

MINUTES, March 27, 2024

MINUTES of March 27, 2024, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Rodney Bobby, Kevin Boariu, Joseph Boltz, Eric DiTullio, Merle Glass, Michael Lenzi, Dr. Michael Panza, Anna Pascarella, Deborah Roberson, Gary Shingleton, Patty Wilson, Dr. Wayde Killmeyer, Executive Director
Others Present: Donna Volpe, Brenda Marino, Melissa Wyllie, Charles Sapienza, Jason Williams, Teena Sipos

- I The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. There were no items for discussion in an Executive Session.
- IV. Minutes of the February 28, 2024, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 was approved on a motion by Mr. DiTullio, seconded by Dr. Panza with all members present voting in favor.
- V. On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the agenda was approved with the following:

ADDITION: Employment, Shawn Hedglin

ADDITION: Resignation, Sean Emrick

CHANGE: Contracts for Authorization

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. OLD BUSINESS

On a motion by Mr. DiTullio, seconded by Dr. Panza with all members present voting in favor the following policies were given a second read and adoption. **Employees 251, 301, 302, 304, 305, 307, 308, 309, 313, 314.1, 317, 317.1, 318, 319, 320, 321, 322, 323, 324, 325.**

President

Secretary

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VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS February 1, 2024, through February 29, 2024

1.	State and Federal Programs (Fund 10)	\$ 19,472,598.60
2.	Special Education (Fund 20)	\$ 13,770,082.00
3.	Capital Projects (Fund 30)	\$ 547,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,326,725.00
5.	IU General Fund (Fund 10)	\$ 3,829,304.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 330,000.00
	TOTAL	\$ 40,464,659.60

BILLS February 1, 2024, through February 29, 2024

1.	General Fund (Fund 10)	\$ 2,405,507.30
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 770,976.41
	TOTAL	\$ 3,176,483.71

B. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Bobby seconded by Ms. Pascarella with all members present voting in favor, The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

President

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VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

On a motion by Mrs. Roberson seconded by Ms. Pascarella with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

D. Resignations

On a motion by Mr. Bobby, seconded by Ms. Pascarella with all members present voting in favor, the following resignations were approved.

Special Education

MaryKay Dietz, Special Education Teacher, effective the close of work on June 28, 2024 due to retirement.

Sean Emrick, Paraprofessional/LPN, effective June 28, 2024.

E. Leave

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following was approved.

Employee #1 of 2023-2024, an unpaid leave of absence from April 17, 2024 through May 31, 2024 with all benefits with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave.

F. Employment

On a motion by Mrs. Roberson, seconded by Ms. Pascarella with all members present voting in favor the following persons were approved for employment.

Special Education

Katharine Lee, Teacher of the Deaf and Hard of Hearing, effective August 8, 2024. Her salary will be based upon Step 1, Masters in Special Education, on the 2024-2025 PSEA salary schedule. She will be issued a Temporary Professional Contract.

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VIII. NEW BUSINESS (continued)

Buildings & Grounds/Technology

Shawn Hedglin, Maintenance Technician, effective upon his release from his current position. His salary will be based on ESPA 2023-2024, Maintenance Technician, Bachelor degree level. Continued employment is contingent on successful completion of the probationary period.

G. MIU IV 2024-2027 Comprehensive Plan

On a motion by Mr. Bobby, seconded by Ms. Pascarella with all members present voting in favor, the attached MIU IV 2024-2027 Comprehensive Plan was approved.

H. Policy Review

On a motion by Mr. DiTullio, seconded by Dr. Panza with all members voting in favor the following polices were given first read and tentative approval. **Employees, 328, 332, 339, 340, 342, 351.**

I. Policy Revisions

On a motion by Dr. Panza, seconded by Mr. Bobby with all members present voting in favor. Policies, **Finance 610, 611, UGG 4 Procurement** were approved for revision.

J. Permission to Advertise for Bids

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, permission to advertise for bids for the following was approved.

Permission is requested to advertise for bids regarding the following:
Transportation Contracts -- bid proposals will be sought for the provision of transportation services for students with disabilities in the Early Intervention in Butler, Lawrence, and Mercer Counties as needed for the time period of September 1, 2024 through August 1, 2026.

K. 2024-2025 Joint Purchasing Bid Award

On a motion by Mr. Bobby, seconded by Ms. Pascarella with all members present voting in favor, the following was approved.

Bids have been reviewed following the bid openings for Art Supplies, Athletic Supplies, Copier Paper, Incentives, Lighting, Maintenance Supplies, Nursing Supplies, and School Supplies, as part of the Joint Purchasing Cooperative. Bids closed on March 11, 2024, at 3:30 p.m. A list of recommended bid awards for vendors with the lowest bid prices meeting bid specifications is attached for board approval.

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X. ADJOURNMENT

On a motion by Dr. Panza, seconded by Mr. DiTullio with all members present voting in favor the meeting was adjourned.

President

Secretary