KENWOOD STATION ELEMENTARY

SBDM Council Meeting

March 21, 2024 - 3:00 pm - Library

Chair: Jenn Crase, Principal

Teacher Representatives: Gail Legg, Nadia Norris, and Paige Booth

Parent Representatives: Dana Klein, Brian Jewell

Agenda

1. Call to Order

2. Agenda Approval

3. Approval of Minutes
   a. SBDM Meeting 1/22/24

4. Enter Closed Session to Discuss Certified & Classified Personnel Selection per KRS 61.801 (1)(f) -- Current Consultation Policy

5. Progress Monitor the CSIP
   a. Professional Development complete by 3/29
   b. Data Chats & Morning Meeting Discussions
   c. Upcoming Spring i-Ready diagnostic

6. Principal Reports
   a. Enrollment Update
   b. Staffing Update
   c. Tentative Staffing Allocations for 24-25 School Year

7. Council Action Items
   a. Review and revise policies (1st Review)
      i. Instructional & Non-Instructional Staff Time Assignment (New)
      ii. Technology Use (New)
      iii. Emergency Plan Policy (New)

8. Open Expression

9. Adjourn

The next Meeting is scheduled for April 25, 2024; at 3:00 p.m. in the library

Kenwood Station Elementary SBDM

Minutes for March 21, 2023

1. The meeting was called to order at 3:01 pm. All members are present, except Dana Klein who was absent
2. A motion to approve the agenda by made by Gail Legg and seconded by Nadia Norris - No Changes were made
3. A motion to approve the minutes from January 22, 2024 made by Nadia Norris and seconded by Paige Booth
4. No Closed Session today
5. Progress Monitoring CSIP Updates - The CSIP was reviewed and Mrs. Crase shared updates in the areas of:
    a. Professional Development
    b. Data Chats & Morning Meeting Discussions
    c. Upcoming Spring i-Ready diagnostic
6. Mrs. Crase shared the principal reports -
    a. Enrollment updates - 623 students in March
    b. Staffing updates - Green is new since the last meeting, and Blue is still looking to hire
        i. Karsen Askren was approved by the council to fill a jungle position
        ii. Four positions are still open for hire - two filled with contract workers, and two (custodian & Jungle leader) still need to be filled.
    c. Tentative staff allocations are that KSE will have 600 students. There will be a reduction of one staff member but since Mrs. Thomas left at Thanksgiving, that is the position that will not be rehired for the 2024-2025 school year.
7. Council action items - Three new policies had a first-time read and suggestions were made for updates and changes. These were all policies that were missing.
    a. Instructional & Non-Instructional Staff Time Assignment (New)
    b. Technology Use (New)
    c. Emergency Plan Policy (New)
8. Open Expression - Discussion of our carpool policy - It was reviewed that there is a bell at 7:35 am for students to be in the building and for students to be to a classroom by 7:40 am. Mrs. Crase has shared this in several weekly emails to parents
9. Adjourn - A motion to dismiss at 3:56 pm was made by Brian Jewell and seconded by Gail Legg