

# Annual Public Notice

## **ANNUAL PUBLIC NOTICE OF SPECIAL EDUCATION SERVICES**

*(This notice was published in The Patriot-News on September 1, 2022.)*

### **Annual Public Notice of Special Education Services and Programs, Services for Gifted Students, and Services for Protected Handicapped Students**

#### **Notice to Parents**

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find responsibilities. School districts (SDs), intermediate units (IUs) and charter schools (CSs) are required to conduct child find activities for children who may be eligible for services via Section 504 of the Rehabilitation Act of 1973. For additional information related to Section 504/Chapter 15 services, parents may refer to Section 504, Chapter 15, and the Basic Education Circular entitled Implementation of Chapter 15. Also, school districts are required to conduct child find activities for children who may be eligible for gifted services via 22 Pa Code Chapter 16. For additional information regarding gifted services, parents may refer to 22 PA Code Chapter 16. If a student is both gifted and eligible for Special Education, the procedures in IDEA and Chapter 14 shall take precedence.

This notice shall inform parents throughout the school district, intermediate unit, and charter school of the child identification activities and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities or eligible young children. In addition to this public notice, each school district, intermediate unit, and charter school shall publish written information in the handbook and on the web site. Children age three through twenty-one can be eligible for special education programs and services. If parents believe that their child may be eligible for special education, the parent should contact the staff member identified for their school district of residence, listed at the end of this public notice.

Children age three through the age of admission to first grade are also eligible if they have developmental delays and, as a result, need Special Education and related services. Developmental delay is defined as a child who is less than the age of beginners and at least 3 years of age and is considered to have a developmental delay when one of the following exists: (i) The child's score, on a developmental assessment device, on an assessment instrument which yields a score in months, indicates that the child is delayed by 25% of the child's chronological age in one or more developmental

areas. (ii) The child is delayed in one or more of the developmental areas, as documented by test performance of 1.5 standard deviations below the mean on standardized tests. Developmental areas include cognitive, communicative, physical, social/emotional and self-help. For additional information you may contact Terry Telep, Supervisor of Preschool/Early Intervention, Capital Area Intermediate Unit #15, at [ttelep@caiu.org](mailto:ttelep@caiu.org), or at 717-732-8400. ext/ 8539, or Jessica White, Supervisor of Preschool/Early Intervention, Capital Area Intermediate Unit #15, at [jwhite@caiu.org](mailto:jwhite@caiu.org), or at 717-732-8400, ext. 8781.

## **Evaluation Process**

Each school district, intermediate unit, and charter school has a procedure in place by which parents can request an evaluation. For information about procedures applicable to your child, contact the school that your child attends. Telephone numbers and addresses can be found at the end of this notice. Parents of preschool age children, age three through five, may request an evaluation in writing by addressing a letter to Terry Telep or Jessica White, Supervisors of Preschool/Early Intervention, Capital Area Intermediate Unit #15.

## **Consent**

School entities cannot proceed with an evaluation, or with the initial provision of special education and related services, without the written consent of the parents. For additional information related to consent, please refer to the Procedural Safeguards Notice which can be found at the PaTTAN website, [www.Pattan.net](http://www.Pattan.net). Once written parental consent is obtained, the district will proceed with the evaluation process. If the parent disagrees with the evaluation results, the parent can request an independent education evaluation at public expense.

## **Program Development**

Once the evaluation process is completed, a team of qualified professionals and parents determine whether the child is eligible. If the child is eligible, the Individualized Education Program team meets, develops the program, and determines the educational placement. Once the IEP team develops the program and determines the educational placement, school district staff, intermediate unit staff, and/or charter school staff will issue a Notice of Recommended Educational Placement/Prior Written Notice (NOREP/PWN). Your written consent is required before initial services can be provided. The parent has the right to revoke consent after initial placement.

## **Confidentiality of Information:**

The school districts, intermediate units and charter schools maintain records concerning all children enrolled in the school, including students with disabilities. All records are

maintained in the strictest confidentiality. Your consent, or consent of an eligible child who has reached the age of majority under state law, must be obtained before personally identifiable information is released, except as permitted under the Family Education Rights and Privacy Act (FERPA). The age of majority in Pennsylvania is age 21. Each participating agency must protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages. One official at each participating agency must assume responsibility for ensuring the confidentiality of any personally identifiable information. Each participating agency must maintain, for public inspection, a current listing of the names and positions of those employees within the agency who have access to personally identifiable information.

In accordance with 34 CFR § 300.624, please be advised of the following retention/destruction schedule for the Pennsylvania Alternate System of Assessment (PASA), Pennsylvania System of School Assessment (PSSA), and Keystone Exam related materials:

- PSSA, Keystone Exam, and PASA test booklets will be destroyed one year after student reports are delivered for the administration associated with the test booklets.
- PSSA and Keystone Exam answer booklets and PASA media recordings will be destroyed three years after completion of the assessment.

For additional information related to student records, parents can refer to the Family Education Rights and Privacy Act (FERPA).

This notice is only a summary of the Special Education services, evaluation and screening activities, and rights and protections pertaining to children with disabilities, children thought to be disabled, and their parents. **For more information or to request evaluation or screening of a public or private school child, contact the responsible school entity listed below. For preschool age children, information may be obtained and screenings and evaluations may be requested by contacting the Intermediate Unit.** The addresses of these schools are as follows:

#### **INTERMEDIATE UNIT**

##### **Capital Area Intermediate Unit #15**

Andrew E. McCrea  
55 Miller Street  
Enola, PA 17025-1640  
717-732-8400  
[www.caiu.org](http://www.caiu.org)

##### **Loysville Youth Development Center**

Cynthia Lupold  
24 Opportunity Drive  
Loysville, PA 17047  
717-789-5529  
[www.caiu.org](http://www.caiu.org)

#### **SCHOOL DISTRICT OFFICES**

**Big Spring School District**

**Camp Hill School District**

William Gillet  
45 Mt. Rock Road  
Newville, PA 17241  
717-776-2422  
[www.bigspringsd.org](http://www.bigspringsd.org)

**Carlisle Area School District**

Jill Condo  
623 W. Penn Street  
Carlisle, PA 17013  
717-240-6800 x17815  
[www.carliseschools.org](http://www.carliseschools.org)

**Cumberland Valley School District**

Gaynelle Angelo  
6746 Carlisle Pike  
Mechanicsburg, PA 17050  
717-506-3336  
[www.cvschools.org](http://www.cvschools.org)

**East Pennsboro Area School District**

Janice Miller-Redd  
890 Panther Parkway  
Enola, PA 17025  
717-732-3601  
[www.epasd.org](http://www.epasd.org)

**Halifax Area School District**

Lisa M. Slover  
3940 Peters Mountain Road  
Halifax, PA 17032  
717-896-3416 x111  
[www.hasd.us](http://www.hasd.us)

**Lower Dauphin School District**

Dan Berra  
291 E. Main Street  
Hummelstown, PA 17036-1799  
717-566-5318  
[www.ldsd.org](http://www.ldsd.org)

**Middletown Area School District**

Nicole Taylor  
55 W. Water Street  
Middletown, PA 17057  
717-948-3300 x1007  
[www.raiderweb.org](http://www.raiderweb.org)

**Newport School District**

Mary Kay Hunter  
420 Fickes Lane, PO Box 9  
Newport, PA 17074

Autumn Reely  
2627 Chestnut Street  
Camp Hill, PA 17011  
717-901-2400 x5935  
[www.camphillsd.k12.pa.us](http://www.camphillsd.k12.pa.us)

**Central Dauphin School District**

Anne Zelonis  
600 Rutherford Road  
Harrisburg, PA 17109  
717-545-4703 x70284  
[www.cdschools.org](http://www.cdschools.org)

**Derry Township School District**

Kirsten Scheurich  
30 E. Granada Avenue  
PO Box 898  
Hershey, PA 17033  
717-534-2501 opt. 9  
[www.hershey.k12.pa.us](http://www.hershey.k12.pa.us)

**Greenwood School District**

Barbara Sheaffer  
405 E. Sunbury Street  
Millerstown, PA 17062  
717-589-3117  
[www.greenwoodsd.org](http://www.greenwoodsd.org)

**Harrisburg School District**

Krystal Palmer  
2900 North 6th Street  
Harrisburg, PA 17110  
717-703-1290  
[www.hbgasd.k12.pa.us](http://www.hbgasd.k12.pa.us)

**Mechanicsburg Area School District**

Paul Bigham  
600 Norway St., 2nd Floor  
Mechanicsburg, PA 17055  
717-691-4522  
[www.mbgasd.org](http://www.mbgasd.org)

**Millersburg Area School District**

Jennifer Wicht  
799 Center Street  
Millersburg, PA 17061-1420  
717-692-2108 x1116  
[www.mlbgasd.k12.pa.us](http://www.mlbgasd.k12.pa.us)

**Northern York County School District**

David Borrell  
650 S. Baltimore Street  
Dillsburg, PA 17019-1035

717-567-2529

[www.newportsd.org](http://www.newportsd.org)

**Shippensburg Area School District**

Lauren Zima-Engro  
317 N. Morris Street  
Shippensburg, PA 17257  
717-530-2700 x1041  
[www.ship.k12.pa.us](http://www.ship.k12.pa.us)

717-432-8691 x1112

[www.northernpolarbears.com](http://www.northernpolarbears.com)

**South Middleton School District**

Dr. Alex Smith/Jennifer Chamberlin  
4 Academy Street, Suite 100  
Boiling Springs, PA 17007  
717-258-6484  
[www.smsd.us](http://www.smsd.us)

**Steelton-Highspire School District**

Keri Poston  
250 Reynders Ave.  
Steelton, PA 17113-7645  
717-704-3800 x3349  
[www.shsd.k12.pa.us](http://www.shsd.k12.pa.us)

**Susquehanna Township School District**

Carrie Martin or Bethany Peters  
2579 Interstate Dr.  
Harrisburg, PA 17110  
717-657-5100 x13005  
[www.hannasd.org](http://www.hannasd.org)

**Susquenita School District**

Dr. Tyler Herman  
1725 Schoolhouse Road  
Duncannon, PA 17020  
717-957-6000  
[www.susq.k12.pa.us](http://www.susq.k12.pa.us)

**Upper Dauphin Area School District**

Heather Haupt  
5668 State Route 209  
Lykens, PA 17048  
717-362-6573  
[www.udasd.org](http://www.udasd.org)

**West Perry School District**

Paula Jones  
2606 Shermans Valley Road  
Elliottsburg, PA 17024-9706  
717-789-3934 x5505  
[www.westperry.org](http://www.westperry.org)

**West Shore School District**

Jennifer Homoki  
507 Fishing Creek Road  
PO Box 803  
Lewisberry, PA 17070  
717-938-9577  
[www.wssd.k12.pa.us](http://www.wssd.k12.pa.us)

**COMPREHENSIVE TECHNICAL SCHOOL**

**Dauphin County Technical School**

Dr. Jan L. Zeager  
6001 Locust Lane  
Harrisburg, PA 17109-5631  
717-652-3170 x7125  
[www.dcts.org](http://www.dcts.org)

**CHARTER SCHOOLS**

**Capital Area School for the Arts Charter School**

Timothy Wendling  
150 Strawberry Square  
Harrisburg, PA 17101  
717-732-8450  
[www.casa-arts.org](http://www.casa-arts.org)

**Commonwealth Charter Academy**

Michelle Orcutt  
One Innovation Way  
Harrisburg, PA 17110  
484-656-7741 ext. 12175  
[www.ccaeducate.me](http://www.ccaeducate.me)

**Infinity Charter School**

**Pennsylvania STEAM Academy**

Suzanne Gausman  
5405 Locust Lane  
Harrisburg, PA 17109  
717-238-1880  
[www.infinityschool.org](http://www.infinityschool.org)

Jennifer Morrison  
1500 N. 3<sup>rd</sup> Street  
Harrisburg, PA 17102  
717-884-0950 x122  
<https://pasteam.org>

**Premier Arts and Science Charter School**

Danielle Sims  
500 N 17th Street  
Harrisburg, PA 17103-1549  
717-234-3200  
[www.pascscs.net](http://www.pascscs.net)

**Reach Cyber Charter School**

Gregory C. McCurdy  
750 E Park Dr, Suite 204  
Harrisburg, PA 17111  
717-704-8437  
<http://www.connectionsacademy.com/reach-cyber-school>

**Sylvan Heights Science Charter School**

Susan Roth  
915 S. 13<sup>th</sup> Street  
Harrisburg, PA 17104  
717-232-9220  
[www.shscs.org](http://www.shscs.org)

The school entity or charter school will not discriminate in employment, educational programs, or activities based on race, color, national origin, age, sex, handicap, creed, marital status or because a person is a disabled veteran or a veteran of the Vietnam era. No preschool, elementary or secondary school pupil enrolled in a school district, intermediate unit, or charter school program shall be denied equal opportunity to participate in age and program appropriate instruction or activities due to race, color, handicap, creed, national origin, marital status or financial hardship.