-2009</th> <th style="width: 16.6%;">2009-2010</th> <th style="width: 16.6%;">2010-2011</th> <th style="width: 16.6%;">2011-2012</th> <th style="width: 16.6%;">2012-2013</th> </tr> </thead> <tbody> <tr> <td>\$ 34,019.92</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>If your estimate is indexed for inflation, indicate adjustment percentage (%) use _____</p>				2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	\$ 34,019.92																														
2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013																																			
\$ 34,019.92																																								
7. Purpose of Expenditure ("x" where appropriate) <input checked="" type="checkbox"/> Scheduled replacement <input checked="" type="checkbox"/> Replace worn-out / obsolete equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expand Services <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increase safety <input type="checkbox"/> Improve procedures <input type="checkbox"/> Improve records, etc.		8. Number of Similar Items in Current Inventory: 1 9. Estimated Use of Requested Item(s): <u>52</u> Weeks per year (or months if seasonal) <u>5</u> Average days per week <u>9</u> Average hours per day used Estimated useful life in years: <u>5</u>																																						
10. Items to be Replaced: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th rowspan="2">Item</th> <th rowspan="2">Model</th> <th rowspan="2">Fixed Asset Number</th> <th rowspan="2">Year Acquired</th> <th rowspan="2">Mileage/ Hours used</th> <th colspan="2">Prior Fiscal Year's</th> </tr> <tr> <th>Maintenance Cost</th> <th>Lease Cost</th> </tr> </thead> <tbody> <tr> <td>a. Ford Crusier</td> <td>Crown Vic</td> <td>116VE</td> <td>06/24/05</td> <td>77,196</td> <td> </td> <td> </td> </tr> <tr> <td>b.</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>c.</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>d.</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				Item	Model	Fixed Asset Number	Year Acquired	Mileage/ Hours used	Prior Fiscal Year's		Maintenance Cost	Lease Cost	a. Ford Crusier	Crown Vic	116VE	06/24/05	77,196			b.							c.							d.						
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d.																																								
11. Recommended Disposition of Replaced Item(s) ("x"): <input checked="" type="checkbox"/> Possible use by other departments <input type="checkbox"/> Trade-in <input checked="" type="checkbox"/> Sell <input type="checkbox"/> Scrap																																								
12. Reserved: <i>Capital Improvement Committee Action:</i> <i>Funding Recommendation:</i> <i>Legislative Action:</i>																																								

Appendix E (cont)

CAPITAL PROJECTS REQUEST

Department: <u>POLICE</u>		Date Prepared: _____																									
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Appendix F**TOWN COUNCIL****RULES OF PROCEDURE**

*Perhaps underlying all rules is a sense of parliamentary courtesy;
One must debate measures, not members.
Thus, speakers in a meeting treat one another with the
finest decencies of society.
Decorum is understood.*

Regular Meetings

Regular Meetings shall be held on the first and third Tuesday of each month at 7:30 p.m.

Special Meetings

Special Meetings may be called at the pleasure of the Mayor or by seven (7) members of the Council after giving twenty four (24) hours notice in advance. The Mayor, or if seven (7) members of the Town Council agree, the Administration shall be empowered to deliver notice of a Special Meeting stating designated time, to each member of the Council twenty four (24) hours hence. Citizen's Forum specifically regarding agenda items will be included at all Special Meetings.

Robert's Rules

Robert's Rules of Order, 10th edition, shall be strictly adhered to except where there is a conflict with the Charter or question of interpretation of the charter, or except as modified by these Rules of Procedure.

Time Limit

The time limit of Council meetings will be 10:30 p.m. unless extended by a vote of two-thirds of members present.

General Rules

1. The purpose of this section is to describe the procedure for the placement of items upon the Town Council Meeting Agenda.
 - A. All matters that require action or consideration by the Town Council shall be submitted to the Town Administrator in writing before one o'clock (1:00 p.m.) on the Monday of the week before the next Town Council meeting.
 - B. The Town Council, by two thirds (2/3rd) vote of the members present, may act upon or consider a matter if that matter is submitted by the Mayor or a member of the Town Council in writing to the Town Council after one o'clock (1:00 pm) on the Monday of the week before the next Town Council meeting.

Appendix F (cont)

- C. The Town Administrator shall promptly notify the Mayor and the Town Council of all items submitted for Town Council action or consideration prior to the Town Council meeting, in writing and placed on the council table for review.
- 2. Notwithstanding unusual circumstances, the Mayor shall cause to be prepared packets of materials relative to matters to be considered at Regular Meetings. Said packets shall be delivered to all Town Council members after 5:00 p.m. on the Friday preceding the Regular Meeting unless special arrangements are made with Administration. In addition, each agenda and minutes (after approval) shall be posted on the Town of Vernon website. Council members are requested to contact the Office of the Mayor prior to regularly scheduled meetings should additional clarification of any packet material be desired. Special Meeting packets shall be delivered.
- 3. Following the call of the roll at each Regular Meeting, there shall be a "Citizen's Forum" on matters of concern relative to our local government, of not greater than fifteen (15) minutes duration, unless extended by a majority of the Town Council members present. The time limit for any one speaker shall be five minutes unless the limit is extended by a majority vote of the Town Council members present. The Mayor shall serve as Moderator during the "Citizen's Forum."

The meeting shall then proceed as follows:

- a) Pledge of Allegiance
- b) Public Hearings
- c) Presentations
- d) Action on Consent Agenda
- e) Identification and Adoption of Additional Agenda Items
- f) Pending Business
- g) New Business
- h) Introduction of Ordinances
- i) Action on Ordinance(s) Previously Presented
- j) Discussion of Additional Agenda Items
- k) Adoption of Minutes
- l) Executive Session Issues
- m) Informational Items, Petitions, Communications, Correspondence, Reports, etc. not requiring action
- 4. The reports of all boards, committees, commissions or authorities appointed by the Council or Mayor shall be in writing.
- 5. Consistent with the charter, the Clerk shall maintain and keep record of the proceedings of the Council. The Recording Secretary shall not be required to include speeches.
- 6. Meetings of the Town Council shall be audio recorded and kept according to the State Retention Schedule. To keep clarity on the audio, when any Council member desires to

Appendix F (cont)

speaking, he/she shall address the Mayor and, upon receiving the floor, shall speak clearly into the microphone and confine himself/herself to the question under discussion.

7. Any of the rules of the Council may be temporarily suspended by a majority of the members present and voting in the affirmative, except that in accordance with Rule 1, two-thirds consent of all members present shall be required for consideration of any matter which is not filed with the Town Administrator by one o'clock (1:00 pm) on the Monday of the week before the next Town Council meeting.
8. As required, the Mayor is authorized to request the Council to consider agenda matters out of the normal agenda order when persons in attendance have been requested to appear and speak to a particular agenda item.
9. Roll Call votes shall be taken by the Recording Secretary on a progressive ascending alphabetical basis that shall continue from meeting to meeting.
10. Routine items throughout the Agenda may be designated with the letter "C:" said items shall be considered as a Consent Agenda. Items removed from the Consent Agenda shall be considered in their normal sequence on the Regular Agenda. The Consent Agenda may be adopted by a single motion.

November 20, 2007

Current information listing for Mayor, Town Council members as of November 21, 2007

Info #4

<u>Name</u>	<u>Address</u>	<u>Home Phone</u>	<u>Work Phone</u>	<u>Fax #</u>	<u>Cell Phone</u>	<u>E-mail</u>
Mayor						
McCoy, Jason	216 Skinner Road	896-1733	872-7741	870-3580		mayor07@ci.vernon.ct.us
Town Administrator						
Clark, Christopher	8 Woodside Circle Sturbridge MA 508	347-9712	870-3665	870-3580	729-3359	christopher.clark@ci.vernon.ct.us
Town Council						
Anderson, Daniel E.	29 Oxbow Drive	875-4925	665-3804			daniel_e_anderson@stcglobal.net
Herold, Nancy	179 Tracy Drive	872-0245				
Etre, Mark S.	5 Rheel Street	872-5980	565-3339	755-6515	881-8560*	mark.etre@pv.utc.com
					preferred	
Fox, Bill	2 Eastview Drive	875-2104	(call first) * 875-2104 *	214-5929		billfoxvermont@aol.com
Herbst, Marie A.	245 Brandy Hill Road	875-4173	623-3361	285	670-3193	pemaherbst@comcast.net
Campbell, Bill	214 Tracy Drive	872-9487				
Winkler, Michael	20 Gottier Drive	875-3149				michaelwinkler@comcast.net
Jackle, Peggy	12 Winding Brook Trail	871-9412	728-2563			pajackle@comcast.net
Schaefer, Pauline A.	1A Fox Hill Drive	872-3901	648-5030			uconngriffan@aol.com
Wheelock, Diane	132 Tallwood Drive	872-7792				dwheelock02@snet.net
Champagne, Daniel	725 Hartford Turnpike	872-9126				DChampagneVTC@comcast.net
Motola, Brian	48 Hale Street	872-3622	954-1503		559-3734	BMOTOLA@Travelers.com Brimotola@aol.com

Appendix H



OFFICE OF THE MAYOR

INFORMATION #6
TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3600

Fax: (860) 870-3580

E-mail: mayor07@ci.vernon.ct.us

TO: Bernice Dixon, Town Clerk
Members, Vernon Town Council

FROM: Jason L. McCoy, Mayor

DATE: November 21, 2007

SUBJECT: 2008 Schedule of Meeting Dates for Town Council **Revised**

The meeting schedule for the Vernon Town Council for calendar year 2008 will be as follows:

January 8 and 22
February 5 and 19
March 4 and 18
April 1 and 15
May 6 and 20
June 3 and 17
July 1 and 15
August 5 and 19
September 2 and 16
October 7 and 21
November 4 and 18
December 2 and 16
January 6 and January 20, 2009

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Please mark your calendar(s) accordingly

JLM:cfa

C: Town Council members
Christopher Clark, Town Administrator