

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**February 13, 2024**

**Kingsburg Elementary Charter School District Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**Alternative Location:  
213 W. Civic Center Drive  
Sandy, UT 84070**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Frank Yanas, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Frank Yanas, President  
Constance Lunde, Clerk (Attended meeting via teleconference at alternative location)  
Brad Bergstrom, Member  
Reverend Edward Ezaki, Member  
Karyll Smith Quinn, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Matt Stovall, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Bergstrom; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanas – Yes

Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Rafer Johnson Jr. High- MESA Student Presentation – MESA students from Rafer Johnson Jr. High presented on their November trip to Catalina Island Marine Institute. On this trip, students

participated in numerous labs focused on marine biology and ecology, where they identified various types of fish, learned about the habits of sharks, discovered the importance of algae in our everyday lives, tested ocean water for depth, clarity, salinity, and temperature, peered through microscopes to identify multiple varieties of plankton, and more. Students shared with the Board their most significant takeaway was growing closer as a class and becoming closer friends. The trip most definitely marked some unique "firsts" for many of these students. We have faith that these experiences inspired the students to explore their world through a fresh lens that will extend the learning well beyond their middle school years.

5.2. Communications/Recognitions

5.2.1 The District received a positive certification on the First Interim.

5.2.2 Staffing meetings will begin this week.

5.2.3 Mrs. Pasillas will be working with PAIN (Parents and Addicts in Need) to secure Narcan for every classroom at Reagan and Rafer. We hope to never have to use it, but would like it there to be prepared in the event it is needed.

5.2.4 Mrs. North shared recent newcomer information that Dr. Sever shared with the Board. In 22-23, we had 12 students arrive from Mexico, Ukraine, and New Zealand. This year, we have had 36 students arrive so far from Mexico, Germany, North Korea, South Korea, New Zealand, India, Antigua, Canada, Egypt, and China. Current languages represented in our District include Korean, Cantonese, Punjabi, Spanish, Russian, Ukrainian, Portuguese, and Arabic.

6. Assistant Superintendent's Report

6.1. Kingsburg Reads One Book- The first day of reading will be March 4<sup>th</sup>. Mr. Stovall passed out a lanyard, book, reading schedule and bookmark for the Board members. Students will be participating in a game downtown where students can use a passport and visit businesses to learn about endangered animals and then turn in the passport to their librarian to get a special lanyard.

6.2. LCAP Mid-Year Report

6.3. School Emergency Plan Updates – Our Emergency Plans have been updated to include our new Catapult Emergency System. Mr. Stovall will share the plans with the Board. We are at 91% of staff trained on the new system. The first drills we do on Catapult they will be with us for the drill.

7. Chief Business Official's Report

7.1. Projects Update

7.1.1 Speed bumps were added in the alley at Washington School. We will be placing speed bumps in the loops at Reagan (3) and Rafer (2).

7.1.2 The Washington roof will be replaced for the library and room 18. People were jumping from building to building and now there is a soft spot. We have a plan to stop the access to the roof that Mr. McIntyre will be working on.

7.1.3 We have been discussing the mural for the Rafer Gym. The original voted on design was busy and we have a few other options we will have staff and the Board look at.

7.1.4 There will be a round-a-bout placed near Lincoln School in the next few years. We will work with the city and hopefully construction will take place during the summer time.

7.1.5 We have 240 blue cooler bags that were used during COVID to distribute food. We will keep 50-75 for use during field trips. We will talk to the auditors to find out if we can donate or sell the others.

8. Director of Expanded Learning & English Learner Programs Report

8.1. Mrs. North discussed the Expanded Learning Opportunities Program Plan that is on the consent agenda. She shared all of the exciting events that students have been a part of so far this year.

9. Board Member Reports
  - 9.1. Dr. Sever and Mrs. Regier showed Mrs. Smith Quinn through CVHS last week on a site visit. She was able to talk to all of the staff and also visited Island. Karyll noted, the environment at Island feels really good. Karyll talked with each of the students during that visit. She was very impressed with Dylan Albiani and it is obvious his heart is with these kids.
  - 9.2. Mr. Bergstrom and Dr. Sever visited Roosevelt on a site visit and everything looks great over there.
10. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 10.1. BP 0410: Nondiscrimination in District Programs and Activities
  - 10.2. BP/AR/E 1312.2: Complaints Concerning Instructional Materials
  - 10.3. BP/AR 1312.3: Uniform Complaint Procedures
  - 10.4. BP 5145.3: Nondiscrimination/Harassment

No changes were made and policies will be brought back to the next Board meeting for approval.

### **ACTION**

11. Consent Agenda
  - 11.1. Consider Approval of Minutes – January 22, 2024 Board Meeting
  - 11.2. Consider Approval of Cash Balances
  - 11.3. Consider Approval of Budget Report
  - 11.4. Consider Approval of Accounts Payable Report
  - 11.5. Consider Approval of Request to Surplus Equipment
  - 11.6. Consider Approval of Request for Out of State Travel: Kristy LeBoeuf, Legislative Action Conference, March 2-6, 2024, Washington, D.C.
  - 11.7. Consider Approval of Quote from Savvas Learning Company LLC for Annual SIOP Training for New Teachers
  - 11.8. Consider Approval of Expanded Learning Opportunities Program Plan

#### Item 11.1.- 11.8.:

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes  
 Motion Carried: 5-0

### **BUSINESS SERVICES**

12. Consider Approval of Certification of Corrective Actions for the 2022-2023 Financial Audit

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes  
 Motion Carried: 5-0

13. Consider Approval of Contract with Fresno Roofing Company, Inc. to Replace Roof of Washington Elementary Library and Room 18

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes  
Motion Carried: 5-0

14. Consider Approval of Contract with USA Shade for Shade Structure at Washington Preschool

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

15. Consider Approval of Contract with Veyna Design Studios for Mural on Rafer Johnson Jr. High Gym

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**HUMAN RESOURCES**

16. Consider Approval of MOU with Fresno Pacific University for Intern Teacher/Special Education

Moved: Mr. Bergstrom; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**SPECIAL EDUCATION & STUDENT SERVICES**

17. Consider Approval of Agreement with Speech Therapy Link for Occupational Therapy Services

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**ADMINISTRATIVE SERVICES**

18. Consider Approval of Delegate Assembly Nominees to the 2024 CSBA Delegate Assembly

This item died for lack of motion.

19. Consider Approval of Board Policies/Administrative Regulations/Exhibits

19.1. AR 5117: Interdistrict Attendance

19.2. E(1)5117(a), E(1)5117(b): Interdistrict Transfer Request Form- Site-Based

19.3. E(2)5117(a), E(1)5117(b): Interdistrict Transfer Request Form- Central Valley Home School

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes  
Motion Carried: 5-0

## **PUBLIC COMMENT**

20. Public Comment on Agendized and Non-Agendized Items
  - 20.1. No comments were received from the public.
21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Tuesday, March 12, 2024, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
23. Anticipated Litigation (Government Code Section 54956.9(b))
24. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
25. Public Employee Employment
  - 25.1. Certificated Personnel
    - 25.1.1 Consider Acceptance of Resignation for the Purposes of Retirement: Kindergarten Teacher, Washington School
    - 25.1.2 Consider Acceptance of Resignation for the Purposes of Retirement: 3<sup>rd</sup> Grade Teacher, Lincoln School
    - 25.1.3 Consider Acceptance of Resignation for the Purposes of Retirement: PE Teacher, Rafer Johnson Jr. High
  - 25.2. Classified Personnel
    - 25.2.1 Consider Acceptance of Resignation: Paraprofessional- EL, Reagan Elementary
    - 25.2.2 Consider Approval of Request to Hire: Paraprofessional- General (TK), Washington School
26. Pupil Personnel
  - 26.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
    - 26.1.1 Consider Approval of 2023-24 New Attendance Requests – Site-Based Program
    - 26.1.2 Consider Approval of 2023-24 New Attendance Requests – Central Valley Home School
    - 26.1.3 Consider Approval of 2024-25 New Attendance Requests – Site-Based Program
    - 26.1.4 Consider Approval of 2024-25 Renewal Attendance Requests – Site-Based Program

## **RECONVENE PUBLIC SESSION**

### **ACTION**

27. Report of Actions Taken in Closed Session

Action taken on agenda items 25.1.1. – 25.2.2.:

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation for the Purposes of Retirement: Leigh Ann Spitzer, Kindergarten Teacher, Washington School

- Accepted Resignation for the Purposes of Retirement: Kelly Clifton, 3rd Grade Teacher, Lincoln School
- Accepted Resignation for the Purposes of Retirement: Christopher Bouck, PE Teacher, Rafer Johnson Jr. High
- Accepted Resignation: Melissa Sandoval, Paraprofessional- EL, Reagan Elementary
- Approved Request to Hire: Monica Amador, Paraprofessional- General (TK), Washington School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda items 26.1.1. – 26.1.4.:

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki, to take the following action:

- 2023-24 New Attendance Requests – Site-Based Program – Approved all requests.
- 2023-24 New Attendance Requests – Central Valley Home School – Waitlisted one request; approved all other requests
- 2024-25 New Attendance Requests – Site-Based Program – Approved all requests.
- 2024-25 Renewal Attendance Requests – Site-Based Program – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

28. Adjourn

Meeting was adjourned at 5:43 p.m.