



KINGSWAY REGIONAL SCHOOL DISTRICT

Committed to Excellence

Dr. James J. Lavender, ext. 4205
Superintendent of Schools

Mr. Jason Schimpf, ext. 4203
School Business Administrator

Date	Action Item
November 11, 2020	Administrative Cabinet Meeting: Introduction of budget development calendar for FY22 and process overview
November 18, 2020	Administrative Cabinet Meeting: Questions regarding budget development
November 19, 2020	BOE Action Meeting – Introduction of budget development calendar for FY22 and process overview
November 25, 2020	Administrative Cabinet Meeting: Overview of personnel request document (New positions, schedule B, summer hours, etc.)
December 2, 2020	Administrative Cabinet Meeting: Budget Projection Module Review
December 7, 2020	Budget Projection Module Opens
December 9, 2020	Administrative Cabinet Meeting: Overview of technology request process
December 10, 2020	BOE Work Session: Mid-Year Budget Update
December 16, 2020	Administrative Cabinet Meeting: Overview of budget projection module with department chairs
December 17, 2020	BOE Action Meeting

Home of the Dragons

January 7, 2021	BOE Reorganization Meeting
January 13, 2021	Administrative Cabinet Meeting: Enrollment projection overview
January 15, 2021	<u>Technology</u> – Requests for any technology related needs are due to Chief Technology Officer (Google Doc)
January 20, 2021	Administrative Cabinet Meeting: Review of technology requests
January 21, 2021	BOE Work Session: Status Update
January 22, 2021	<u>Personnel</u> – Requests for additional personnel needs are due along with justification to support the need (Google Doc)
January 27, 2021	Administrative Cabinet Meeting: Personnel request review
January 28, 2021	BOE Action Meeting
February 3, 2021	Administrative Cabinet Meeting
February 5, 2021	Budget Projection Module closes at 4:00pm
February 10, 2021	Administrative Cabinet Meeting: Departmental budget projection review
February 16-26, 2021	Administrative Review of Individual Departmental Budgets (Lavender & Schimpf)
February 17, 2021	Administrative Cabinet Meeting
February 18, 2021	BOE Work Session Status Update
February 23, 2021	Governor's Budget Address
February 24, 2021	Administrative Cabinet Meeting



February 25, 2021	BOE Action Meeting State Aid Figures Released
March 3, 2021	Administrative Cabinet Meeting: Review of revenue projection
March 10, 2021	Administrative Cabinet Meeting: Balance tentative budget
March 17, 2021	Administrative Cabinet Meeting: Review of tentative budget narrative
March 18, 2021	BOE Work Session: Tentative Budget Adoption
March 22, 2021	Tentative Budget Due to County Office of Education
March 24, 2021	Administrative Cabinet Meeting
March 25, 2021	BOE Action Meeting
April 7, 2021	Administrative Cabinet Meeting
April 14, 2021	Administrative Cabinet Meeting
April 21, 2021	Administrative Cabinet Meeting: Overview of final budget for FY22
April 22, 2021	BOE Work Session
April 28, 2021	Administrative Cabinet Meeting: Review purchasing process for FY22
April 29, 2021	BOE Action Meeting: Public Hearing – Final Budget Adoption

