

## USE OF SCHOOL FACILITIES

The superintendent or designee will develop a fee schedule applicable for use of school facilities.

Sponsoring organizations will provide sufficient, competent adult and/or special supervision, and the amount of adequate supervision will be agreed upon at the time the authorization is issued.

Alcoholic beverages and illegal drugs will not be permitted in school facilities or on school property at any time. Tobacco use is prohibited in school facilities and on school property. All applicants for use of school facilities will hold the district free and without harm from any loss or damage, liability or expense that may arise during or be caused in any way by such use or occupancy of school facilities. Also, in the event that property loss or damage is incurred during such use or occupancy, the amount of damage will be presented to the group using or occupying the facilities during the time the loss or damage was sustained.

All applicants for use of school facilities will maintain accident and liability insurance for persons using district facilities under the applicant's sponsorship in an amount not less than \$50,000 due to bodily injury or death of one person or at least \$100,000 due to bodily injury or death of two or more persons in any incident. If use of the district's facilities is to be ongoing, the applicant will provide evidence to the district once every thirty days that the insurance remains in effect.

Additionally, youth organizations engaged in sports activities and using school facilities must submit a signed statement of compliance with the policies, described in RCW 28A.600 for the management of concussion and head injury in youth sports.

The superintendent or designee possesses the authority to make the decision on use of school facilities by a group.

Because of the value of district's playing fields to the community's total recreational opportunity, the fields may be used by all residents. The use must be appropriate and compatible with each play field and its surrounding area. Such use will not result in destruction, damages, or undue wear or pose a hazard to children or others. Activities which endanger others or cause damage to fields and lawns are restricted. Should damage to fields and lawns occur, the superintendent will make reasonable effort to obtain restitution for the damage.

A custodian or other authorized staff member must be on the premises when any non-school group is using school facilities.

### **Categories: The District Recognizes Five Categories:**

**Category A: District Sponsored Educational Activities Limited to Student and School Related Functions.** User groups within this category would include school district sponsored co-curricular activities, school educational activities, Associated Student Body activities, PTA meetings, booster club meetings, other district parent groups, district staff training, bargaining group meetings, community schools classes, and scheduled staff activities when approved by the building administrator. When facilities are used outside of available hours, or incur additional supervision and cleaning costs, a fee shall be charged to recoup those costs.

**Category B: Community Youth Organizations, Community Philanthropic Groups and Government Agencies.** This category includes nonprofit organizations whose main purpose is to promote the welfare of youth, to improve the quality of life in the community or to provide access to government programs or opportunities for civic participation. *Examples include: Scouts, Campfire, PTA, 4-H, youth sport groups, youth performance groups, service clubs who sponsor youth activities, religious youth groups, city or county sponsored recreation youth groups, polling places, political open forum and governmental groups, Extravaganza, Citizens for Quality Education, Special Olympics, March of Dimes, American Cancer Society, Red Cross, Youth religious groups, senior citizen groups.*

**Category C: Other Nonprofit Community Groups or Community Adult Recreation Programs:** This category includes nonprofit organizations which operate to benefit their particular members and who wish to use school facilities for lectures, promotional activities, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented. *Examples include: adult recreational groups, colleges and universities, religious groups or churches, political rallies or meetings which support a certain issue or candidate, political party meetings, professional associations not affiliated with education, individual parties, celebrations, reunions, and weddings.*

**Category D: Profit Generating/Commercial Enterprises and Non-community Groups:** This category includes profit-making organizations or private individuals and businesses or business related enterprises. School staffs that use district facilities for private instruction, and charge for their services, are included in this category. This category pertains to adult groups not residing within district boundaries.

### **Rates**

Established rates will be published on the district website.

### **Scheduling.**

The scheduling for community use of all facilities will be coordinated through the district business office and building administrator.

#### **1. Responsibility.**

The applicant has direct responsibility for the members of any club or other group which is meeting in the building, and he/she or a qualified representative must be present before members are expected to arrive and remain until the members have departed.

Applicant agrees to abide by all conditions of use and adhere to district policies and procedures.

#### **2. Contractual Agreements.**

The district may establish separate contractual use agreements with community organizations or governmental agencies for the use of District facilities.