

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
WEDNESDAY, APRIL 24, 2024  
6:30PM REGULAR MEETING  
BOARD OF EDUCATION CONFERENCE ROOM**

**Present:** Rachelle Bateman-President, Tenneille Brewer-Vice President, Beth Bulkley, Erik Karlsen, Alicia Rath, Thomas Wilson and Kimberly Wolverton

**Others Present:** Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Jennifer Bartlett-Prati-Assistant Superintendent of Curriculum and Instruction and Elizabeth Houghton

**1. OPENING AND MINUTES**

1.1 Call to Order at 6:33pm by President Bateman

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of April 9, 2024 and the Special Meeting of April 17, 2024.

Moved: Mrs. Rath                      Seconded: Mr. Karlsen

Approved unanimously 7/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda with Addendum item #6.2.1

Moved: Mrs. Bateman              Seconded: Mrs. Wolverton

Approved unanimously 7/0.

1.3.1.2 Executive Session – **was needed and was held at the end of the meeting.**

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, May 14th, 2024 at 6:30pm in the Board of Education Conference Room. This will also serve as Budget Hearing for the 2024-2025 School Year Budget (6:00pm) and meet the candidates (6:20pm).

1.5 Other Items

**2. INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.2 Resolutions

2.2.1 Approved the following student overnight trips:

**ROMULUS FFA TRIP TO BUFFALO APPROVED**

2.2.1.1 Romulus FFA Chapter group to Buffalo NY to attend the NY State Convention May 2 and 3<sup>rd</sup>, 2024 with Mrs. Jami Willard and Ms. Jennifer Gillan as chaperones.

**WASHINGTON D.C. TRIP APPROVED**

2.2.1.2 Washington DC trip on May 5<sup>th</sup> through May 7<sup>th</sup>, 2024 with Melissa Lilyea, Noah Weinman and Marty Rotz as chaperones.

**INTERNATIONAL TRAVEL CLUB TRIP TO SAN SALVADORE APPROVED**

2.2.1.3 International Travel Club group to San Salvadore, Bahamas May 25<sup>th</sup> through May 29<sup>th</sup>, 2024 with Holly Stekl and Angela Fox as chaperones.

**SENIOR CLASS TRIP TO CLEVELAND APPROVED**

2.2.1.4 Senior Class trip to Cleveland, OH June 7<sup>th</sup> through June 9<sup>th</sup> with Melissa Lilyea and Noah Weinman as chaperones.

Moved: Mrs. Brewer                      Seconded: Mrs. Bulkley

Approved unanimously 7/0.

2.3 Announcement and Reports Mrs. Jennifer Bartlett-Prati presented the new Math curriculum (Eureka Math<sup>2</sup>) highlighting the trail period use in the classrooms and teacher recommendations. This program will phase out the IReady program currently being used and will align the grade levels into a cohesive math program PreK through Algebra.

2.4 Other Items

**3. REPORTS TO THE BOARD**

3.1 Resolutions

**BOCES ELECTION AND BUDGET VOTE HELD**

3.1.1 WFL BOCES Election (Pam Pendleton, OJ Sahler and Lynn Gay) and Administrative Budget Voting:

3.1.1.1 Motion made by Mrs. Bulkley and seconded by Mrs. Wolverton that the Board of Education of the Romulus Central School District cast one vote for Pam Pendleton to a seat on the Wayne Finger Lakes BOCES Board for a three year team effective July 1, 2024.

3.1.1.2 Motion made by Mrs. Wolverton and seconded by Mrs. Rath that the Board of Education of the Romulus Central School District cast one vote for OJ Sahler to a seat on the Wayne Finger Lakes BOCES Board for a three year team effective July 1, 2024.

3.1.1.3 Motion made by Mr. Karlsen and seconded by Mrs. Bulkley that the Board of Education of the Romulus Central School District cast one vote for Lynn Gay to a seat on the Wayne Finger Lakes BOCES Board for a three year team effective July 1, 2024.

# Yes Votes **All 7** # No Votes 0 # Abstain 0

Motion Carried unanimously 7/0.

3.1.1.4 Motion made by Mr. Wilson and seconded by Mrs. Brewer that the Board of Education of the Romulus School District at its April 24<sup>th</sup>, 2024 meeting, approved the 2024-2025 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,863,200.00.

# Yes Votes **All 7** # No Votes 0 # Abstain 0

Motion Carried unanimously 7/0.

3.2 Announcements and Reports

3.2.1 President's Report- President Bateman thanked everyone who participated in the Superintendent search process. The announcement of the candidate should be

made on May 9<sup>th</sup>. Negotiations are currently underway with the prospective candidate.

3.2.2 Board Members Forum- Tenneille reported that spring sports or off to a good start. Invited the BOE members to attend the Elementary Musical 101 Dalmatians. Mr. Karlsen mentioned that he and Mr. Rotz attended the BOCES open house, and he thoroughly enjoyed seeing the campus again. Mrs. Wolverton also commented on the Baseball experience being positive as a combined team.

3.2.3 Superintendent's Report – Mr. Rotz announced that Jami Thompson was Awarded the NYS Association's Agricultural Educator of the Year. She will be presented with this award on June 16<sup>th</sup> in Auburn, NY. He updated the BOE on the meeting regarding the MacDougall School House and the Fayette Historical Society. More information is needed before a decision can be made. NYSED requirements on codes along with possible land contract and maintenance agreements need to be explored further. Lastly, Mr. Rotz commented on the New Leaf Energy Project letter and discussed his conversation with Sara Davis at the IDA. He recommends that the BOE respond to the letter to request the PILOT taxes. This is the first time the district has received a letter with that option given. The BOE agreed to have the letter sent requesting the taxes.

### 3.3 Other Items

## 4. BUSINESS OFFICE REPORTS

### 4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Internal Claims Audit Report for the 2<sup>nd</sup> Quarter (January, February, and March 2024)

#### **MOU HEAD START AGREEMENT AUTHORIZED**

4.1.1.2 Authorized the Superintendent to sign the MOU with Agri-Business Child Development-Seneca County Head Start for the 2024-2025 school year.

4.1.1.3 Accepted the Cameras for Schools Donation from The NY Schools Insurance Reciprocal in the amount of \$1,000.

4.1.1.4 Accepted the end of year events donation from United Way of Seneca County in the amount of \$200.

#### **(3) SCHOOL BUS DRIVER POSITIONS CREATED**

4.1.1.5 Authorized the creation of (3) three additional Full-Time 10-month School Bus Driver positions to be added to our district roster. These positions will follow the Seneca County Civil Service guidelines effective April 26, 2024. Salary range will be based upon experience and rights and benefits will be negotiated under the CSEA contract.

4.1.1.6 Acknowledged receipt of the Notice of Intent of Construction of Solar Project by New Leaf Energy- Bromka Road Solar 1 LLC and to respond requesting taxes.

#### **EUREKA MATH<sup>2</sup> CURRICULUM PROGRAM APPROVED**

4.1.1.7 Approved the use of the Eureka Math<sup>2</sup> curriculum program for the 2024-2025 school year.

4.1.1.8 Accepted the Extra-Curricular Monthly Report for March 2024

Moved: Mr. Wilson                      Seconded: Mrs. Brewer

Approved unanimously 7/0.

4.2 Announcements and Reports

4.3 Other Items

**5. COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

**6. PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

6.1.1.1 ~~To amend the Superintendent's Contract modifying Paragraphs 10(a)(2) and 12(b) effective April 24, 2024~~ Tabled to May 14, 2024

**ACCEPTED ERIKA PARISIAN'S RESIGNATION AS ELEMENTARY TEACHER, MTSS DIRECTOR AND DASA COORDINATOR**

6.1.1.2 Accepted the resignation letter of Erika Parisian as Elementary Teacher, MTSS Director and DASA Coordinator effective May 31, 2024.

**ACCEPTED DEVIN ANDERSON'S RESIGNATION AS ELEMENTARY TEACHER**

6.1.1.3 Accepted the resignation letter of Devin Anderson as Elementary Teacher effective June 30, 2024.

**ACCEPTED NOAH WEINMAN'S RESIGNATION AS SOCIAL STUDIES TEACHER**

6.1.1.4 Accepted the resignation letter of Noah Weinman as Social Studies Teacher effective June 30, 2024.

**APPROVED JENNIFER BARTLETT-PRATI AS SUMMER SCHOOL PRINCIPAL**

6.1.1.5 Approved Jennifer Bartlett-Prati as Summer School Principal at a daily rate of \$110 for 20 days (\$2,200) July through August 2024.

Moved: Mrs. Brewer                      Seconded: Mr. Karlsen

Approved unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

**ACCEPTED MEDICAL LOA OF LISA DELONG-GOTTSCHALL**

\*6.2.1 Accepted the Medical LOA of Lisa Delong-Gottschall effective April 8, 2024 through May 17, 2024 when released by her attending physician. Mrs. Delong-Gottschall will utilize all personal leave banks and any additional days will be unpaid and insurance premiums will be billed after 20 workdays during this unpaid period. The Central Business Office will recalculate her salary upon return if needed.

Moved: Mrs. Bateman                      Seconded: Mr. Wilson

Approved unanimously 7/0.

6.3 Resolutions, Other

6.4 Announcements and Reports

6.5 Other Items

**7. CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 ~~To approve the placement of the Committee on Special Education Minutes dated.~~  
(no meetings scheduled)

7.1.1.2 Approved the placement of the Committee on Pre-School Special Education Minutes dated April 15, 2023 (Student Numbers #67586 and #67587)

7.1.1.3 Approved the placement of the Committee on Section 504 Minutes dated April 11, 2024 (Student Number #06413)

Moved: Mrs. Bulkley                      Seconded: Mr. Wilson

Approved unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

**8. BUILDING AND GROUNDS**

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

**9. TRANSPORTATION**

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

**EXECUTIVE SESSION HELD**

10. **EXECUTIVE SESSION** – President Bateman stated at 7:44pm that an executive session was needed for the discussion of employment and contractual items with no further action being taken this evening. Motion to adjourn the executive session and return to the open meeting at 8:50pm

Moved: Mr. Wilson                      Seconded: Mr. Karlsen

Approved unanimously 7/0.

**11. ADJOURNMENT**

A motion was offered to adjourn at 8:51pm

Moved: Mrs. Rath                      Seconded: Mrs. Wolverton

Approved unanimously 7/0.

**12. DISTRIBUTIONS**

12.1 Tenure/Permanent Status Recommendations

13. **NEGOTIATIONS COMMITTEE MEETING**- not needed.

Respectfully submitted,

Suzanne Nicholson

District Clerk