

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING
AND
ORGANIZATIONAL MEETING**

December 14, 2023

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

3:30 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Brad Bergstrom, called the meeting to order at 4:00 p.m.

Board Members Present:

Brad Bergstrom, President
Frank Yanes, Clerk
Reverend Edward Ezaki, Member
Constance Lunde, Member
Karyll Smith Quinn, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. The Rafer Johnson Jr. High Choir groups performed at the Board meeting, showcasing their incredible talent. On Monday, the Little Theater came alive with the Rafer Choir's Holiday Concert. It was a packed house with proud families. The Reagan Honor Choir also joined them

on stage to perform and did an excellent job. Thank you to Rafer and Reagan's choir director, Mr. Jacob Pasalakis, and his accompanist, Mr. Farrell Phillips.

5.2. Communications/Recognitions

- 5.2.1. The Board and Administrators will join our night custodians at J's Tacos following the meeting. Our custodians work tirelessly behind the scenes, ensuring our schools are clean, safe, and welcoming for everyone. It will be nice to get together and see their hard work recognized and celebrated.
- 5.2.2. On Saturday, Beyond the Bell took 54 students from Rafer to Imagineer School for an unforgettable day at Disneyland. These students worked hard throughout the semester to earn this opportunity. Students were able to witness the magic behind the scenes, learning about cutting-edge technology. The Disney Imagineer teachers guided them through the three types of technology used at the park, allowing them to witness it in action on some of their favorite rides. They also participated in hands-on programming and coding the system for the after-dark water and color show. Students spent the afternoon exploring the park and rides. Thank you to our staff who were at Rafer at 4:00 am on a Saturday and returned close to midnight, making sure these students had a great time. For 20 students, this was their very first trip to Disneyland.
- 5.2.3. All our schools had floats in the recent Santa Lucia Parade, and special congratulations are in order for Rafer Johnson Jr. High Leadership as they claimed 1st place in the Swedish category, Roosevelt School won 2nd place in the children's category, and Lincoln School, our Grand Champion! Thank you to the dedicated parents, volunteers, and staff who gave their time, effort, and resources to bring our festive floats to life.
- 5.2.4. KECSD Staff enjoyed our annual District Christmas Luncheon on Monday. It is always a memorable event, with staff and retirees coming together to visit before the break. Thank you to Maggie, Monica, Diane, Erika, Kristy, and Bricki for preparing the delicious food! Thank you to our staff for all you do for our students. Island Photography provided pictures that will be shared soon and SchoolsFirst Federal Credit Union provided Superior Dairy dessert and gift cards for a raffle.
- 5.2.5. KCAPS scheduled bell ringers for the holiday season, and I want to thank those employees who signed up, including Linda, Erin, and several District Liaisons. It is a great way to visit with our community and get into the Christmas spirit.
- 5.2.6. Washington and Roosevelt each hosted fantastic Goodies with Guardians events this week. Our mission was two-fold, focusing on Family Engagement and Integrated Student Supports. Families came to enjoy donuts, pan dulce, and hot cocoa, engagement, and time with their students. Two school counselors, Mary Leal and Brandon Greer, planned Social-Emotional Learning (SEL) packet activities for families to enjoy over the winter break. Students can return completed pages from the packet and receive S.T.A.R. tickets, which can be spent at the PBIS store as a special incentive. The event also included a few family photo areas, capturing some great family pictures. A big thank you to our Community Schools team and everyone who participated!
- 5.2.7. In January, we will begin our next Raising Highly Capable Kids session. Parents are welcome to join and enhance their parenting skills through these interactive English and Spanish workshops. These sessions will cover various topics, from valuing and seeking support to empowering decision-making, fostering empathy, and friendship skills, and addressing resistance to negative peer pressure. This group provides a strong, supportive community for parents! As parents and educators, we all share the common goal of providing the best for our children, and nothing beats the joy of raising confident, resilient, and capable kids.
- 5.2.8. Thanks to the support of parent Matt Pantages and a donation from Lively Arts Foundation, we received 50 FREE tickets for the Central California Ballet's performance of "The Nutcracker" this past weekend. Families were very happy to be able to enjoy the performance with their children.

6. Assistant Superintendent's Report
 - 6.1. Mr. Stovall discussed the School Safety Plans and Classroom Lockdown Kits. He will bring the Classroom Lockdown Kits to our next Sounding Board meeting for staff input.
 - 6.2. The CAASPP Test Scores Private Preview was released today and the public view will be released tomorrow. Mr. Stovall shared some information from the previous year's test results and will share more from the Dashboard and current year at the January meeting.

7. Chief Business Official's Report
 - 7.1. MOT will be speaking with the Kingsburg Youth Baseball Association regarding the maintenance shop at Lincoln. KYBA has been using ¼ of the building and we will discuss that storage area.
 - 7.2. MOT has been busy with work orders but are working hard to get them done.
 - 7.3. Grounds purchased a gutter vacuum. We will try to get all site gutters cleaned out before vacation ends.
 - 7.4. Food Service treated the District Office to delicious turkey gravy and mashed potatoes this week.
 - 7.5. Food Service staff will be prepping for the State of the District event on Monday. Kristy has been doing a great job covering all the absences they have had.
 - 7.6. Upcoming Projects:
 - Washington TK Room 13
 - CVHS Principal Office
 - Lincoln Restroom FRP walls
 - Reagan Intervention- We are setting up surveys to locate the utilities for a possible new intervention classroom, which would be located near the volleyball courts.

8. Board Member Reports
 - 8.1. Mr. Yanes, Dr. Sever, and Mrs. Winchell visited Washington on a site tour. Witnessing Amy's effective intervention work with the kids was impressive.
 - 8.2. Mrs. Lunde and Mr. Stovall conducted a site visit to Reagan. She emphasized the positive impact of Board attendance at these visits.
 - 8.3. Mrs. Smith Quinn commended the Raising Highly Capable Kids graduation celebration, expressing admiration for our phenomenal liaisons and their dedicated efforts.
 - 8.4. Mrs. Smith Quinn shared her enthusiasm for the impressive Bilingual Night event, noting that the district doesn't do things halfway.

CONVENE ORGANIZATIONAL MEETING

9. Election of Officers
 - 9.1. President
 - 9.2. Clerk
 - 9.3. Secretary

Items 9.1.-9.3.

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn, to nominate Mr. Frank Yanes as President for 2024, and Mrs. Constance Lunde as Clerk for 2024, and Dr. Wesley Sever as Secretary for 2024.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

10. Consider Approval of Statement of Facts

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

11. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn, to nominate Mr. Yanes as Representative and Mrs. Lunde as Alternate Representative

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Consider Approval of Authorized Signature and Mailing Permits

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

13. Consider Approval of Proposed 2024 Board Meeting Dates

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom, to approve the 2024 Board meeting dates as proposed

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

RECONVENE REGULAR MEETING

ACTION

14. Consent Agenda

14.1. Consider Approval of Minutes – November 14, 2023, 2023 Board Meeting

14.2. Consider Approval of Minutes – November 30, 2023, 2023 Special Board Meeting

14.3. Consider Approval of Cash Balances

14.4. Consider Approval of Budget Report

14.5. Consider Approval of Accounts Payable Report

14.6. Consider Approval of Request to Surplus Equipment

14.7. Consider Approval of 2024-25 and 2025-26 School Calendars

14.8. Consider Approval of Comprehensive School Safety Plans

14.9. Consider Approval of Agency Agreement Tulare County Office of Education for Intern Teachers and Support

Items 14.1. – 14.9.:

Moved: Mr. Bergstrom; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

15. Consider Adoption and Certification of 2023-24 First Interim Budget Report

Moved: Rev. Ezaki; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

16. Consider Adoption of Resolution No. 24-08: In the Matter of Reviewing Development Fees on Residential and Commercial and Industrial Development Collected During the 2022-2023 School Year

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

17. Consider Adoption of Resolution No. 24-09: Authorization of Individual to Make Application for and Administer the New Alternative Fuel Vehicle Purchase Program Through the San Joaquin Valley Air Pollution Control District

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

18. Consider Approval of Construction Management Services Agreement with Mark Wilson Construction, Inc. for the HVAC Project at Washington Elementary and Lincoln Elementary

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

19. Consider Approval of Quote from Nick's Custom Golf Carts for New Alternative Fuel Vehicle Purchase Through the San Joaquin Valley Air Pollution Control District

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

CURRICULUM AND INSTRUCTION

20. Consider Approval of Professional Learning Agreement Through the Fresno County Superintendent of Schools

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

HUMAN RESOURCES

21. Consider Approval of Request to Offer a \$1,000 Retirement Incentive if Employee Submits Letter of Resignation for the Purposes of Retirement by February 2, 2024, at 4:00 p.m., Completes Their 2023-24 Contract, and Has a Retirement Date No Later Than June 30, 2024

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

22. Consider Approval of Board Policies/Administrative Regulations/Exhibits
22.1. BP/AR 1240: Volunteer Assistance
22.2. BP 3312: Contracts
22.3. BP/AR 3551: Food Service Operations/Cafeteria Fund
22.4. BP/AR 6174: Education for English Learners

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde, to table item 22.1 and approve items 22.2.-22.4.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

PUBLIC COMMENT

23. Public Comment on Agendized and Non-Agendized Items
No comments were received from the public.
24. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, January 22, 2024, 4:00 p.m., Professional Development Building

CLOSED SESSION

25. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
25.1. Classified Probationary Release
26. Anticipated Litigation (Government Code Section 54956.9(b))
27. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
28. Public Employee Employment
28.1. Certificated Personnel
28.1.1. Consider Approval of Student Teachers for the 2023-2024 Spring Semester

28.2. Classified Personnel

28.2.1. Consider Approval of Request to Hire: State Preschool Paraprofessional, Washington State Preschool

29. Pupil Personnel

29.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

29.1.1. Consider Approval of 2023-24 New Attendance Requests – Site-Based Program

29.1.2. Consider Approval of 2023-24 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

30. Report of Actions Taken in Closed Session

Action taken on agenda item 25.1.:

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom, to take the following action:

- Ratified the Release of a Classified Probationary Employee – Paraprofessional- EL

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 28.1.1.:

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde, to take the following action:

- Approved Student Teachers for the 2023-2024 Spring Semester

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 29.1.1.:

Moved: Rev. Ezaki; Seconded: Mrs. Lunde, to take the following action:

- Approved Request to Hire: Galilea Rivera, State Preschool Paraprofessional, Washington State Preschool

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 30.1.1. – 30.1.2.:

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn, to take the following action:

- 2023-24 New Attendance Requests – Site-Based Program – Waitlisted two requests; approved all other requests.
- 2023-24 New Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

31. Adjourn

Meeting was adjourned at 5:13 p.m.