



Job Description

Title: Language Arts Teacher

Level: Middle Learning

Reports to: Middle Learning Principal	Work Schedule: Monday –Friday 7:30 am – 3:30 pm	Positions Supervised: N/A
Job Status: Full time	FLSA Status: Exempt	Date Revised: April 2024

POSITION SUMMARY:

In consultation with colleagues in the language arts department and other members of the Middle Level team of teachers, the Middle Learning language arts teacher is responsible for teaching a full load of language arts classes.

PRINCIPAL RESPONSIBILITIES:

- Teaches a full load of language arts classes. In addition, full time teachers of Middle Learning students are expected to advise students, teach an enrichment class, supervise recess and lunch duty, and work with students during tutorial.
- Designs curriculum, assigns related coursework and tracks student performance; evaluates programs and student progress (conferences, written evaluation, and written daily correspondence).
- Take a student-centered approach by providing responsive instruction, including differentiation and flexibility to adjust plans when needed.
- Grasps and supports Galloway’s philosophy of teaching by integrating lessons that are innovative, creative, and standards-based.
- Demonstrates an attitude of flexibility with regard to curriculum decisions in order to meet the instructional needs.
- Instructs and encourages individual students; establishes goals for individualized students and small groups.
- Collaborates with colleagues and seeks feedback in the spirit of continuous improvement.
- Reflects on instructional practices to meet individual professional development goals.
- Assumes personal responsibility for student achievement.
- Actively participates in professional development, grade level, Middle Learning faculty, and department meetings.
- Manages the class and ensures engagement and appropriate student behavior.
- Communicates with parents or other interested parties.
- Participate in extracurricular activities, such as sponsorship of clubs, involvement in after-school student activities, and chaperoning of student events.

Education:

- Bachelor’s degree required
- Master’s degree preferred

Experience:

- 3+ years teaching in a Middle Learning setting

<p>Competencies:</p> <ul style="list-style-type: none"> • Ability to work with a wide range of students • Comfort with technology and able to integrate technology into classroom instruction • Ability to maintain confidentiality • Excellent oral and written communication and presentational skills • Demonstrates capability to interface and maintain effective relationships with students, parents, colleagues, administration, and staff • Excellent organizational skills • Demonstrated creativity and energy in the classroom 	<p>Specialized Skills and Knowledge:</p> <ul style="list-style-type: none"> • Implementation of relevant technology including Google products (Google Classroom, Docs, etc.)
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THE GALLOWAY SCHOOL MISSION:

The Galloway School is a community where learning is joyful, individuals are valued, and self-discovery is encouraged. Galloway students confidently embrace challenges while developing the knowledge, skills, and cultural competence to thrive as enlightened contributors in their chosen pathways.

DIVERSITY, EQUITY, INCLUSION STATEMENT:

At The Galloway School, diversity, equity, and inclusion are integral parts of our mission, history, culture, and identity. The members of the school value and affirm the individuality of each person in our community. We truly commit to having a diverse community and intentionally supporting these efforts through our policies, curricula, programming, and resources. The Galloway School continuously examines and renews our commitment to fostering a community that welcomes and respects each individual.