

**Robertson County Board of Education  
Special Board Meeting Minutes  
February 21, 2024  
6:00 pm**

Present: Board Members – John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Brandy Sutton, Wendell Haag, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey

Others- Billie Jo Gifford, Jessica Spillman-Murrell, Suzie Grayson, Clay Gifford, and Julie Sue Ashcraft

Meeting was called to order by Dr. John Burns at 6:00 pm. All members present.

**ADOPT AGENDA**

**BOARD ITEM 22124-1**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to adopt the agenda.

VOTE: 5-0

**REPORTS**

**PRINCIPAL'S REPORT- Shanda Gay**

Mrs. Gay, Principal was not present for meeting.

**ASSISTANT SUPERINTENDENT/D.P.P'S REPORT-Aaron Massey**

Mr. Massey, Assistant Superintendent/D.P.P., reported to the Board that the current enrollment for K-12 is 435 and the YTD attendance percentage is 94.17%.

**FINANCE OFFICER'S REPORT-Tracy Teegarden**

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end January 31, 2024, and the general fund 1 ending cash balance as January 31, 2024. The Bank of New York has not received the IRS rebate payment yet so this liability will fall to the district and is due 3/1/24. The finance department is currently working on the tentative budget and entering Fund 21 and Fund 25 account budgets.

**SUPERINTENDENT'S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, was not present for the meeting, but Mr. Massey reported on his behalf stating he is heavily involved in the legislative session in Frankfort, and the new playground is currently being installed.

**STLP 5<sup>TH</sup> GRADE TEAM REPORT**

The 5th grade STLP team presented to the Board a presentation they will be doing at the state competition.

**APPROVAL OF BOARD MEETING MINUTES**

**BOARD ITEM 22124-2**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the January 22, 2024, special call board meeting minutes and the January 22, 2024, organizational call board meeting minutes.

VOTE: 5-0

**APPROVE BILLS AND CLAIMS**

**BOARD ITEM 22124-3**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS**

**BOARD ITEM 22124-4**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

**Travel Request**

2/21/24- Aaron Massey to the KDPP Region 9 Meeting in Lewis County, KY

2/22/24- Kristy Allison to KyCL Grant IXL Live training in Lexington, KY

2/22/24- Vicki Covey to KyCL Grant IXL Live training in Lexington, KY

2/22/24- Stephanie Holbrook to KyCL Grant IXL Live training in Lexington, KY

3/4/2024- Billie Gifford to Regional Cybersecurity Training in Slade, KY

3/7/24- Tracy Teegarden to Finance Meeting in Williamstown, KY

3/21/24-3/22/24- Tracy Teegarden to Finance Training in Lexington, KY

**School Related Student Trip Requests**

1/24/24- Girls Varsity Basketball to Harrison County, KY

1/27/24- Boys Varsity Basketball to Harrison County, KY

2/10/24- Girls Varsity Basketball to Bracken County, KY

2/15/24- FFA to Farm Machinery Show in Louisville, KY

2/17/24- Academic Team to Regional Governor's Cup in Pendleton County, KY

2/20/24- Boys Varsity Basketball to Nicholas County, KY

2/23/24- Archery to state Class A tournament in Madisonville, KY

2/24/24- Archery to state qualifying shoot in Cynthiana, KY

2/24/24- Sarah with Gear Up to take juniors over to MCTC in Maysville, KY

2/26/24- Girls Varsity Basketball to district in Falmouth, KY

2/27/24- Boys Varsity Basketball to district in Nicholas County, KY

3/16/24- Juniors/Seniors to Cinderella's Closet with FRYSC to Lakeside Park, KY

3/22/24- Valerie Creasman to take students to MSU in Morehead, KY

3/27/24- STLP students to compete in state competition in Lexington, KY

### **Out of State Trip Requests**

None.

### **School Fundraisers**

2/20/24-4/1/24- Beta Club to do a \$1.00 donation fundraiser

2/26/24-5/18/24- Class of 2026 Candy Sales

### **Building Use Request**

None.

### **Student Fees**

None.

### **Personnel**

#### **New Hire: (pending all board requirements)**

James Godsey- Maintenance

Darina Entswisle- Cook/Baker

Chasity Clifford- Classified Sub

Virginia Gail Chain- Certified Sub

**Resignations:**

Susan Ashcraft- Middle School Girls' Basketball Coach

**DISCUSS/CONSIDER APPROVING FRYSC ASSURANCES FOR 2024-2026  
BOARD ITEM 22124-5**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve FRYSC assurances for 2024-2026.

VOTE: 5-0

**COMMUNICATIONS  
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE  
BOARD ITEM 22124-6**


None.


**ADJOURNMENT  
BOARD ITEM 22124-7**

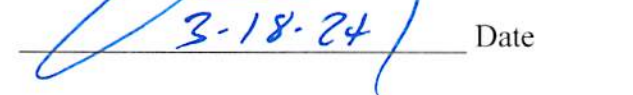
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.

**Time: 6:26 pm**

VOTE: 5-0

  
\_\_\_\_\_  
Board Chair

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date