

# National Honor Society Officer Candidacy

## RECOMMENDATION PROFILE

The student who has given you this form is interested in being an officer of the National Honor Society for next school year. Please score the candidate in the leadership categories listed below.

*Please note that current officers and advisers will be reading this form. We instruct our officers to keep all recommendations strictly confidential. The recommendation will not be viewed by the candidate.*

Return the recommendation directly to Michelle Switala. Please do NOT return it to the candidate. Students should follow up with you to confirm that you have completed the form and given it to Dr. Switala. The final due date for applications and recommendations is Friday, April 5, 2024.

Student Name: \_\_\_\_\_ Teacher Name: \_\_\_\_\_

How long have you know this student? \_\_\_\_\_ Teacher Signature: \_\_\_\_\_

**Rank the following items: (1 = Below Average, 2 = Average, 3 = Above Average, 4 = Exceptional)**

- \_\_\_\_\_ Leadership potential
- \_\_\_\_\_ Respect of peers as a leader
- \_\_\_\_\_ Self-confidence/boldness in peer groups
- \_\_\_\_\_ Consistently sets a positive example
- \_\_\_\_\_ Ability to collaborate/cooperate with others
- \_\_\_\_\_ Ability to start a project and follow through to completion
- \_\_\_\_\_ Willingness to help others
- \_\_\_\_\_ Willingness to do more than is required
- \_\_\_\_\_ Quality of work
- \_\_\_\_\_ Ability to manage time
- \_\_\_\_\_ General disposition/attitude
- \_\_\_\_\_ Self-motivation
- \_\_\_\_\_ Dedication
- \_\_\_\_\_ Oral presentation skills
- \_\_\_\_\_ Integrity if questioned or challenged by peers
- \_\_\_\_\_ Overall ability to serve as an NHS Officer

**Duties of the NHS Officers:**

- Prepare NHS Candidacy packets and mailings (late June)
- Plan and prepare for Induction
- Attend one officer meeting and one general body meeting per month
- Develop general meeting agendas, service projects, and activities
- Lead each monthly general body meeting
- Communicate and enforce the policies of NHS
- Maintain attendance and service hours records
- Maintain regular communication with Dr. Switala, Ms. Lang, and the other officers
- Attend TRY events
- Set an example for all members and maintain a reputation as a worthy and active leader

Please describe the student's leadership actions that you have witnessed. We are looking for actions beyond those of an accomplished, respectful student. Include any other comments you feel are relevant to our decision. Use the back of the page if additional space is needed, or attach a typed recommendation. Thank you for your time and input - we value your appraisal!

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