

**Robertson County Board of Education
Board Meeting Minutes
March 18, 2024
6:00 pm**

Present: Board Members – John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey, Principal -- Shanda Gay

Others- Rachel Adkins

Meeting was called to order by John Burns at 6:04 pm. Brandy Sutton not present.

**ADOPT AGENDA
BOARD ITEM 31824-1**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to amend the agenda and add a resolution for approval in action items.

VOTE: 4-0

**APPROVE AGENDA
BOARD ITEM 31824-2**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve agenda as amended.

VOTE: 4-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay

Mrs. Gay, Principal, stated to the Board that the juniors have taken the ACT test and report cards for the 3rd nine weeks were sent home this past Friday. Preschool graduation is scheduled for May 9, 2024, and kindergarten graduation is scheduled for May 10, 2024.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey

Mr. Massey, Assistant Superintendent/D.P.P., reported to the Board that the current enrollment is at 434 students and the YTD attendance percentage is at 94.11%. Students took the CTE end of program assessment today and results will be back in 3 or 4 weeks.

BOARD ATTORNEY'S REPORT-Claire Estill

Mrs. Estill, Board Attorney, was not present for the board meeting.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end January 31, 2024, and the general fund 1 ending cash balance as January 31, 2024. The Fairbanks Medicaid cost report has been submitted. Finance department will begin processing quarterly reports at the end of March. The annual federal ESSER report opens on 4/1/24. Currently been working on Tentative budget that the Board will see at the May 2024 board meeting.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the board that he has been keeping up with proposed legislation that will affect education including the budget. He discussed with the Board how HB2 could affect school districts and how tier 1 funding will affect our school district.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 31824-3

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the following board meeting minutes of February 21, 2024, special call board meeting.

VOTE: 4-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 31824-4

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve all bills and claims.

VOTE: 4-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 31824-5

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 4-0

Travel Request

2/20/24- Lauren Hughes to Curriculum Vendor Fair in Ashland, KY

2/21/24- Samantha Montgomery to LBD Cadre in Ashland, KY

2/22/24- Jennifer O'Daniel to KyCL grant, IXL Live training in Lexington, KY

2/22/24- Tamara Leadingham-Jones to the Ky School for the Blind in Louisville, KY

3/4/24- Billie Jo Gifford to Cybersecurity Training in at Natural Bridge State Park in Slade, KY

3/19/24- Elizabeth Campbell, Keeley Massey, and Breanna Green to KyCl grant PD in Lexington, KY

3/21/24- Deana Rosenthal to KEDC meeting in Ashland, KY

3/27/24- John Brown to Maysville Community College for PD in Maysville, KY

6/10/24-6/14/24- Deana Rosenthal, Lauren Hughes, and Lora Unthank to KEDC meetings in Ashland, KY

School Related Student Trip Requests

- 2/26/24- Girls Basketball to Districts in Pendleton County, KY**
- 3/9/24- Middle School Baseball to Paris, KY**
- 3/9/24- Archery to tournament in Cynthiana, KY**
- 3/12/24- Softball to Lewis County, KY**
- 3/13/24- Varsity baseball to Harrison County, KY**
- 3/14/24- Varsity baseball to Bracken County, KY**
- 3/18/24- Middle School Volleyball to Augusta, KY**
- 3/19/24- Varsity baseball to Augusta, KY**
- 3/20/24- Softball to Bishop Brossart in Campbell County, KY**
- 3/21/24- JV baseball to Paris, KY**
- 3/22/24- Softball to Paris, KY**
- 3/23/24- Middle School Baseball to Bracken County, KY**
- 3/23/24- Archery to KHSAA Regional Shoot in Bourbon County, KY**
- 3/26/24- Middle School Baseball to Paris, KY**
- 3/26/24-3/29/24- Kristen Myers and FCCLA to FCCLA State Conference in Louisville, KY**
- 3/27/24- Tammy Jones to take seniors to KEDC Reverse Fair at MCTC in Maysville, KY**
- 3/27/24- Varsity baseball to Nicholas County, KY**
- 3/27/24- Softball to Nicholas County, KY**
- 3/28/24-3/29/24- Archery to State Shoot in Louisville, KY**
- 3/29/24- Varsity baseball to Bellevue, KY**
- 4/8/24- JV baseball to Bracken County, KY**
- 4/8/24- Middle School Baseball to Mason County, KY**
- 4/9/24- Middle School Volleyball to Nicholas County, KY**
- 4/11/24- Varsity baseball to Lewis County, KY**
- 4/11/24- Middle School Baseball to Fleming County, KY**
- 4/15/24- Varsity baseball to Lexington, KY**

4/15/24- Middle School Volleyball to Fleming County, KY
4/16/24- Middle School Volleyball to St. Patrick in Maysville, KY
4/18/24- Fifth grade to the Morehead State University Star Theater in Morehead, KY
4/20/24- Varsity baseball to Pendleton County, KY
4/22/24- Middle School Volleyball to Mason County, KY
4/24/24- Softball to Bellevue in Campbell County, KY
4/25/24- Softball to Mason County, KY
4/29/24- Kristen Myers and FCS students to KEDC in Ashland, KY
5/1/24- Varsity baseball to Newport, KY
5/7/24- Softball to Augusta, KY
5/10/24- Varsity baseball to Covington Latin in Covington, KY
5/10/24- Softball to Ludlow in Kenton County, KY
5/13/24- Softball to Bracken County, KY
5/14/24- Varsity baseball to Calvary Christian in Covington, KY
5/14/24- Fifth grade to Bluelicks State Park in Mount Olivet, KY
5/16/24- Varsity baseball to St. Pat in Maysville, KY
5/17/24- Softball to Newport, KY
5/18/24- Varsity baseball to Holmes in Covington, KY

Out of State Trip Requests

4/10/24- Varsity baseball to Manchester, OH
4/18/24- Softball to Ripley, OH
4/22/24- Varsity baseball to Ripley, OH
4/26/24- Seniors to King's Island in Mason, OH
5/9/24- Kindergarten to the Cincinnati Zoo in Cincinnati, OH
5/9/24- Third grade to the Cincinnati Zoo in Cincinnati, OH

School Fundraisers

3/1/24-3/31/24- 1st Grade to do a Calendar Fundraiser.

3/1/24- 2nd grade to do a Frisch's Fundraising Night fundraiser.

3/4/24-3/31/24- Class of 2025 to do an Egg My Yard fundraiser.

3/25/24-4/12/24- Fifth Grade to do a Queen fundraiser with suckers (outside of school).

4/2024- Class of 2027 to do a Quarter Auction fundraiser.

Building Use Request

Alumni to have Alumni Banquet on May 25, 2024 in RCS cafeteria.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

None.

Resignations:

Diana Hamilton

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL GRADUATION DATE FOR 2024

BOARD ITEM 31824-6

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the Robertson County School graduation date on May 16, 2024 at 7:00 pm.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 2ND KETS OFFER FOR 2024

BOARD ITEM 31824-7

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve 2nd KETS offer for 2024.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING CONTRACT FOR SPECIAL EDUCATION
BOARD ITEM 31824-8**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve contract for special education department.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 2024-2025 PAY DATE SCHEDULE
BOARD ITEM 31824-9**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve 2024-2025 pay date schedule.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING CPS CONSTRUCTION PROJECT INVOICES
BOARD ITEM 31824-10**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve CPS construction project invoices.

VOTE:

4-0

**DISCUSS/CONSIDER APPROVING ROBERSTSON COUNTY SCHOOL 24-25 NON-RESIDENT APPLICATION
BOARD ITEM 31824-11**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve of the 24-25 Non-Resident application.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING KENTUCKY OFFICE OF HOMELAND SECURITY GRANT RESOLUTION
BOARD ITEM 31824-12**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the Kentucky Office of Homeland Security Grant Resolution.

VOTE: 4-0

**COMMUNICATIONS
BOARD ITEM 31824-13**

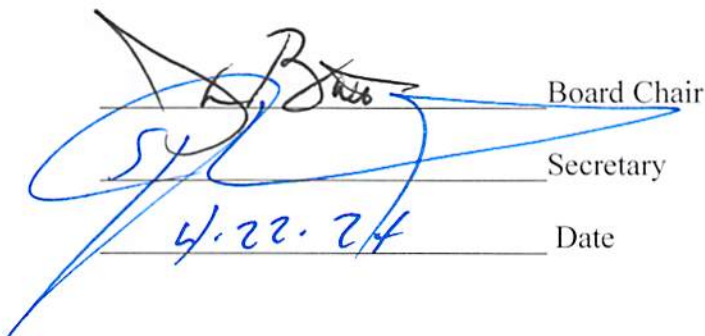
None.

**ADJOURNMENT
BOARD ITEM 31824-14**

Motion was made by Mrs. Jones and seconded by Mr. Haag to adjourn the meeting.

Time: 6:40 pm

VOTE: 4-0

Handwritten signatures in blue ink for the Board Chair, Secretary, and Date.

Board Chair

Secretary

4.22.24

Date