

JOB DESCRIPTION
San Diego County Office of Education

SPECIAL EDUCATION TEACHER – DHH REGIONAL PROGRAM

Purpose Statement:

Under the general direction of the SELPA Director or Designee, provide instruction to students with a range of hearing impairments within the SELPA.

Diversity Statement:

Because each person is born with inherent worth and dignity, and because equitable access and opportunity are essential to a just, educated society, SDCOE employee commitments include being respectful of differences and diverse perspectives, and being accountable for one's actions and the resulting impact.

Representative Duties:

This position description is intended to describe the general nature and level of work being performed by the employee assigned to the position. This description is not an exhaustive list of all duties, responsibilities, knowledge, skills, abilities, and working conditions associated with the position. Incumbents may be required to perform any combination of these duties.

Essential Functions:

- Serves students with a range of hearing impairments in General Education and/or Special Education settings including home or other natural environments per IFSPs/IEPs (pull-out or push-in).
- Assesses students on caseload as required.
- Anticipates need for state/district assessment accommodations.
- Instructs classroom staff on DHH issues/considerations and needed accommodations to instruction.
- Instructs school staff on DHH issues and challenges relative to participation and instruction in the school community;
- Informs parents on deaf and hard of hearing issues impacting student lives at home and in the community.
- Develops and implements teaching units and materials for students at the classroom level around disability awareness/hearing impairment.
- Develops general familiarity with district curriculum and state standards to anticipate needed accommodations/modifications.
- Provides needed accommodations to classrooms.
- Develops required reports, including IFSPs and IEPs, conduct annual reviews and

triennial reviews to ensure compliance with legal timelines.

- Submit all required paperwork within timelines.
- Maintains complete student files to include all special education documentation, student data logs parent contact logs, etc.
- Communicates regularly with the SELPA Office and District Office Special Education Department.
- Participates and attends staff meetings, professional development, and related workshops, and district and SELPA level meetings.

Other Functions:

- Perform other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications:

Knowledge and Abilities

KNOWLEDGE OF:

Deaf culture and alternative communication systems used by the DHH population;
Applicable laws, rules, regulations, and policies.

ABILITY TO:

Promote a human-centered culture that elevates the strengths of others creating a sense of belongingness;
Practice cultural competency while working collaboratively with diverse groups and individuals;
Communicate effectively orally and in writing in English, as well as American Sign Language;
Organize and manage assigned classroom;
Establish and maintain effective relationships with those contacted in the course of work;
Maintain records and prepare reports;
Accept, understand and relate to students who have hearing impairments;
Monitor and evaluate student progress;
Train and provide work direction to others;
Maintain current knowledge of program rules, regulations, requirements and restrictions;
Analyze situations accurately and adopt an effective course of action;
Work independently with little direction;
Meet schedules and timelines;
Demonstrate attendance sufficient to complete the duties of the position as required.

Working Environment:

ENVIRONMENT:

Duties are typically performed in an office setting.
May be designated in an alternate work setting using computer-based equipment to perform duties.
Incumbents will work with a variety of students with hearing impairments, infants through young adults. Incumbents must have reliable transportation to and from school, homes, and meeting sites throughout San Diego County as assigned.

PHYSICAL ABILITIES:

Must be able to hear and speak to exchange information; see to perform assigned duties; sit or stand for extended periods of time; possess dexterity of hands and fingers to operate computer and other office equipment; kneel, bend at the waist, and reach overhead, above the shoulders and horizontally, to retrieve and store files; lift light objects. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

Education and Experience:

Education: Bachelor's degree in deaf education or graduate studies in deaf education or other related field; and,

Experience: Experience in the areas of learning disabilities, ESL, project-based learning, team teaching and high school experience is highly desirable; or,

Equivalency: A combination of education and experience equivalent to bachelor's degree in deaf education or graduate studies in deaf education or other related field and experience in the areas of learning disabilities, ESL, project-based learning, team teaching and high school experience is highly desirable.

Required Testing
N/A

Certificates, Licenses, Credentials
Educational Specialist credential with authorization in Deaf and Hard of Hearing (DHH)
CLAD or equivalent English Learner Authorization
Valid California Driver's License
CPR and First Aid certification are highly desirable.

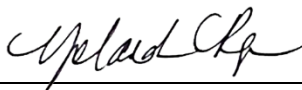
Continuing Educ./Training
N/A

Clearances
Criminal Justice Fingerprint/Background Clearance
Physical Exam including drug screen
Tuberculosis Clearance

FLSA Status: Exempt

Salary Grade SELPA Teacher Compensation Plan, Plan 064

Approval Date: 12/2013

Approved by: 

Dr. Yolanda Rogers, assistant superintendent
Human Resources Services

Revised: 04/18, 04/24