

May 1, 2024

Dear Senior Parent/Guardian(s),

First and foremost let me congratulate you on helping your senior make it to this milestone of graduation from The Gilbert School! As the year comes to an end, there are many events that seniors will have to celebrate in their accomplishments, but none are as significant and important as commencement on June 7th, 2024 at 7 pm in The Gilbert Auditorium. We recognize that although this is a crowning achievement for students, that it is just as important for parents and loved ones as well! Therefore, I'm sending out information to help alleviate any concerns and to help ensure that all students who have completed graduation requirements are able to take part in our graduation ceremonies, which is a privilege.

Our auditorium is a large venue and a fantastic place to hold graduation but not large enough to allow unlimited access. Therefore, each graduate will receive 10 tickets. If your family is larger than that allowance and you need extra tickets, please contact Mrs. Shaffer, my Executive Assistant in the Main Office. All seating is on a first-come/first-serve basis. For family members who will not be able to attend, we will be live-streaming the event the night of graduation and it will also be posted after the event for your convenience! The address to log on is: <https://www.youtube.com/tgstv>.

In the coming weeks, students should start to rectify any outstanding balances in the cafeteria and return materials to the library, IT, Music, and Athletics. Before receiving graduation tickets and a cap and gown, students will need to make sure they do not owe any materials or money to the school. Furthermore, they need to pay \$28 for their cap and gown, which will be given to Mrs. Kirsch. They can pay by cash or check made payable to The Gilbert School. This should be done ASAP but by 6/1 at the latest. Please see the following pages for all required information on graduation rehearsals, monetary commitments, and all things Class of 2024! Please read the attached handouts for all necessary senior announcements/requirements.

I am extremely honored to serve as the Master of Ceremonies for the 129th commencement ceremony of The Gilbert School! If you have any questions in the meantime, please feel free to reach out to us to assist. We recognize that there is a lot going on to celebrate our graduates and are looking forward to seeing you soon!

With Yellowjacket Pride,



Debra L. Lewis-Principal

*IF YOU HAVE ANY QUESTIONS REGARDING GRADUATION, PLEASE CONTACT THE MAIN OFFICE OR THE PRINCIPAL!*



## SENIOR INFORMATION

### CAPS & GOWNS

STUDENTS MUST BRING \$28 FOR CAP AND GOWN PAYMENT TO MRS. KIRSCH IN THE GUIDANCE OFFICE BY 6/4. \*STUDENTS MUST PAY BY THIS DEADLINE OR THEY WILL NOT RECEIVE A CAP/GOWN BEFORE THE CEREMONY TO DECORATE. ALL DECORATIVE CAPS WILL BE APPROVED BY ADMIN ON GRADUATION DAY; ANYTHING INAPPROPRIATE WILL BE REMOVED AND STUDENTS WITHOUT CAPS WON'T BE ABLE TO PARTICIPATE.

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### DATE/TIME/LOCATION

GRADUATION WILL BE ON JUNE 7TH AT 7 PM IN THE GILBERT SCHOOL AUDITORIUM. SENIORS MUST ARRIVE BY 6 PM.

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### DRESS/ATTIRE FOR GRADUATION

ALL STUDENTS ARE ASKED TO DRESS TO IMPRESS. PLEASE WEAR DRESS SHOES, NO SNEAKERS, NO JEANS! GIRLS SHOULD PRACTICE WITH HEELS DURING REHEARSAL TO GET COMFORTABLE.

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### DEBTS

ALL FINANCIAL OBLIGATIONS MUST BE SETTLED BY GRADUATION PRACTICE'S CONCLUSION ON 6/7 AT 12:00 PM OR STUDENTS WON'T RECEIVE TICKETS. THIS INCLUDES CAFETERIA, LIBRARY, ATHLETICS, MUSICAL INSTRUMENTS, TECHNOLOGY, AND CLASS DUES.

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### EXAMS

PLEASE SEE SCHEDULE ONLINE. SENIOR EXAMS WILL RUN AT DIFFERENT TIMES THAN UNDERCLASSMEN. IF YOU QUALIFY FOR EXEMPTION, PLEASE SUBMIT YOUR PAPERWORK ON TIME TO BE LISTED AS EXEMPT.

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### GRADUATION REHEARSALS

BOTH REHEARSALS ARE MANDATORY! STUDENTS MUST ATTEND! IF THERE IS A FAMILY OR EMERGENCY CONFLICT, YOU MUST GET PERMISSION FROM MISS LEWIS.

- REHEARSAL 1:** 6/6, 9:30 AM - 12:00 PM IN THE TGS AUDITORIUM \*PLEASE BE ON TIME; WE CAN NOT START UNTIL ALL STUDENTS ARRIVE TO LINE UP
- REHEARSAL 2:** 6/7, 9:30 AM -12:30 PM IN THE TGS AUDITORIUM \*PLEASE BE ON TIME; WE CAN NOT START UNTIL ALL STUDENTS ARRIVE TO LINE UP\*

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### PICTURES

NO ONE WILL BE PERMITTED TO GO TO THE STAGE FOR PICTURES DURING THE CEREMONY. THERE WILL BE A PROFESSIONAL PHOTOGRAPHER TAKING PICTURES. THE PHOTOGRAPHER WILL NOTIFY MISS LEWIS AFTER THE CEREMONY OF AN ACCESS CODE WHICH WILL BE POSTED ONLINE AND SENT TO PARENTS AFTER GRADUATION.

--YOU MAY JOIN US IN THE GYM AND OUTSIDE ON THE GROUNDS FOR PHOTOS AFTER AND TAKE AS MANY PICTURES AS YOU'D LIKE! THERE WILL BE SEVERAL BACKDROPS FOR PICTURES TO USE.

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### PROJECT GRADUATION

OUR SAFE GRADUATION EVENT WILL TAKE PLACE RIGHT AFTER GRADUATION ON 6/7. INFORMATION FOR PROJECT GRAD WILL BE FORTHCOMING. STUDENTS WILL DEPART TGS FOR PROJECT GRAD AT 9:30. THERE WILL BE TIME TO CHANGE PRIOR TO LEAVING.

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### TICKETS/LIVE-STREAMING

EACH STUDENT WILL RECEIVE 10 TICKETS ON 6/7 AFTER REHEARSAL. IF MORE TICKETS ARE NEEDED, PLEASE SEE MRS. SHAFFER IN THE MAIN OFFICE PRIOR TO GRADUATION WEEK TO BE PUT ON THE WAITING LIST. WE CAN NOT GUARANTEE EXTRA TICKETS BUT APPRECIATE ANYONE WHO DOES NOT NEED 10 TO NOTIFY MRS SHAFFER OF THAT AS WELL. WE WOULD LIKE TO HELP EVERYONE WHO WANTS A TICKET TO RECEIVE ONE. IF YOU CANNOT ATTEND IN PERSON, LIVE-STREAMING IS AVAILABLE AT: <https://www.youtube.com/tgstv>.

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## IMPORTANT SENIOR DATES

- **May 8** - Senior Trip Permission Forms are due
- **May 8** - Last day to buy Prom tickets, and the last day for Prom guest approval
- **May 18** - Senior Prom (Fairview Farms) 6:00 pm to 10:00 pm
- **May 23** - The Gilbert School Junior/Senior Specialty Awards & The W. L. Gilbert Trust Corporation Senior Scholarships Ceremony 6:00 pm (**BY INVITATION ONLY**)
- **May 24** - Urban Air Activity Park/Silver Sands State Park Senior Trip 7:45 am - 4:45 pm
- **May 30** - Senior Yearbook distribution
- **May 30** - GESPY's (Gilbert Athletic Awards) 6:00 pm - 9:00 pm (**BY INVITATION ONLY**)
- **May 31 - June 5** - Senior Final Exams (details on the Final Exam Schedule)
- **June 6** - Graduation Practice 9:30 am - 12:00 pm
- **June 7** - Graduation Practice 9:30 am - 12:30 pm (Caps, Gowns, Honor Cords, Medals, & Tickets will be distributed)
- **June 7** - Graduation 7:00 pm (Graduates must arrive by 6:00 pm)
- **June 7** - Project Graduation - departs Gilbert 9:30 pm - departs venue 3:00 am

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# FINAL EXAM SCHEDULE 2024

Revised 4/29/24

<b>May 31st</b> starts exams for Seniors only. Grades 7–11 will follow a regular bell schedule. After the exam, seniors may be dismissed with approval in the office. No transportation will be provided at 12:10.				<b>Friday - May 31st</b>
				<b>7-11 Regular Schedule</b>
<b>June 5th - June 11th</b> <b>7-11 Exam Days</b> Students will be dismissed at 12:10 pm following exams. All students must stay for the entire time and will not be allowed to leave early even if they finish the exam!				SENIORS EXAMS IN THE LIBRARY Period A1 Exam 7:45 – 9:55 Period A2 Exam 10:00 – 12:10
<b>Monday - June 3rd</b>	<b>Tuesday - June 4th</b>	<b>Wednesday - June 5th</b>	<b>Thursday - June 6th</b>	<b>Friday - June 7th</b>
<b>7-11 Regular Schedule</b>	<b>7-11 Regular Schedule</b>	<b>7-11 Regular Schedule</b>	<b>7-11 Exams</b>	<b>7-11 Exams</b>
SENIORS EXAMS IN THE LIBRARY  Period B1 Exam 7:45 – 9:55  Period B2 Exam 10:00 – 12:10	SENIORS EXAMS IN THE LIBRARY  Period B5 Exam 7:45 – 9:55  Period B6 Exam 10:00 – 12:10	SENIORS EXAMS IN THE LIBRARY  Period A3 Exam 7:45 – 9:55  <i>Promo Practice 8-9:30</i>  Period A6 Exam 10:00 – 12:10  Senior Grades are due 1:15pm	Period A1 Exam 7:45 – 9:55  <i>8:00-9:00 Promo Practice</i> <i>9:30-12:00 Grad Practice</i>  Period A2 Exam 10:00 – 12:10  <i>8th Grade Spanish 1 Exam</i> <i>8th Grade Latin 1 Exam</i>	Period B1 Exam 7:45 – 9:55  <i>8:00-9:00 Promo Practice</i> <i>9:30-12:30 Grad Practice</i>  Period B2 Exam 10:00 – 12:10  <i>Graduation 7 pm</i>
<b>Monday - June 10th</b>	<b>Tuesday - June 11th</b>	<b>Wednesday - June 12th</b>		
<b>7-11 Exams</b>	<b>7-11 Exams</b>			
Period A3 Exam (MS Per. 5) 7:45 – 9:55  Period A6 Exam 10:00 – 12:10  <i>8th Grade Promotion 9am</i>	Period B5 Exam (MS Per. 3) 7:45 – 9:55  Period B6 Exam 10:00 – 12:10	Make-up Exam Day <i>Only students making up an exam should be present.</i>  Grades due for 7-11 @ 8:00am		<b>NO LUNCH SERVED ON EARLY DISMISSAL EXAM DAYS!</b>