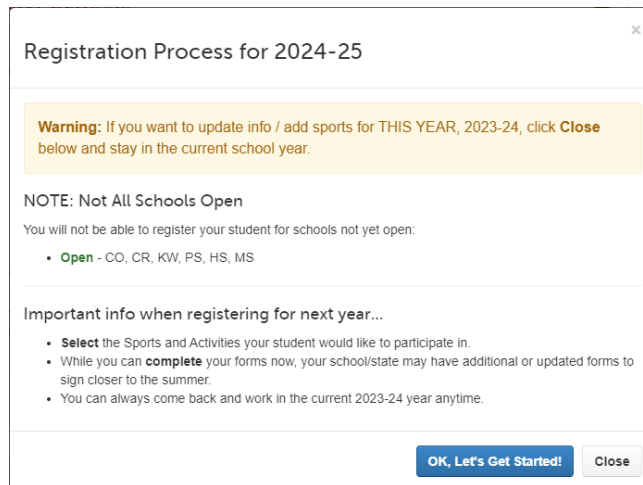


Parent Final Form Instructions

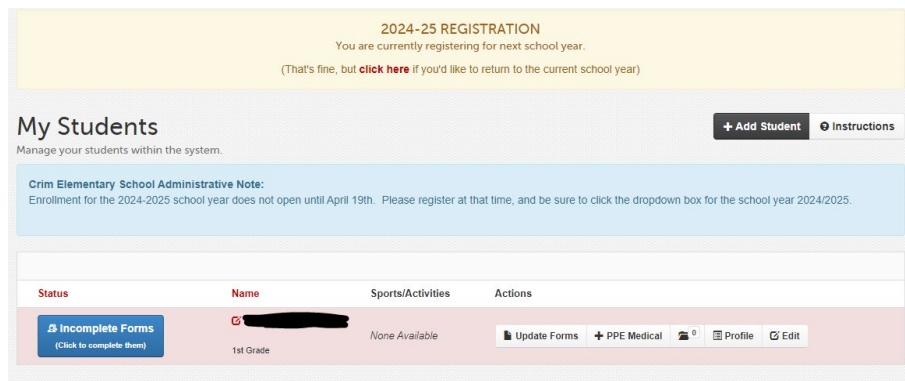
- 1) On your phone, tablet, or computer, go to: <https://bowlinggreen-oh.finalforms.com/>
- 2) Log into your Parent account
- 3) Click on the blue **Click to Switch to 2024-25 Registration** button.



- 4) The message below will pop up. You will click **OK, Let's Get Started!** to proceed to register your child(ren) for the 2024-25 school year.

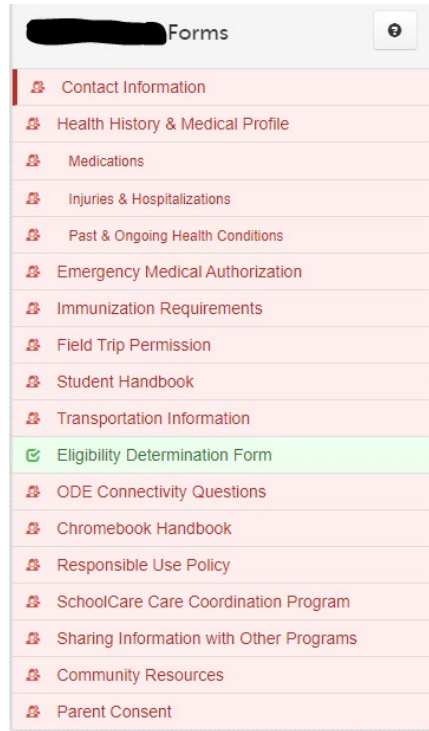


- 5) Click on **Incomplete Forms**. Student information from 2023-24 will pre-populate in the forms.

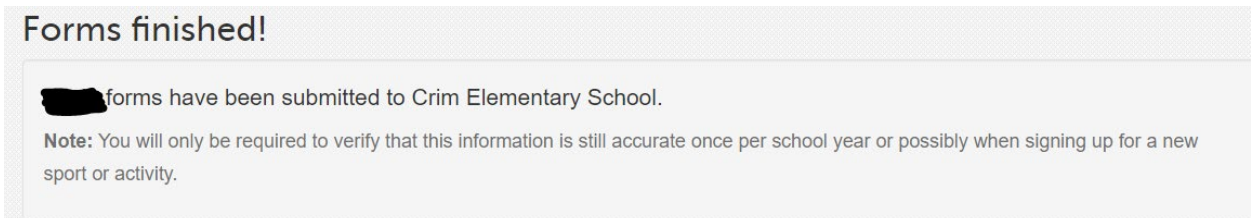


6) Please review, confirm, or update then sign at the bottom of each form by entering your name and clicking Submit. Complete all of the pink highlighted online forms. When all of the forms have turned green, you are done.

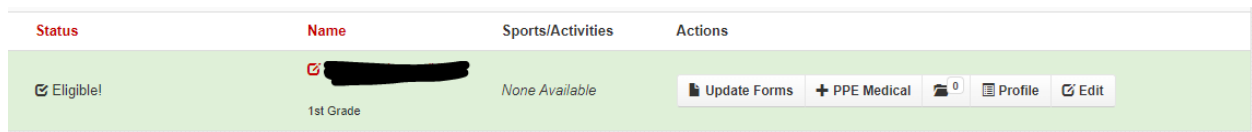
IMPORTANT: Your school may have added new, required forms for 2024-25. Be sure to review all forms.



7) You will receive the following message when your student(s) forms have been submitted to the school.



When you complete all the forms for your student(s) they will all appear green on your parent dashboard.



If you have moved, you will need to upload a current **proof of residency** (current utility bill [within the last 30 days, we do not accept cable bills], a lease statement with unexpired terms listed, a mortgage/home purchase agreement or settlement statement, most recent real estate tax statement, most recent rent payment receipt), for each student.

If you have questions, please reach out to the school office.

Please complete all forms for each student to ensure your student(s) are registered for the 2024-2025 school year.