



## University Charter School - UCS

### Minutes

#### UCS Board Meeting

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**Date and Time**

Tuesday November 7, 2023 at 5:30 PM

**Location**

UCS Smith Campus Cafeteria

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**Directors Present**

Anthony Crear, Colin McRae, Kyle Edmonds, Micky Smith, Mike Davis, Natasha Satcher, Veronica Triplett

**Directors Absent**

*None*

**Non Voting Members Present**

Jan Miller

**Guests Present**

Ginger Lusty, JJ Wedgworth, Jana Cram

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**I. Opening Items****A. Welcome and Attendance**

Micky Smith welcomed all directors and guests to the meeting.

**B. Call the Meeting to Order**

Micky Smith called a meeting of the board of directors of University Charter School - UCS to order on Tuesday Nov 7, 2023 at 5:32 PM.

### **C. Approval of Agenda**

Kyle Edmonds made a motion to approve the agenda as presented.

Mike Davis seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approval of 9/12/2023 Minutes**

Mike Davis made a motion to approve the minutes from UCS Board Meeting on 09-12-23.

Natasha Satcher seconded the motion.

The board **VOTED** to approve the motion.

## **II. Treasurer Report**

### **A. UWA Foundation Account Report**

Veronica Triplett shared the Foundation report through October 2023.

### **B. September 2023 Financial Packet and Bank Statement Reconciliations**

Ginger Lusty presented the September 2023 Financial packet and Bank Statement Reconciliation.

Ginger Lusty also reviewed the year end financials for FY23, but noted some entries still needed to be made for the New Market Tax Credits transaction but waiting on the ALSDE to provide guidance on how they wanted that recorded. In addition, she shared a financial model for actuals from the time of opening the school to a projection through 2023-2027.

## **III. New Business**

### **A. Policy Revisions and Additions**

JJ Wedgworth shared that there is one new policy that needs approval. The new policy is a Library Selection and Reconsideration Policy.

Colin McRae made a motion to approve the Library Selection and Reconsideration Policy as presented.

Kyle Edmonds seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approval of New Hires**

JJ Wedgworth presented Lori Harvey-Walker as a candidate for CNP Assistant at an hourly rate of \$15.65. She noted this is not a new position, but a vacancy due to the resignation of Diana Bell.

Veronica Triplett made a motion to hire Lori Harvey-Walker as a CNP Assistant at an hourly rate of \$15.65/hour.

Anthony Crear seconded the motion.  
The board **VOTED** to approve the motion.

### **C. Approval of Lusty and Johnson SOWs**

JJ Wedgworth presented two statements of work for approval:

Matt Johnson, Chief Academic Officer, for FY24.

Ginger Lusty, Chief Financial Officer, for FY24.

Veronica Triplett made a motion to approve the FY24 SOW for Matt Johnson as presented.

Kyle Edmonds seconded the motion.

The board **VOTED** to approve the motion.

Veronica Triplett made a motion to approve the FY24 SOW for Ginger Lusty as presented.

Anthony Crear seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approval of Revised Organizational Chart**

JJ Wedgworth shared a revised Organizational Chart for UCS.

Natasha Satcher made a motion to approve the revised Organizational Chart for UCS.

Veronica Triplett seconded the motion.

The board **VOTED** to approve the motion.

### **E. Other Business**

## **IV. Head of School Report**

### **A. Head of School Report**

JJ Wedgworth shared that typically at this time of year she is able to present the District Report Card with Board members. No information has been provided by the State at this time.

JJ Wedgworth also shared Capital Campaign information for our new school project to build and add our PreK-3rd grade classrooms to the Smith Campus. There are also donation options shared on UCS social media.

## **V. Public Comments**

### **A. Public Comments**

There were no public comments.

## **VI. Closing Items**

### **A.**

### **Adjourn Meeting**

Anthony Crear made a motion to adjourn the meeting.

Veronica Triplett seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

Kyle Edmonds