

# Trousdale County Afterschool



115 Lock Six Road - Hartsville, TN 37074

Date: May 1, 2024

To The Parent/Guardian of: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher \_\_\_\_\_

Congratulations! Your child has been accepted into the Afterschool Summer Learning Camp for June 2024. We are looking forward to a great camp!

Please read all of the important information below so you will know what you must do to have your student enrolled in the afterschool program

1. The Afterschool Summer Learning Camp will begin *servicing students* on **Monday, June 3, 2024**.
2. In order for the above name child/ children to participate in this year's Afterschool Summer Learning Camp, you must complete the attached afterschool paperwork included with this letter (2 pages, back & front) and return to Trousdale Elementary School by Friday, May 10 in the enclosed envelope. **PARENTS OF STUDENTS CURRENTLY ENROLLED IN THE AFTERSCHOOL PROGRAM DO NOT NEED TO COMPLETE THE PAPERWORK.**
3. Your child **cannot** attend the Afterschool Summer Learning Camp **until you return the paperwork.**
4. All students must be picked up by 4:30 p.m. daily from the Afterschool Summer Learning Camp. If you are later than 4:30 p.m., the first time you receive a warning. The second time you are late, your student loses his/her place in the Afterschool Summer Learning Camp.
5. Pickup in the afternoons is in the back of the school on Sam Beasley Road. If your student comes to the Afterschool Summer Learning Camp, they must remain at the program until at least 2:15 p.m. daily. This is due to safety concerns.
6. An adult must come inside the building to pick up your student and sign him/her out for the day.
7. Students may not bring food to the afterschool program. We will have snacks every day. We strongly encourage to send a water bottle with your student to Afterschool Summer Learning Camp.
8. Students are also not allowed to bring toys to the Afterschool Summer Learning Camp.

If you have decided to **not** enroll your child in the Afterschool Summer Learning Camp this year, please let us know immediately. We have planned our activities based on having a certain number of students.

We are looking forward to seeing your students on June 3rd. If you have questions about our program at any time, please call me at (615)374-0907. I look forward to working with you this summer.

Thank you,

A handwritten signature in black ink that reads "Kathy Atwood". The signature is written in a cursive, flowing style.

Kathy Atwood  
Program Supervisor