

**TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION**

**REGULAR BUSINESS /
PRELIMINARY BUDGET MEETING MINUTES
MARCH 14, 2024**

CALL TO ORDER

The March 14, 2024 Regular Business / Preliminary Budget Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Mrs. Danielle Esposito
	Mr. Timothy Gitin	Mr. Greg MacSweeney	Mr. Vincent Pompeo
	Mr. Brian Senyk	Mrs. Cara Shenton	

ABSENT: Ms. Megan Dempsey

ALSO PRESENT: Michael Portas, Ed.D., Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Jaclyn M. Morgese, Esq., Board Attorney

FLAG SALUTE

President's Report - Mr. Brian Senyk

Announced that Mrs. Stager will present the Hillview Mural Project, the Mission of Hope students will be honored, and the preschool start/end time resolution will be voted on tonight.

Superintendent's Report - Michael Portas, Ed.D.

Dr. Portas announced that the preschool program hours will be voted on tonight and commented that a great deal of work went into finding the best option for young learners. Reported that the Profile of a Graduate committee met where profiles were discussed and notes will be used to craft survey tools. Attended Hillview activities including staff vs. grade 5 basketball game, being principal of the day, and viewing the hatched eggs in Ms. Batista's class.

60th Anniversary Hillview Mural Project - Mrs. Allison Stager, Principal

Student Recognition - Mission of Hope Trip to the Dominican Republic

Kevin Baran, Kieran Brady, Donovan Cassel, Sienna Cassel, John Foti, Caitlin Moore, Madelyn Petruska, Natalia Sicurella, Jack Tobin, and Luke White.

School Business Administrator's Report - Mr. Gordon Gibbs

Reported on the approval to submit the preliminary 2024-2025 budget in the amount of \$53,809,471, with a school tax levy of a 2.86% increase from the current year, using the State regulated banked cap of \$331,911, due to the increase in health care costs as well as the zero percent increase in state aid for general education appropriations. Announced that the 2024-2025 budget presentation will take place at the April 29th board meeting. Reported that the new carpet installation in the PTHS auditorium and the beam replacement in the media center will begin on March 18th. The RFP for attorney will be advertised next week with a response date of March 29, 2024. Reminded administrators and board members to complete their financial disclosure statements. Announced that the ninth Zoning Board of Adjustment meeting will take place at the high school on Tuesday, April 30th.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

The following PTHS Association of Music Parents spoke on topics including fundraising, the value of the music program for students and parents, the need for additional funding, stipend adjustments for staff, old equipment, high quality of music staff, need for additional trucks, volunteerism and donating services:

John Nacion, Ryan Heard, Eric Golbek, Christine Meyer, Jen Sittig, Sue Golbek, Stacey Meli, Agnes Sydoryk, George Fournier, Beth Fournier, Pat Falzarano, April Gonzalez, Jennifer Steinberg, Melynda Dewey, Ann Falzarano, Kevin Weir, Kristin Nacion, Heather Sisler, Gerry Jiosi, Luke Nacion, Marlaine Brunner, Todd Steinberg, Jeff Brunner, and Kendra Meyer.

Mr. Senyk thanked the parents for coming. He let them know that the Board supports the band. Dr. Portas commented that he appreciates the parents' passion. He asked for a breakdown of the costs and mentioned that Mr. Gibbs is working hard on the budget. Mr. Blumert asked for the timespan in which the donations were made. Dr. Portas mentioned the recent podcast with Mr. Streifer and Mrs. Finnen, that described the value of the music program.

APPROVAL OF MINUTES

February 13, 2024, February 20, 2024, February 22, 2024, March 4, 2024

Motion by: Shenton	Second by: MacSweeney	Roll Call Vote: 7-0-1 Abstain: Pompeo
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-208-24	Approval of Unpaid Absences - 2023-2024 School Year
PMC-209-24	Approval to Rescind Appointment - 2023-2024 School Year (PMC-195-24)
PMC-210-24	Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
PMC-211-24	Approval to Amend Reappointment of Certificated Staff - 2023-2024 School Year (PMC-255-23)
PMC-212-24	Approval of Appointments - 2023-2024 School Year
PMC-213-24	Approval of Interscholastic Sports Stipend Positions - 2023-2024 School Year
PMC-214-24	Approval of Additional Period Assignment - 2023-2024 School Year
PMC-215-24	Approval of Revised Job Description
PMC-216-24	Approval of Preschool Start/Dismissal Times for the 2024-2025 School Year

RESOLUTION NO. PMC-208-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#3309	5/9/2024, 5/10/2024

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-209-24

APPROVAL TO RESCIND APPOINTMENT - 2023-2024 SCHOOL YEAR (PMC-195-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of the following personnel in the Pequannock Township School District.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Petruska, Sandra	Substitute Nurse Pequannock Township School District	3/1/2024-6/30/2024	\$200/diem

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-210-24

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#1968	3/18/2024-5/10/2024	N/A	N/A	N/A	3/18/2024-5/10/2024	5/13/2024
#3041	3/22/2024-4/8/2024	6 sick days	N/A	N/A	N/A	4/9/2024
#3210	4/4/2024-5/7/2024	24 sick days	N/A	N/A	N/A	5/8/2024

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-211-24

**APPROVAL TO AMEND REAPPOINTMENT OF CERTIFICATED STAFF - 2023-2024 SCHOOL YEAR
(PMC-255-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the reappointment of the following certificated staff member for the 2023-2024 school year:

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Ortiz, Julie	Speech Therapist Pequannock Township School District	4/1/2024-6/30/2024	MA, Step 7 \$66,535 (prorated)

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-212-24

APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Cahill, Kim	Substitute Nurse Pequannock Township School District	3/16/2024-6/30/2024	\$200/diem
Crum, Deborah	Substitute Nurse Pequannock Township School District	3/16/2024-6/30/2024	\$200/diem
*Fausti, Joshua <i>Leave Replacement for #3199</i>	Leave Replacement - Social Studies Teacher Pequannock Township High School	3/15/2024-5/20/2024	BA, Step 1 \$58,040 (prorated)

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-213-24**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Spring, 2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Fitzsimmons	Stephen	Volunteer Baseball	PTHS	N/A	N/A

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-214-24**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENT - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Benitez, Rebecca <i>Add'l Period Assignment</i>	Pequannock Valley School & Stephen J. Gerace School	48 minutes/day 1.5 days/week	Music	3/4/2024- 6/30/2024	\$830.00 (prorated)

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-215-24**APPROVAL OF REVISED JOB DESCRIPTION**

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following revised job description, *per attached*:

School Physician

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-216-24**APPROVAL OF PRESCHOOL START/DISMISSAL TIMES FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves preschool start/dismissal times for the 2024-2025 school year:

	Start	End	Proposed Start	Proposed End
Preschool - Full-time	8:15 AM	2:45 PM	8:15 AM	2:00 PM
Delayed	10:15 AM	2:45 PM	10:15 AM	2:00 PM
Early Dismissal	8:15 AM	12:25 PM	8:15 AM	12:25 PM
Preschool - AM	8:15 AM	11:05 AM	8:15 AM	10:43 AM

Delayed	canceled	canceled	canceled	canceled
Early Dismissal	N/A	N/A	N/A	N/A
Preschool - PM	11:55 PM	2:45 PM	11:33 AM	2:00 PM
Delayed	N/A	N/A	N/A	N/A
Early Dismissal	canceled	canceled	canceled	canceled

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 8-0-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Mr. MacSweeney reported that the CIS committee, including three faculty members, met on March 11th via Zoom. Topics included learning and instruction, Tools of the Mind, impact of transitions on preschoolers, flexibility of scheduling, recess, playtime, parent concerns with scheduling and aftercare, pickup times at North Boulevard, effect of time change on paraprofessionals, and therapists. A discussion ensued regarding collecting data to see student growth, creating a top-notch program, and getting the most out of the new schedule.

CIS-77-24	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-78-24	Approval of Student Field Trips
CIS-79-24	Approval of Out-of-State Student Field Trips
CIS-80-24	Approval of New and Revised Curriculum Writing and Payment to Writers for 2024-2025 School Year
CIS-81-24	Approval of Out-of-District Placement of Students 2023-2024 School Year
CIS-82-24	Approval of Title I Tutoring Facilitators
CIS-83-24	Approval of Internship - 2023-2024 School Year

RESOLUTION NO. CIS-77-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
*3/22/24	Santangelo, Nicholas	Health Professionals Quinnipiac University, CT	\$0	\$102.13	\$0	\$102.13
3/22/24	Schlesinger, Lisa	Student Advocacy Conference Paramus, NJ	\$0	\$0	\$0	\$0
3/26/24	Csakvary, Dorothy	Fingerprinting and Bus Safety BCC Paramus, NJ	\$0	\$0	\$0	\$0
4/22/24	Brensinger, Lee Ann	Morris Knolls HS PDP Rockaway	\$0	\$18.05	\$0	\$18.05

4/25/24	Monaco, Jessica	Tools of the Mind Self-Regulation Virtual	\$500.00	\$0	\$150.00	\$650.00 (Paid w/ESEA funds)
5/7/24 - 5/9/24	Monaco, Jessica	TEACH (Talented Educators Annual Community Huddle) Virtual	\$0	\$0	\$225.00	\$225.00
6/1/24 - 6/9/24	Staropoli, Jennifer	AP Psychology Exam Reading Kansas City, MO	\$0	\$0	\$750.00	\$750.00

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-78-24

APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/22/24	Morristown Airport Morristown	Kopp, Edward Muller, Nicole George, Chris	PTHS/9-12/25	Aviation Academy	\$40.00	\$150.00 Substitute
3/27/24	Habitat for Humanity ReStore Randolph	Cohen, Jana	PTHS/9-12/10	Serving the Community	\$0	\$0
4/12/24	Hillview North Boulevard Stephen J. Gerace	Benitez, Rebecca Kertesz, Michael	PV/6-8/47	Band & Choir Performance	\$0	\$300.00 Substitutes
4/19/24	Newark Airport Newark	Kopp, Edward Muller, Nicole George, Chris	PTHS/9-12/25	Aviation Academy	\$40.00	\$150.00 Substitute
5/21/24	Habitat for Humanity ReStore Randolph	Cohen, Jana	PTHS/9-12/10	Serving the Community	\$0	\$0
5/31/24	Pequannock Valley Middle School	Bellas, Patricia	HV/5/43	PV Orientation	\$0	\$0
6/10/24 (6/11/24)	PV Park	Bellas, Patricia	HV/5/43	5th Grade Party	\$0	\$0
6/13/24 (6/14/24)	PV Park	Rodeiro, Christine	SJG/5/63	5th Grade Party	\$0	\$0

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-79-24**APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/21/24	Time Square Alliance New York, NY	Honig, Elliott	PTHS/9-12/45	Educational Objectives Marketing II/AP Economics & Hospitality	\$40	\$300.00 Substitute
6/4/24	Yankee Stadium Bronx, NY	Streifer, Anthony	PTHS-PV/ 8-12/77	Perform National Anthem	\$0	Transportation \$150.00 Substitute

Motion by: MacSweeney

Second by: Shenton

Roll Call Vote: 8-0-0

RESOLUTION NO. CIS-80-24**APPROVAL OF NEW AND REVISED CURRICULUM WRITING AND PAYMENT TO WRITERS FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum writing and payment to writers as follows, per PTEA Article 30.6.m. \$183 per diem:

TITLE	TOTAL PAYMENT
Reading - Grade 3	Muzzio-Rentas, Jessica (6 days) \$1,098.00
Writing - Grade 3	Muzzio-Rentas, Jessica (6 days) \$1,098.00
Allied Health - Emergency & Clinical Care	Valverde, Ariel (6 days) \$1,098.00
Allied Health - Medical Terms	Valverde, Ariel (6 days) \$1,098.00
V&P Arts - 6-8 General Music	Benitez, Rebecca (9 days) \$1,647.00
V&P Arts - 6 Choir	Benitez, Rebecca (4 days) \$732.00
V&P Arts - 5-8 Instrumental Music	Kertesz, Michael (9 days) \$1,647.00

Motion by: MacSweeney

Second by: Shenton

Roll Call Vote: 8-0-0

RESOLUTION NO. CIS-81-24**APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for 2023-2024 School Year:

STUDENT	PLACEMENT		FEE
#101239	Lake Drive School	Mar-Jun (approx. pro-rated)	\$30,000.00

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-82-24**APPROVAL OF TITLE I TUTORING FACILITATORS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2023-2024 school year to take place at Pequannock Valley School and Pequannock Township High School before or after regular school hours, at \$50 per 30-minute session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Education Act (ESEA) Title I funds.

NAMES
Allison, Samantha
DeStefano-Perez, Christine
Lanzafama, Melissa
Rogers, Kristie
Stevens, Kelly
Zichelli, James

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-83-24**APPROVAL OF INTERNSHIP - 2023-2024 AND 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Melissa McNulty-Dod as an administrative intern within the district for the 2023-2024 and 2024-2025 school year to work with Dr. Elissa Scillieri during unassigned time.

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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FINANCE, FACILITIES, AND ATHLETICS**Mr. Joseph Blumert, Chair**

FFA-115-24	Pequannock Township School District Adoption of the Tentative Budget for School Year 2024-2025
FFA-116-24	Adjustment for Banked Cap: \$331,911
FFA-117-24	Maximum Travel 2024-2025
FFA-118-24	Travel and Related Expense Reimbursement 2024-2025
FFA-119-24	Capital Reserve Account Withdrawal: \$1,674,333
FFA-120-24	Maintenance Reserve Account Withdrawal: \$949,511
FFA-121-24	Professional Services 2024-2025
FFA-122-24	Transfer of Funds for February 2024
FFA-123-24	Payment of Bills - February 21, 2024 to March 14, 2024
FFA-124-24	Approval of Financial Reports/Monthly Certification for January 2024
FFA-125-24	Monthly Reports from Schools and Programs for January 2024
FFA-126-24	Approval to Accept Donations to the Pequannock Township School District
FFA-127-24	Approval of Participation in ACES Cooperative Pricing System #E8801-ACESCPS
FFA-128-24	Approval of Retroactive Submission to Amendment to Long Range Facilities Plan (LRFP)

RESOLUTION NO. FFA-115-24**PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2024-2025**

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2024 - 2025 Total Expenditures	51,381,322	1,182,073	1,327,076	53,890,471
Less: Anticipated Revenues	11,601,057	1,182,073	344,121	13,127,251
Taxes to be Raised	39,780,265	N/A	982,955	40,763.220

AND, to advertise said tentative budget in the *Daily Record* in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND, a public hearing on the budget for the 2024-2025 school year will be held at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444 on Monday, April 29, 2024 at 7:00 pm.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-116-24
ADJUSTMENT FOR BANKED CAP: \$331,911

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$331,911. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used for the increase in health care costs. The Board of Education will complete this by June 30, 2025 and it acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-117-24
MAXIMUM TRAVEL 2024-2025

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$48,834.00 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 school year is \$48,834.00, of which \$12,148.96 has been spent and \$0.00 is encumbered to date.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-118-24
TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2024-2025

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500 for all staff and board members for the 2024-2025 school year; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-119-24**CAPITAL RESERVE ACCOUNT WITHDRAWAL: \$1,674,333**

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,674,333 for:

PROJECT	AMOUNT
Paving at the High School	\$527,710
Replacement of Windows	\$1,070,743
Field Improvements	\$75,880

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-120-24**MAINTENANCE RESERVE ACCOUNT WITHDRAWAL: \$949,511**

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$949,511 for the purpose of:

SCHOOL FACILITY	AMOUNT
Pequannock Township High School	\$364,517
Pequannock Valley School	\$223,420
Hillview School	\$119,354
North Boulevard School	\$124,481
Stephen J. Gerace	\$117,739

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-121-24**PROFESSIONAL SERVICES 2024-2025**

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2024-2025 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$123,400
Audit	\$53,040
Physician	\$17,720
Architect/Engineer	\$30,626
Negotiator	\$15,000
TOTAL	239,786

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-122-24
TRANSFER OF FUNDS FOR FEBRUARY 2024

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from February 2024, in accordance with the attached list, which shall become a part of the record.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-123-24
PAYMENT OF BILLS – FEBRUARY 21, 2024 - MARCH 14, 2024

RESOLVED, that the Board of Education approves the Bills List, from February 21, 2024 to March 14, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$2,280,148.58
Capital Projects Fund 30	\$26,530.00
Food Service Fund 6x	\$44,650.72

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-124-24
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR JANUARY 2024

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for January 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-125-24
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JANUARY 2024

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2024 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-126-24**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District:

DONATION	TO	DONATED BY
Speaker for Baseball Field Value \$230.00	PTHS	Bionde Baseball Academy
Sliding Mat Value \$320.00	PTHS	Bionde Baseball Academy
Travel/Geography/History Books for Read Across America Value \$250.00	Hillview	PTEA

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-127-24**APPROVAL OF PARTICIPATION IN ACES COOPERATIVE PRICING SYSTEM #E8801-ACESCPS**

WHEREAS, "The Electric Discount and Energy Competition Act," P.L. 1999, c. 23 authorizes the New Jersey School Boards' Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units"); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the Pequannock Township Board of Education in the county of Morris, State of New Jersey, desires to participate in NJSBA's Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED on the 14th of March 2024, by the Pequannock Township Board of Education, county of Morris, State of New Jersey, pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the Superintendent is hereby authorized to enter into NJSBA's ACES Cooperative Pricing System Agreement.

The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA's ACES Cooperative Pricing System.

This resolution shall take effect immediately upon passage.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-128-24

APPROVAL OF RETROACTIVE SUBMISSION TO AMENDMENT TO LONG RANGE FACILITIES PLAN (LRFP)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the retroactive submission of a major amendment to the Long-Range Facilities Plan (LRFP), to the Department of Education for review and approval, by the district architect of record.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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POLICY**Ms. Megan Dempsey, Chair**

- P-13-24 Approval of Revised Board Policies and Regulations for Second Reading and Adoption
P-14-24 Approval of New and Revised Board Policies and Regulations for First Reading
P-15-24 Approval to Abolish Board Policies and Regulations

RESOLUTION NO. P-13-24**APPROVAL OF REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies and Regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1210 - Board-Superintendent Relations

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. P-14-24**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1140 - Educational Equity Policies/Affirmative Action (M)
	1523 - Comprehensive Equity Plan (M)
	1530 - Equal Employment Opportunities (M)
	1530R - Equal Employment Opportunity Complaint Procedure (M)
	1550 - Equal Employment/Anti-Discrimination Practices (M)
<i>Program</i>	2200R - Curriculum Content (M)
	2260 - Equity in School and Classroom Practices (M)
	2260R - Equity in School and Classroom Practices Complaint Procedure (M)
	2411 - Guidance Counseling (M)
	2423 - Bilingual Education (M)
	2423R - Bilingual Education (M)
	2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
	2431.4R - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
<i>Teaching Staff Members</i>	3211 - Code of Ethics
<i>Students</i>	5570 - Sportsmanship
	5750 - Equitable Educational Opportunity (M)
	5842 - Equal Access of Student Organizations
<i>Property</i>	7610 - Vandalism

	7610R - Vandalism
<i>Community</i>	9323 - Notification of Juvenile Offender Case Disposition

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. P-15-24

APPROVAL TO ABOLISH BOARD POLICIES AND REGULATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to abolish the following Board policies and regulations as they are either no longer relevant or no longer required:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5755 - Equity in Educational Programs and Services (M)

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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OTHER

O-11-24 Approval of HIB Investigation Decisions

RESOLUTION NO. O-11-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
NB-1-24

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 7-0-1 Abstain: Pompeo
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BOARD EFFECTIVENESS COMMITTEE

Mr. Timothy Gitin, Chair

BEC-1-24 Approval of the Pequannock Township School District 2024 Board Goals

RESOLUTION NO. BEC-1-24

APPROVAL OF THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT 2024 BOARD GOALS

RESOLVED, that the Board of Education, upon the recommendation of the Board President and the Superintendent, approves the Pequannock Township School District 2024 Board Goals.

Motion by: Gitin	Second by: Blumert	Roll Call Vote: 8-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- John Nacion of Pompton Plains thanked Mr. Streifer and Mrs. Finnen for the podcast. He thanked the Board for approving the Yankee game trip where students will perform the National Anthem. He announced that the concert band will attend a band festival at East Hanover.
- Kristin Nacion of Pompton Plains thanked the Board for a fantastic job during COVID.

UNFINISHED BUSINESS - None

NEW BUSINESS - None

BOARD MEMBER ANNOUNCEMENTS

Mr. MacSweeney attended the FBLA State Leadership Conference where his daughter received a \$1,000 scholarship. Mr. Senyk participated in Read Across America. He attended an NJSBA workshop master class on effective listening. He attended the Veterans' Committee meeting with Mr. Blumert. Mr. Blumert read at all three elementary schools for Read Across America. He attended the Veterans' Wall Committee meeting and commented that a brochure will be distributed as a fund raising effort. Mr. Pompeo thanked all for expressing condolences when his father-in-law passed away. Mr. Ciresi thanked all the band parents who spoke. He suggested contacting band alumni to help with either fundraising or their knowledge. Mrs. Esposito thanked all who attended the CIS committee meeting. Surveys from other districts are being looked at in regard to the Portrait of a Graduate. She commented that the remarks from the band parents in support of the students are much appreciated and do not go unnoticed. Mr. Gitin announced the upcoming Board Effectiveness committee meetings will be held on June 10th to discuss the Superintendent's evaluation and on July 22nd to discuss the Board self-evaluation.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0	Time: 9:02 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Shenton	Second by: Esposito	Voice Vote: 8-0-0	Time: 9:29 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, April 15, 2024	Workshop Meeting	7:00 P.M.	PTHS
Monday, April 29, 2024	Regular Business Meeting/Public Budget Hearing	7:00 P.M.	PTHS